

Social Distancing Protocols Projects Addendum – Version 8 – Jan 26, 2021

The following requirements are specific to Projects and supersede any requirements listed for the Cold Lake site where conflict exists. **Any deviations to these requirement require Projects Construction Lead Approval.** See Main ICP for site wide requirements, additional guidance specific to projects is contained below.

Expectations:	What to do?
Restrictions on Group Meetings (includes morning safety meetings)	<ul style="list-style-type: none"> • See Main ICP; additional guidance for projects is below: • No face-to-face meetings with more than 10 people; this includes morning safety meetings; need to split groups up into smaller groups if can't be handled through alternate means. • Any safety meeting that needs to be held on site with more than 10 people present needs to be held outdoors with 2 m spacing between team members. Recommend meetings to be held in a quiet area where hearing protection can be removed.
Social Distancing Protocols	<p>Dividing Workforce into Cells – Effective July 9, 2020</p> <p>All Service Partners must divide their workforce into “cells” that need to work in close contact to allow day-to-day operations to continue while minimizing the impacts if a member of a cell contracts or is suspected to have contracted COVID-19. If a member of the cell contracts COVID-19 or is strongly suspected to have contracted COVID-19, follow the guidance under the “What to do if you think you have been exposed to COVID -19” section.</p> <ul style="list-style-type: none"> • Types of cells expected in Projects: <ul style="list-style-type: none"> ○ Project specific teams (i.e. SWD wells, V05, Laser) ○ Third Party work team (e.g. Scaffold craft) ○ Individuals that roam site-to-site – such as Team Leads, Field Supervisors, individuals completing LPOs, etc. • Work teams (“cells”) that interact with other work teams (e.g. Mechanical/scaffold craft) must honor the restrictions below to minimize contact and transmission between cells. <p>Personnel Management of Change – Effective July 9, 2020</p> <ul style="list-style-type: none"> • Cells need to be grouped into Divisions. • Examples of Divisions: <ul style="list-style-type: none"> ○ Mechanical division ○ Pipeline division ○ I/E division ○ Insulating division ○ Scaffold division • Personnel can change between cells within a Division (craft workers can move between projects) • Support Service Teams and Third Party Teams can interact with any Project Team but must honor the Social Distancing Protocols

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	<p>Restricted Areas</p> <ul style="list-style-type: none"> • Work teams should designate restricted areas on site that are off limits to members outside of the work team. Examples include: <ul style="list-style-type: none"> ○ Job trailers ○ Crew Vehicles ○ Office Buildings for Onsite Office-Based Roles (e.g. Materials coordinators, Superintendents, Planners, etc.) <p>Interacting with a Work Team:</p> <ul style="list-style-type: none"> • When another work team or individual(s) outside of the work team interacts with a work team, interactions are to be kept at a distance to minimize the change of spreading infection. Restrictions other than those identified in the main ICP include: <ul style="list-style-type: none"> ○ Cannot enter restricted areas ○ 2 m rule for distance between workers, if this social distance cannot be met when interacting with any work team or individual(s) outside of own work team, all workers must don face mask as per the ICP. ○ Site Orientation / JSA / Permit: Team members to review documents verbally and sign-in or sign-on for members outside of the Project teams. <p>Permit Kiosks & Gas Bump Stations</p> <ul style="list-style-type: none"> • Use of the permit kiosks are restricted. Supervisors should be requesting and taking permits live based on direction at daily WMS meetings. • Personnel should be bumping their own personal gas monitors within their own cell units.
<p>Handover between shared roles and equipment</p>	<p>Office-based workers:</p> <ul style="list-style-type: none"> • Maintain spacing requirements with shared offices. • Eliminate shared offices and find alternatives if possible • Take time to clean desk / work station before and after shift <p>Site-based workers:</p> <ul style="list-style-type: none"> • Handovers within a work team that are using shared equipment (e.g. same trailer or same truck) can still be face-to-face