

Social Distancing Protocols Field Addendum – **Version 9, Mar 29, 2021**

Work teams are expected to implement the following protocols in their business. The protocols are written to be general in nature and will need to be translated into practical and concise guidance for your work teams / business.

Expectations:	What to do?
Restrictions on Group Meetings (includes morning safety meetings)	<ul style="list-style-type: none"> • See main ICP, no specific field protocols to highlight • Where requirements in the ICP aren't met, continue to utilize tablets for daily morning field safety and production meetings remotely via skype. <p><i>-Exceptions to these requirements require Operations Superintendent approval.</i></p>
Social Distancing Protocols	<p>Dividing Workforce into Cells</p> <ul style="list-style-type: none"> • The workforce should be divided into work teams "cells" that need to work in close contact in order to allow day-to-day operations to continue while minimizing the impacts if a member of a cell contracts or is suspected to have contracted COVID-19. If a member of the cell contracts COVID-19 or is suspected to have contracted COVID-19, follow the guidance under the "What to do if you think you have been exposed to COVID -19" section. • Work teams or "cells" is defined as: <ul style="list-style-type: none"> ○ A "cell" is a grouping of field operators based on shift, work area, and experience <p>Restricted Areas</p> <ul style="list-style-type: none"> • Work teams or "cells" should designate restricted areas on site that are off limits to members outside of the work team. Examples include: <ul style="list-style-type: none"> ○ Operations vehicles are restricted to cross shift or cell members (max 3 per vehicle, recommended 2). If trucks must be used by non-cell members, disinfect all surfaces prior to handover of vehicle (i.e. gear shifter, door handles, radio knobs, touch screen, etc.). When sharing trucks within a cell, drivers should wipe down all common touch points and are required to wear PPE. ○ Note that field office buildings are restricted to IOR personnel only (exceptions for janitorial staff and other critical service providers) <p>Interacting with a Work Team:</p> <ul style="list-style-type: none"> • When interacting with another worker, regardless of whether or not they are within their "cell", each member of the "cell" must follow the social distancing protocols and good hygiene. When operators need to work within 2m of anyone else (within cell or not), PPE must be worn by both groups, regardless of duration of close proximity. • If you must interact with another "cell" or work team and this social distance cannot be met, please refer to CLO specific PPE guidance in Section 3 of the ICP for additional safeguards. Other alternatives for work execution must be exhausted first <p>Eliminating and Managing Common Touch Points</p> <ul style="list-style-type: none"> • Preference for one person to sign-in/out and sign-on entire groups (i.e. JSAs)

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	<ul style="list-style-type: none"> • It is recommended that field operators take coveralls and boots home and to come dressed in the morning to avoid the change room and congregation of people in the office in the morning • If you are in an office, please request visitors stand outside office doors during conversations - try to communicate via skype if at all possible • Operators are to utilize tablets whenever possible including EWRs, phone calls, reviewing production sheets, etc. • Supervisors and schedulers are to manage overtime to minimize cell overlap, especially to reduce overlap between cells supporting different sites. • Cells to be maintained when scheduling non-routine maintenance activities • If you require in-field assistance, utilize a member of your cell <p>Meals</p> <ul style="list-style-type: none"> • See main ICP
Handover between shared roles and equipment	<p>Office-based workers:</p> <ul style="list-style-type: none"> • Eliminate shared offices and find alternatives if possible • Take time to clean desk / work station before and after shift
Permitting	<p>Interim Permitting process for work management:</p> <ul style="list-style-type: none"> • Permits will no longer be picked up in the team rooms / controls rooms to limit groups. • When agreed upon by operations and permit holders: Ops (AA) will authorize and print out permit packs for new work, sign it and post in boot room or outside of control point. • Otherwise it is the responsibility of the permit holder to print out new permit at a district kiosk location and bring permit to the work location / agreed location for AO/PH signature. Social distancing between PH and AO used where possible – ops to use their own pens, minimize paper transfer, stand 2m away etc. • Ops will only be required to sign onto permit for the first day. • Subsequent days, to make the permit live the PH will contact the AO to verbally communicate that the permit is going to be used. The conversation needs to be recorded on the permit with time and date it was made live. The same would take place when work is completed. • PH will keep the permit for its duration, not having to hand it in daily. • ICC and loto will still require walk downs for point verification and zero energy demonstration, following social distancing protocol. <p>Daily work coordination meeting (DWCM) will take place over Skype, meeting will be held at normal site times it will be facilitation through skypes meeting with screen sharing.</p>
Temperature screening for all workers	<ul style="list-style-type: none"> • If working on site and you own a thermometer at home the recommendation is to perform a temperature check before heading to work. • If you don't own a thermometer at home, anyone entering a critical area or where critical operations personnel are located (e.g. control room buildings) must perform a temperature self-screen before proceeding beyond the screening location. Further guidance can be found in section 6 of the ICP