

EXHIBIT H RECORD OF CONSULTATION – SUPPORTING DOCUMENTS

EXHIBIT H: RECORD OF CONSULTATION – SUPPORTING DOCUMENTS

Regulatory Consultation Log

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
79	5/22/2018	CH	Email from ERM, on behalf of Imperial, to CH	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/28/2018	Request by CH for GIS shapefile with Project centreline of latest route. ERM provided requested GIS shapefile.	180522 Conservation Halton Notification of project
96	6/11/2018	CH NEC	Meeting with CH and NEC attended by Imperial and ERM	Meeting with NEC and CH to provide a Project overview. Discussion on ongoing and planned bio-physical and cultural studies, concurrent LTC and Conservation Authority/NEC permitting. Confirmed Conservation Authority/NEC permit requirements and requested a data sharing agreement.	6/19/2018	CH provided a link to the data sharing request form. Imperial and CH agreed to invite the Project lands team to a future meeting. Imperial subsequently entered into a digital data sharing agreement with CH on Aug. 4, 2018.	180611 A.1 Imperial_WFP_NEC_CH_Meeting Notes_FINAL
472	6/27/2018	CH	Email from ERM to CH	Email from ERM to request information on the data collection requirements at various water crossings to support the development permit application in the CH jurisdiction.	7/6/2018	Response received noting that the development permit application include similar details required as from the MTO Environmental Guide for Fish and Fish Habitat (MTO, June 2009). CH provided details on methods for the field assessment and documentation.	No
218	7/10/2018	CH	Email from CH to Imperial	CH provided a response letter to Imperial's Project notification of May 2018. Response letter included CH's environmental assessment checklist for the project.	7/23/2018	Imperial responded that it will continue to engage with CH to ensure that the content in the ER meets CH requirements.	No
226	7/18/2018	CH	Email from ERM to CH	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On Jul. 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	Responses from Conservation Authorities and regulatory agencies attached. CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes. HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required). TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions. NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC. MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.	180718 multiple docs

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
						<p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p> <p>MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.</p>	
399	8/24/2018	CH	Email from Imperial to CH	Imperial submitted a digital Information Request form to CH.	8/24/2018	N/A – outgoing correspondence, no response required.	180824 Digital info request HRCA
404	8/31/2018	CH	Teleconference call with CH, ERM, Savanta and Imperial	Telephone conversation with CH on erosion assessment. Noted that the plan will include 'typical' scour calculations per stream crossing type that ERM and Savanta have classified (i-IV).	8/31/2018	<p>CH staff noted the following:</p> <ul style="list-style-type: none"> ■ Typical pipeline burial depth is 3 meters below the stream bed unless scour analysis indicates burial should be deeper. ■ They do not want to see hardening of the channel bed or banks. They would prefer that pipeline burial or bank offsets are deep enough and far enough laterally to handle any natural and future erosion. 	180831 - CH discussion on channel and bank erosion
411	9/18/2018	CH	Email from ERM to CH	Email to CH to share an updated spatial data package for the Project. The package included a revised pipeline centreline, revised geotechnical borehole and access road locations, and trenchless construction method locations.	9/18/2018	N/A – outgoing correspondence, no response required.	No
416	9/21/2018	CH	Email from Imperial to CH	Email invitation to CH to attend the planned Emergency Response exercise.	9/21/2018	N/A – outgoing correspondence, no response required.	No
496	9/27/2018	CH	Email from ERM and Savanta to CH	Email request to CH for information on Species at Risk in CH jurisdiction on regulated habitat (provincial SAR), contributing habitat (provincial SAR), and documented fish species to determine distance to Project and timing windows for instream works.	9/27/2018	N/A – outgoing correspondence, no response required.	No
466	10/4/2018	CH	Imperial emergency response desktop simulation exercise with stakeholders	<p>Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre.</p> <p>Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.</p>	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No
563	10/23/2018	CH	Email from ERM to CH	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
731	12/19/2018	CH	Follow-up email on Emergency Response exercise held in Oct. 2018	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/19/2018	N/A – outgoing correspondence, no response required.	No
729	12/20/2018	CH	Follow-up email on Emergency Response exercise held in Oct. 2018	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants (Internal Rec No. 466). The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No
80	5/22/2018	CVC	Email from ERM, on behalf of Imperial, to CVC	<p>Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email.</p> <p>Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).</p>	5/28/2018	Request by CVC for GIS shapefile with Project centreline of latest route. ERM provided requested GIS shapefile.	180522 CVC Notification of project

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
105	6/20/2018	CVC	Meeting with CVC attended by ERM and Imperial	Meeting with CVC to provide a Project overview. Discussion on ongoing and planned bio-physical and cultural studies, concurrent LTC and Conservation Authority/NEC permitting. Confirmed Conservation Authority/NEC permit requirements and requested a data sharing agreement.	6/20/2018	N/A – See attached meeting minutes.	180620 A.1 Imperial_WFP_CVC_Meeting_Notes_FINAL
471	6/27/2018	CVC	Email from ERM to CVC	Email to CVC to request information on the requirements for data collection at various water crossings to support development permit application in the CVC jurisdiction.	6/28/2018	Response received from CVC stating that their expectation is that all the crossings would have trenchless construction methods unless a rationale is provided why this would not be appropriate and therefore, site specific field data would not be required for most if not all crossings. More detail would be required if an open cut was proposed during the permitting stage.	No
226	7/18/2018	CVC	Email from ERM to CVC	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On Jul. 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	<p>Responses from Conservation Authorities and regulatory agencies attached.</p> <p>CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes.</p> <p>HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required).</p> <p>TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions.</p> <p>NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC.</p> <p>MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.</p> <p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p> <p>MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.</p>	180718 multiple docs
415	9/21/2018	CVC	Invitation to CVC to attend planned Emergency Response simulation exercise	Email invitation to CVC to attend the planned Emergency Response exercise.	9/21/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
466	10/4/2018	CVC	Imperial emergency response desktop simulation exercise with stakeholders	<p>Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre.</p> <p>Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.</p>	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No
494	10/9/2018	CVC	Email from ERM to CVC	Email to CVC to request information on Species at Risk in CVC jurisdiction on regulated habitat (provincial SAR), contributing habitat (provincial SAR), and documented fish species to determine distance to Project and timing windows for instream works.	10/16/2018	CVC will not release SAR data unless a data request is sent to the Conservation Authority. The current data request for the Project is in progress, including SAR items.	No
563	10/23/2018	CVC	Email from ERM to CVC	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
729	12/20/2018	CVC	Follow-up email on Emergency Response exercise held in Oct. 2018	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants (Internal Rec No 466). The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No
742	5/22/2018	DFO	Email from ERM, on behalf of Imperial, to DFO	<p>Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email.</p> <p>Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).</p>	5/22/2018	Auto response from DFO inbox advising to self-assess if Project will require DFO requirements.	180522 DFO Notification of project

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563	10/23/2018	DFO	Email from ERM to DFO	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
704	12/4/2018	DFO	Email from ERM to DFO	Email to DFO Fisheries Protection general inbox to introduce the Project and request scheduling a meeting. Provided a link to the Project website.	12/12/2018	DFO auto response inbox acknowledged confirmation of email inquiry. DFO auto response requesting the Project complete a self-assessment to determine if DFO needs to review the Project. DFO advised that if the Project is not in one of the listed waterbody types, and its activities are not listed, nor does it meet the associated criteria (if applicable), a request for review may be submitted to DFO before proceeding further. ERM is in the process of preparing a DFO self-assessment and Request for Review for submission to DFO.	No
81	5/22/2018	ECCC	Email from ERM, on behalf of Imperial, to ECCC	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/22/2018	N/A – outgoing correspondence, no response required.	180522 ECCC Notification of project
563	10/23/2018	ECCC	Email from ERM to ECCC	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
82	5/22/2018	HCA	Email from ERM, on behalf of Imperial, to HCA	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/28/2018	N/A – outgoing correspondence, no response required.	180522 Hamilton CA Notification of project
97	6/13/2018	HCA	Meeting with HCA, attended by ERM, Imperial and Savanta	Meeting with HCA to provide a Project overview. Discussion on ongoing and planned bio-physical and cultural studies, concurrent LTC and Conservation Authority/NEC permitting. Confirmed Conservation Authority/NEC permit requirements and requested a data sharing agreement.	6/13/2018	N/A – see attached meeting minutes.	180613 B.1 Imperial_WFP_HamiltonCA_Meeting Notes_FINAL

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
226	7/18/2018	HCA	Email from ERM to HCA	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On Jul. 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	<p>Responses from Conservation Authorities and regulatory agencies attached.</p> <p>CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes.</p> <p>HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required).</p> <p>TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions.</p> <p>NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC.</p> <p>MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.</p> <p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p> <p>MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.</p>	180718 multiple docs
400	8/24/2018	HCA	Email from HCA to ERM and Imperial	<p>HCA provided a map showing approximate regulated area, refined following the site walk. The regulated area in the vicinity of 162-172 Concession 5 E were noted to require further refinement with regard to the tributaries and small wetland identified by both agencies once the field studies are completed.</p> <p>It was noted that no floodplains are associated with watercourses, and that there are no ponds, meander belt, shoreline, or stable top of bank issues to be addressed in this area. There are no direct fish habitat/fisheries in this location and no monitoring stations in the area.</p> <p>The following issues of concern to HCA will have to be addressed as part of the future permit application:</p> <ul style="list-style-type: none"> ■ maintenance of existing watercourses and surface drainage pattern pre-post pipeline construction; ■ delineation of any previously unidentified wetlands and maintenance of groundwater flow pattern/volumes and water balance for wetlands; ■ location of extra temporary workspace areas and material stockpiling during construction; ■ mitigation measures for watercourses/surface drainage, tree protection, etc. during construction; and ■ post-construction restoration and re-vegetation of disturbed areas. 	8/24/2018	N/A – incoming correspondence that requires no response.	180824 - Hamilton Conservation issues of concern email

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417	9/21/2018	HCA	Email from Imperial to HCA	Email invitation to HCA to attend the planned Emergency Response exercise.	9/26/2018	Received a response from HCA indicating that it will not be able to attend.	No
466	10/4/2018	HCA	Imperial emergency response desktop simulation exercise with stakeholders	<p>Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre.</p> <p>Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.</p>	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No
563	10/23/2018	HCA	Email from ERM to HCA	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
731	12/19/2018	HCA	Email from Imperial to HCA	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/19/2018	N/A – outgoing correspondence, no response required.	No
729	12/20/2018	HCA	Email from Imperial to HCA	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No

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				A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch .			
83	5/23/2018	IO HONI	Email from ERM, on behalf of Imperial, to IO, HONI	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	8/27/2018	Notification re-sent to Infrastructure Ontario on Aug. 27, 2018 by Imperial.	No
204	7/3/2018	IO	Email from Imperial to IO	Invited Infrastructure Ontario to the Toronto Community Information Session.	7/3/2018	N/A – outgoing correspondence, no response required.	No
205	7/3/2018	HONI	Email from Imperial to HONI	Invited Hydro One staff to the Toronto Community Information Session.	7/3/2018	N/A – outgoing correspondence, no response required.	No
467	7/18/2018	IO HONI	Meeting with IO and HONI, attended by CanACRE, ERM, Imperial	Meeting with IO and HONI to provide a Project overview. Discussion on IO's Class EA and duty to consult requirements. IO staff archaeologist requested a copy of the draft Stage 1 report for review. IO noted that the MENDM will provide direction on the Crown's duty to consult. Imperial noted that it will provide IO will the MENDM's letter when received. (Imperial subsequently provided to IO the MENDM's letter dated Sept. 10, 2018 delegating the procedural aspects of consultation to Imperial. Second part of meeting discussed crossings, encroachments and technical requirements within HONI and IO corridor lands.	7/18/2018	N/A – see attached meeting minutes.	180718 A.1 Meeting WFP HONI_IO Class EA and duty to consult
219	7/24/2018	IO	Email from IO to Imperial.	IO noted three key elements that need to be completed in order to satisfy environmental due diligence requirements: <ul style="list-style-type: none"> ■ completion of the MOI Class EA, which includes stakeholder consultation; ■ completion of the Class EA (C and D record) and posting on IO's website for 30 days; and ■ Stage I and, if required, Stage II archaeological assessment. Please note that if Stage III work is required, IO should be consulted. 	8/14/2018	Imperial noted that it will proceed as a provisional determination of Class EA Category B requirement for the scope of the undertaking based on the IO screening checklist.	No

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478	8/3/2018	IO HONI	Meeting with HONI and IO attended by CanACRE and Imperial	Meeting with Hydro One (HONI) and Infrastructure Ontario (IO) to present the Project information, present the project timelines and to discuss IOL submissions to HONI/IO. IOL's appraiser should meet with IO's appraiser. With respect to appraisals, CanACRE indicated that an official submission is expected to happen next week, Aug. 8 2018. IO requested that IOL provide a summary/list of all government and other stakeholders that the project has engaged, to-date. IOL will provide this information. IO suggested that IOL meet with the Ministry of Municipal Affairs to confirm their requirements with regards to the Project. Next meeting scheduled in Sept. 2018 to have a specific discussion related to easements. See full recap of meeting minutes attached.	8/3/2018	N/A – see attached meeting minutes.	180803 Meeting HONI IO CanACRE
408	9/13/2018	IO	Email from Imperial to IO	Email from Imperial to IO to share the MENDM delegation letter of Sept. 10, 2018.	9/13/2018	N/A – outgoing correspondence, no response required.	180913 Duty to Consult Delegation Letter forwarded to IO
701	10/22/2018	IO HONI	Invited HONI and IO to the Toronto Community Information Session	Imperial invited representatives from HONI and IO to the Toronto Community Information Session in Nov. 2018.	10/22/2018	N/A – outgoing correspondence, no response required.	No
563	10/23/2018	IO	Email from ERM to IO	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
634	10/26/2018	IO	Email from Imperial to IO, with copy to ERM	Email confirmation from Imperial to IO with the understanding that Imperial should proceed with the Class EA assessment for the scope of undertaking within the HONI corridor. The Class EA scope of the undertaking will include an assessment related to the easement transaction for MGCS land parcels.	11/27/2018	Imperial follow-up from Oct. 24, 2018 meeting and email correspondence from Oct. 26, 2018.	No
93	5/22/2018	MENDM	Email from ERM, on behalf of Imperial, to MENDM	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/23/2018	MENDM responded that the Crown will provide direction to Imperial on Indigenous communities to consult. MENDM explained that the expected turnaround time is 6 weeks to receive a response. Imperial did not receive MENDM's in 6 weeks but received the response in Sept. 2018 (~3.5 months).	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
207	5/30/2018	MENDM	Email from ERM to MENDM	Email to MENDM providing project map and coordinates. Discussed scheduling a meeting in July 2018 to discuss the duty to consult requirements.	5/30/2018	ERM to set-up meeting in July 2018. Meeting subsequently held on Jul. 20, 2018 (Internal Rec No. 133).	No
133	7/20/2018	MENDM	Meeting with MENDM attended by ERM, Imperial and participation by MTO by teleconference	Meeting with MENDM - Indigenous Energy Policy to provide a Project overview. Discussion on Imperial's Indigenous Guiding Principles and engagement approach. Provided overview of activities with Indigenous communities and participation of Indigenous field monitors program.	7/27/2018	Following the Jul. 20, 2018 meeting with MENDM, ERM provided the GIS shapefile for the Project centreline. Imperial requested MENDM's direction on Indigenous communities to consult for the Project, which was previously requested on May 23, 2018.	180720 A.1 Meeting WFP MOE
468	9/10/2018	MENDM	Letter from MENDM to Imperial	Letter from MENDM dated Sept. 10, 2018 (provided via email on Sept. 11, 2018) to Imperial providing the Crown's direction delegating the procedural aspects of the duty to consult to Imperial. MENDM directed Imperial to consult the following Indigenous communities: <ul style="list-style-type: none"> ■ Mississaugas of the Credit First Nation ■ Six Nations of the Grand River (Six Nations Elected Council and the Haudenosaunee Confederacy Chiefs Council) ■ Huron-Wendat Nation 	9/10/2018	Imperial acknowledged Crown's direction delegating the procedural aspects of the duty to consult to Imperial. Imperial will consult the following Indigenous communities, as directed: <ul style="list-style-type: none"> ■ Mississaugas of the Credit First Nation ■ Six Nations of the Grand River (Six Nations Elected Council and the Haudenosaunee Confederacy Chiefs Council) ■ Huron-Wendat Nation 	180910 MOE Delegation Letter to Imperial
421	9/25/2018	MENDM	Email and letter from MENDM to MCFN	Email and letter from MENDM to inform MCFN of the delegation of procedural aspects of consultation to Imperial.	9/25/2018	Imperial received a copy of the letter and acknowledged the Crown's direction and will continue ongoing consultation with the MCFN, Six Nations (elected council and the Haudenosaunee Confederacy Chiefs Council) and Huron-Wendat.	180925 MENDM Notification Letter MCFN
418	9/25/2018	MENDM	Email and letter from MENDM to Six Nations	Email and letter from MENDM to inform Six Nations of the delegation of procedural aspects of consultation to Imperial.	9/25/2018	Imperial received a copy of the letter and acknowledged the Crown's direction and will continue ongoing consultation with the MCFN, Six Nations (elected council and the Haudenosaunee Confederacy Chiefs Council) and Huron-Wendat.	180925 MENDM Notification Letter Six Nations
419	9/27/2018	MENDM	Email and letter from MENDM to HCCC/ HDI	Email and letter from MENDM to inform HCCC/HDI of the delegation of procedural aspects of consultation to Imperial.	9/27/2018	Imperial received a copy of the letter and acknowledged the Crown's direction and will continue ongoing consultation with the MCFN, Six Nations (elected council and the Haudenosaunee Confederacy Chiefs Council) and Huron-Wendat.	180927 MENDM Notification Letter HCCC HDI
420	9/27/2018	MENDM	Email and letter from MENDM to Huron-Wendat	Email and letter from MENDM to inform Huron-Wendat of the delegation of procedural aspects of consultation to Imperial.	9/27/2018	Imperial received a copy of the letter and acknowledged the Crown's direction and will continue ongoing consultation with the MCFN, Six Nations (elected council and the Haudenosaunee Confederacy Chiefs Council) and Huron-Wendat.	180927 MENDM Notification Letter HWN
563	10/23/2018	MENDM	Email from ERM to MENDM	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
732	12/15/2018	MENDM	Teleconference call with Imperial and MENDM	<p>Teleconference call to update MENDM of engagement and consultation with the HCCC/HDI.</p> <ul style="list-style-type: none"> ■ Discussed capacity funding agreement provided for Field Monitoring program. ■ Discussed archaeological assessment concerns and planning process. ■ Requested MENDM confirm that delegation of duty to consult is valid for all permitting and approval applications related to the Project. ■ Requested that MENDM follow-up with the listed regulatory agencies to clarify duty to consult requirements. 	12/15/2018	N/A – see attached meeting minutes.	181215 WFP MENDM teleconference call
87	5/22/2018	MECP	Notification of Project - Ministry of Environment, Conservation and Parks	<p>Formal notification letter of May 22, 2018 of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions.</p> <p>To ensure the continued safe, reliable, and environmentally responsible operation of the SPPL, Imperial is proposing to install an approximately 63-km segment of this line with new pipe. The Project is the proposed installation of the line between the company's pump station in rural Hamilton (Waterdown Station) to its terminal storage facility in Toronto's North York area (Finch Terminal). The existing pipeline will continue to operate until the Project is complete.</p> <p>Letter and Project brochure attached.</p>	6/1/2018	<p>Request from MECP to provide a detailed map including a GIS shapefile. ERM provided the requested GIS shapefile of the Project.</p> <p>Email of Jul. 4, 2018 from MECP Environmental Planner responsible for projects in Halton and Peel Regions noted that MECP is working on putting together a map to identify areas of provincial interest with respect to the Project.</p>	180522 MECP Notification of project
122	6/28/2018	MECP	Response letter from MECP	Response letter from MECP noting that inquiries about environmental permissions should be directed to the MECP Director and a technical staff will be assigned to the project.	8/8/2018	Imperial emailed MECP Director and requested to schedule a meeting w with MECP technical staff. Meeting requested for Aug. 2018, if possible. Meeting with MECP technical staff occurred on Sept. 12, 2018.	No
118	7/4/2018	MECP	Email request from MECP for Project GIS shapefile	Email from the MECP requesting the Project GIS shapefile.	7/4/2018	ERM provided the requested GIS shapefile.	No
439	9/12/2018	MECP	Meeting with MECP about ECA and Water Taking Permits	Pre-submission consultation meeting to discuss the Project, associated water taking permit requirements for the Project.	9/12/2018	N/A – see attached meeting minutes.	180912 A1 Meeting Imperial WFP MECP
409	9/14/2018	MECP	Inquiry from MECP about Class EA process and request for detailed map	Email from MECP requesting a more detailed map of the pipeline showing the southernmost portion of the study area and inquiry on whether a Class EA has been triggered for the Project.	9/17/2018	ERM, on behalf of Imperial, provided Project centreline GIS shapefile on Sept. 17, 2018. Responded that the Public Works Class EA has not begun however, there are ongoing discussions with IO on the Class EA requirements.	No
433	9/18/2018	MECP	Request from MECP for UTM coordinates for Hamilton section of pipeline	MECP requested UTM coordinates for the Hamilton section of the pipeline in response to receiving the Centreline file on Sept. 17, 2018	9/18/2018	ERM provided the UTM coordinate for the start of the pipeline on the Hamilton end, and provided a KMZ file that was compatible with Google Earth.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
563	10/23/2018	MECP	Email from ERM to MECP	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
636	11/5/2018	MECP	Meeting with MECP attended by ERM and Imperial	Technical discussion with MECP on 2018 proposed field program; estimated water taking; estimated water discharges, management and permit requirements.	11/5/2018	N/A – see attached meeting minutes.	181105 B.1 Meeting Imperial WFP MECP
85	5/22/2018	MOI	Email from ERM, on behalf of Imperial, to MOI	<p>Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email.</p> <p>Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).</p>	5/22/2018	N/A – outgoing correspondence, no response required.	180522 Ministry of Infrastructure notification
563	10/23/2018	MOI	Email from ERM to MOI	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
86	5/22/2018	MMA	Email from ERM, on behalf of Imperial, to MMA	<p>Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email.</p> <p>Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).</p>	5/22/2018	N/A – outgoing correspondence, no response required.	180522 MMA Notification of project
563	10/23/2018	MMA	Email from ERM to MMA	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
567	10/23/2018	MMA	Email from ERM to MMA	Confirmed teleconference meeting for Nov. 16, 2018 with MMA. Imperial will provide a project overview, information on routing, describe the regulatory process, construction methods, and proposed ways to avoid, minimize and mitigation construction impacts. Imperial explained that the Project is located one-third on an existing Imperial ROW and the remaining two-thirds on an existing HONI utility corridor ROW. No anticipated impacts to the Parkway Belt West.	11/8/2018	Teleconference meeting with MMA scheduled for Nov. 16, 2018.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
635	11/16/2018	MMA	Teleconference call with MMA attended by ERM and Imperial	Teleconference call with MMA to provide an overview of the Project and a discussion on the Parkway Belt. MMA indicated that there are no concerns with the Project and its compatibility with the Parkway Belt, since the overall objective of the Parkway Belt was intended to protect linear corridors for the development of transportation, roads and utility corridors.	11/16/2018	N/A - see attached meeting minutes.	181116 A.1 WFP MMAH
106	3/2/2018	MNRF	Email from ERM to MNRF	Email to MNRF to request a meeting to discuss the field program methodology.	3/2/2018	Response from MNRF Guelph district to complete the Information Request Form for natural heritage and species at risk information. Meeting with MNRF district staff planned for end of Mar. 2018.	180302 MNRF Guelph District response to project
107	3/20/2018	MNRF	Meeting with MNRF - Aurora district attended by ERM and Savanta	Meeting with MNRF – Aurora district to provide a Project overview and confirm planned field surveys approach and methods. Requested Species at Risk data from MNRF and discussed concurrent OEB LTC application and MNRF permitting requirements.	4/3/2018	N/A - see attached meeting minutes.	180320 A.1 Imperial_WFP_ MNRF Aurora _Meeting Notes
108	4/4/2018	MNRF	Meeting with MNRF - Guelph district attended by ERM and Savanta	Meeting with MNRF – Guelph district to provide a Project overview and confirm planned field surveys approach and methods. Requested Species at Risk data from MNRF and discussed concurrent OEB LTC and MNRF permitting requirements.	4/5/2018	Following meeting with MNRF, ERM shared OEB's Environmental Guidelines and provide the name of OEB's OPCC Chair. MNRF responded on Apr. 9, 2018 with details on available SAR habitat mapping, survey protocols, PPS/Significant Wildlife Habitat, and additional guidance.	180404 MNRF Guelph District response to project overview meeting
401	4/18/2018	MNRF	Email from ERM to MNRF	Email to MNRF Aurora and Guelph district offices with ERM's field survey methods for review and comment. Request to MNRF to confirm that the methods met expectations for the Project.	4/23/2018	MNRF Aurora district responded on Apr. 23, 2018 with comments on plant surveys, breeding bird surveys, Blanding's turtle, snake surveys, and SAR bat data.	180418 MNRF Aurora response to field survey methods
109	5/22/2018	MNRF	Email from ERM, on behalf of Imperial to MNRF	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/23/2018	Email forwarded to MNRF Aurora office emailed request for more information on construction methods of pipeline installation including a detailed map.	180522 MNRF Notification of project
208	5/23/2018	MNRF	Email from MNRF to ERM	Email from MNRF to request details of pipeline construction methods and location information of the Project. Request for a more detailed map of the project footprint to determine the potential for <i>Endangered Species Act</i> authorizations.	6/1/2018	Meeting with MNRF scheduled in July 2018 to discuss draft Information Gathering Form and field survey results, to-date and Project construction methods as requested in MNRF meeting of Mar. 2018. As requested on May 23, 2018, provided a more detailed map of the Project footprint.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
226	7/18/2018	MNRF	Email from ERM to MNRF	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On July 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	<p>Responses from Conservation Authorities and regulatory agencies attached.</p> <p>CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes.</p> <p>HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required).</p> <p>TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions.</p> <p>NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC.</p> <p>MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.</p> <p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p> <p>MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.</p>	180718 multiple docs
499	7/25/2018	MNRF	Email from ERM to MNRF	Email to MNRF Aurora district to request information on Species at Risk regulated habitat (provincial SAR), contributing habitat (provincial SAR), and documented fish species to determine distance to Project and timing windows for in-stream works.	10/16/2018	MNRF responded indicating that Bronte Creek, Sixteen Mile Creek and East Sixteen Mile Creek are Silver Shiner and American Eel habitat. These species have general habitat protection. The habitat of American Eel is essentially the watercourse itself. The habitat of Silver Shiner includes the floodplain and the watercourse. In the habitat of these two species requirement that in-water work and higher risk activities within the floodplain be undertaken between Jul. 1 to Sept. 15, 2018. Thermal regime and fish species information is available in Land Information Ontario (LIO). Unless MNRF has a regulatory/permitting role, local Conservation Authority and/or Fisheries Management Plans should be consulted for fisheries timing windows.	No
498	8/8/2018	MNRF	Email from ERM to MNRF	Email request to MNRF Guelph district for information on Species at Risk regulated habitat (provincial SAR), contributing habitat (provincial SAR), and documented fish species to determine distance to Project and timing windows for in-stream works.	9/17/2018	MNRF Guelph district provided SAR habitat mapping (Blanding's Turtle, Cat 2 – note, no mapped the Category 3 habitat) and Jefferson Salamander habitat mapping for the project area in Guelph district only. In addition, a list of SAR in close proximity to the Project was provided (Eastern Wood Pewee, Snapping Turtle, Barn Swallow, Common Nighthawk, Chimney Swift, Bitternut, Jefferson Salamander, Unisexual Ambystoma (Jefferson-dominated population), Blanding's Turtle. Regarding in-water work timing windows, 4 of 59 provided sites were within Guelph district.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
398	8/28/2018	MNRF	Email from ERM to MNRF	Email to MNRF Aurora and Guelph district offices to request a meeting to review field program results to-date and preliminary environmental protection and mitigation planning for: <ul style="list-style-type: none"> ■ JESA Regulated Habitat and other Species at Risk (Plants, Birds, Reptiles, and Mammals); ■ Provincially Significant Wetlands, un-evaluated wetlands, Conservation Authority regulated wetlands; and ■ watercourse in-water work windows – for watercourses where trenched pipeline installation methods are proposed. 	9/13/2018	Meeting scheduled with MNRF for Sept. 13, 2018.	No
438	9/13/2018	MNRF	Meeting with MNRF Aurora and Guelph districts attended by ERM, Imperial and Savanta	Meeting with the MNRF Aurora and Guelph district offices to provide an update on the Project, discuss the Information Gathering Form (IGF), and other MNRF requirements/guidance.	9/13/2018	N/A – see attached meeting minutes.	180913 A1 Meeting Imperial WFP MNRF Aurora
412	9/19/2018	MNRF	Teleconference call with ERM, Imperial and MRNF. Email from Imperial to MNRF	Telephone discussion with MNRF Aurora and Guelph districts Lands and Waters technical specialists about requirements for watercourse crossings.	9/20/2018	Follow-up summary email sent to MNRF asking for a copy of a typical easement application for watercourse crossings, and legislative background for easement application requirements (or guideline for easement requirements).	180919 Response to questions from MNRF lands technician
413	9/21/2018	MNRF	Email from Imperial to MNRF	Email invitation to MNRF Aurora and Guelph districts to attend a planned Emergency Response simulation exercise for the Project.	9/21/2018	N/A – outgoing correspondence, no response required.	No
497	10/11/2018	MNRF	Email from ERM to MNRF, copied Imperial	Email to MNRF indicating that MTCS is of the opinion that Stage 2 archaeological assessment ploughing within JESA regulated habitat is acceptable as this method is consistent with the level of disturbance from landowners ploughing their fields for agricultural purposes. Details of the Stage 2 test pitting was shared. Request to MNRF to confirm agreement with Stage 2 archaeological assessment methods within JESA regulated habitat.	10/11/2018	MNRF responded indicating that the Stage 2 archaeological assessment within JESA regulated habitat needs to be completed outside of the Restricted Activity Period (RAP) for the species. ERM confirmed that the Stage 2 archaeological assessment was conducted outside of the RAP for JESA within regulated habitat.	No
563	10/23/2018	MNRF	Email from ERM to MNRF	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
639	11/8/2018	MNRF	Teleconference call with CanACRE, ERM, Imperial, MRNF and Savanta.	Teleconference call with MNRF Lands and Waters technical specialist about potential licenses of occupation (LOs) for the Project.	11/20/2018	MNRF requested a copy of the OEB Environmental Guidelines. Imperial provided the requested OEB Environmental Guidelines.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
641	11/15/2018	MNRF	Email from MNRF to ERM and Savanta	Email from MNRF, Aurora district Planner requested Butternut Health Assessments that have been completed along the project route, including photos and identified relationships (e.g. disturbance) to proposed surface works.	11/15/2018	The Project team Senior Ecologist responded to MNRF request indicating that Health Assessments have been conducted for the majority of Butternuts currently identified along the route. MNRF responded indicating that they would like to receive all of the Health Assessments at this time, along with locations on photomaps and known distances to proposed works including archaeological test pitting. On Jan. 18, 2018, Savanta and ERM provided the requested information to MNRF. Health assessment of the Butternut trees along the Project route was shared with MNRF for their review.	No
718	12/5/2018	MNRF	Email from ERM to MNRF	Email to MNRF Aurora and Guelph district offices inquiring whether there were concerns or objections to Stage 2 archaeology assessment test pitting (i.e., hand dug pits at 30 cm wide X up to 1m depth) within JESA regulated habitat over the next few weeks. No Butternut trees observed to-date fall within 25m of the planned test pitting for the geotechnical investigation or the Stage 2 archaeological assessment.	12/5/2018	MNRF Aurora and Guelph district offices responded that there were no concerns with the proposed archaeological assessment test pitting.	No
728	12/20/2018	MNRF	Email from Imperial to MNRF	Email to participants and regulatory agencies as a follow-up to the emergency response desktop planning exercise. In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise. The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch .	12/20/2018	N/A – outgoing correspondence, no response required.	No
88	5/22/2018	MTCS	Email from ERM, on behalf of Imperial, to MTCS	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/22/2018	N/A – outgoing correspondence, no response required.	180522 MTCS Notification of project

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
209	6/1/2018	MTCS	MTCS response to Project notification	Response from MTCS advising to screen the Project with the MTCS Criteria for Evaluating Archaeological Potential to determine if an archaeological assessment is needed. If the project area exhibits archaeological potential, then an archaeological assessment (AA) should be undertaken by an archaeologist licensed under the <i>Ontario Heritage Act</i> .	6/1/2018	Imperial responded that a Stage 1 Archaeological Assessment study in accordance with MTCS Standards and Guidelines for Consultant Archaeologists (2011) on the pipeline's preliminary preferred route is being completed, and a site inspection was undertaken in Nov. 2017 to augment results of the desktop analysis.	No
465	6/28/2018	MTCS	Meeting with MTCS, attended by ERM, Imperial, Past Recovery	Meeting with MTCS to introduce the Project and introduce Past Recovery licensed archaeologist. Discussion to confirm MTCS archaeological assessment requirements and cultural heritage study planning. Discussion on OEB LTC process.	6/28/2018	N/A – see attached meeting minutes.	180628 A.1 Meeting Imperial_WFP MTCS
226	7/18/2018	MTCS	Email from ERM to MTCS	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On Jul. 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	<p>Responses from Conservation Authorities and regulatory agencies attached.</p> <p>CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes.</p> <p>HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required).</p> <p>TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions.</p> <p>NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC.</p> <p>MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.</p> <p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p> <p>MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.</p>	180718 multiple docs
405	8/3/2018	MTCS	Email from UMcA to MTCS	Email to MTCS from Unterman McPhail Associates (UMcA), UMcA indicated that the construction corridor will be 25 m in width - 12.5 m on either side of the center line with two-thirds of the study being completed on HONI corridor lands. UMcA will apply a 50 m study buffer to either side of the 25 m construction zone to review cultural heritage resources of interest and significance that may receive affects from the Project. Each municipality will be contacted through the study area to review listed or designated properties on municipal registers. A survey will be prepared on existing conditions and identify potential sensitivities.	8/7/2018	Email response from MTCS on Aug. 7, 2018 indicated that the proposed approach was satisfactory and consistent with other gas pipeline projects. Laura Hatcher, MTCS Heritage Planner, who is assigned to this file (MTCS File# 0009034) was copied on the information.	180803 MTCS response to proposed Archaeology approach

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
563	10/23/2018	MTCS	Email from ERM to MTCS	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
89	5/22/2018	MTO	Email from ERM, on behalf of Imperial, to MTO	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/22/2018	N/A – outgoing correspondence, no response required.	No
502	7/17/2018	MTO	Meeting with MTO attended by 407 ETR, CanACRE, Imperial, and Stantec	Imperial provided the MTO with an overview of the Project. Imperial and the MTO discussed affected MTO lands and requirements of the project. Imperial explained that construction will occur in phases to ensure that there are no conflicts with existing projects on MTO's rights-of-way. Imperial will do its best to conduct construction in stages while gathering input on schedules for other projects (e.g. Finch LRT, Highway 400/Finch Avenue, Highway 427) to avoid conflicts and find scheduling solutions. Each specific individual crossing between the Waterdown to Finch Project and MTO lands were discussed. Permitting and MTO requirements were discussed as well.	7/17/2018	N/A – see attached meeting minutes.	180717 WFP MTO CanACRE
511	10/3/2018	MTO	Meeting with MTO attended by CanACRE and Imperial	Meeting with MTO to determine current progress and next steps on applications submitted for archaeological/geotechnical surveys and the initial lands submission related to the proposed route. A status update was provided on the geotechnical surveys application, including soil bore location review document provided on Sep 19, 2018 and the archaeological surveys application. Imperial confirmed that the initial submission to MTO was sent on Aug 28, 2018. Imperial requested information on ongoing/future MTO projects along the proposed project route. Imperial to keep the MTO informed of project construction schedule and phasing, once available. In addition, the following actions were identified: <ul style="list-style-type: none"> ■ CanACRE to provide list of questions for MTO Foundations group and to schedule discussion on the geotechnical investigations, if needed. ■ Imperial to call MTO Corridor Management officer regarding permit fees. 	11/15/2018	Imperial to close out engagement actions.	181003 WFP MTO CanACRE
607	11/13/2018	MTO	Follow-up call with MTO regarding land matters related permitting	Teleconference call with MTO to provide a status update on soil borehole locations, determine current progress on the initial lands submission related to the proposed route, determine permit requirements for MGCS parcel crossings with MTO infrastructure, and follow-up on progress on action items from previous call in Oct. 2018.	11/13/2018	N/A – one-time meeting held, no response required.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
75	5/22/2018	NEC	Email from ERM, on behalf of Imperial, to NEC	<p>Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email.</p> <p>Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).</p>	5/28/2018	Request by NEC for GIS shapefile with Project centreline of latest route. ERM provided requested GIS shapefile.	180522 NEC Notification of project
96	6/11/2018	NEC CH	Meeting with NEC and CH attended by Imperial and ERM	Meeting with NEC and CH to provide a Project overview. Discussion on ongoing and planned bio-physical and cultural studies, concurrent LTC and Conservation Authority/NEC permitting. Confirmed Conservation Authority/NEC permit requirements and requested a data sharing agreement.	6/19/2018	CH provided a link to the data sharing request form. Imperial and CH agreed to invite the Project lands team to a future meeting.	180611 A.1 Imperial_WFP_NEC_CH_Meeting Notes_FINAL
212	7/9/2018	NEC	Email from NEC to ERM and Imperial	Memo from NEC with applicable policies for consideration with respect to the Project.	7/12/2018	ERM and Imperial acknowledged receipt of NEC guidance documents.	180709 - NEC preliminary input into project memo
226	7/18/2018	NEC	Email from ERM to NEC	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On Jul. 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	<p>Responses from Conservation Authorities and regulatory agencies attached.</p> <p>CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes.</p> <p>HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required).</p> <p>TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions.</p> <p>NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC.</p> <p>MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.</p> <p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p>	180718 multiple docs

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
						MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.	
410	9/18/2018	NEC	Share with NEC project spatial data	Email to NEC to share an updated spatial data package for the Project. The package included a revised pipeline centreline, revised geotechnical borehole and access road locations, and trenchless construction method locations.	9/18/2018	N/A – outgoing correspondence, no response required.	No
569	10/25/2018	NEC	Email from ERM to NEC	As requested by NEC, a notification was sent to the NEC that work will be initiated within the Niagara Escarpment Plan area at Borehole BH10 and Borehole BH11 on Oct. 25, 2018.	11/8/2018	N/A – outgoing correspondence, no response required.	No
731	12/19/2018	NEC	Follow-up email on Emergency Response exercise held in Oct. 2018.	In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise. The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch .	12/19/2018	N/A – outgoing correspondence, no response required.	No
91	2/23/2018	OEB	Email from ERM to OEB staff	Email to OEB to provide a Project overview. Requested a meeting to discuss project timelines and LTC application process.	2/23/2018	OEB confirmed receipt of the Project overview and meeting request.	180223 OEB email prospective LTC application.pdf
92	3/7/2018	OEB	Meeting with OEB staff attended by ERM and Imperial	Meeting with OEB as a follow-up to Feb. 23, 2018 request by ERM. OEB provided guidance to engage MENDM to determine Indigenous consultation requirements. OEB provided the list of OPCC members. Discussion on the Environmental Report, OPCC review process, constraints map, Community Information Sessions, and the LTC application process.	5/23/2018	Imperial confirmed it will follow OEB's guidance to consult the OPCC members. Imperial will engage MENDM to seek their determination on the duty to consult and the list of Indigenous communities to consult for the Project. Meeting minutes attached.	180307 A.1 Imperial_WFP_OEB_Meeting Notes_Final
403	3/22/2018	OEB	Email from OEB staff to ERM	OEB staff provided follow-up email after meeting with direction to seek MENDM's guidance on the Indigenous consultation process.	3/22/2018	Imperial will engage MENDM per OEB's direction.	No
90	5/22/2018	OEB	Email from ERM, on behalf of Imperial, to OEB staff	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally	5/22/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
				responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).			
214	7/13/2018	OEB	Teleconference call with ERM and OEB staff	Teleconference call with OEB to provide an update on upcoming Community Information Sessions; an update on meetings with OPCC and Ministries; update on meetings with Indigenous communities and an update on the geotechnical investigation program. OEB staff provided guidance on the LTC application filing requirements.	7/27/2018	OEB staff provided a LTC application minimum filing requirements. OEB provided guidance that the economic feasibility and rate impacts considerations apply to regulated utilities only and not to this Project.	180713 - OEB Hydrocarbon Pipeline LTC Applic Min Reqs (ImpOil)
469	7/27/2018	OEB	Email from OEB staff to ERM	Email from OEB staff providing an attachment with the OEB's guidance on minimum filing requirements for a typical LTC application.	7/27/2018	ERM acknowledged receipt of OEB's LTC guidance.	No
563	10/23/2018	OEB	Email from ERM to OEB staff	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
714	12/4/2018	OEB	Teleconference call with ERM and OEB staff. Email from ERM to OEB staff	Teleconference call with OEB staff to discuss the LTC distribution format (electronic, hardcopy, e-filing). Clarified that unless specifically requested, LTC distribution format can be provided electronically. Clarify that Stage 1 Archaeology report can be added, if available. If not available, provide a description of comments received to date by Indigenous communities. Discussed anticipated filing date and to anticipate a letter of intention from Imperial. OEB staff noted that the LTC Exhibit relating to Project Costs is not applicable to Imperial as Imperial is a private, non-rate regulated entity. Exhibit section on economic feasibility is also not required.	12/4/2018	ERM acknowledged that LTC Exhibit relating to Project Costs and economic feasibility will not be required because Imperial is a private, non-rate regulated entity.	181204 OEB Correspondence
730	12/20/2018	OEB	Email from ERM, on behalf of Imperial to OEB staff	Email to OEB staff with a copy of the letter of intent notifying OEB staff and OEB Secretary of anticipated LTC application filing in Q1 2019. Timing for submission remains the same as planned and as disclosed previously in the July and November 2018 Community Information Sessions.	12/20/2018	N/A – outgoing correspondence, no response required.	181220 OEB Correspondence Letter of Intent
84	5/22/2018	OMAFRA	Email from ERM, on behalf of Imperial, to OMAFRA	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/22/2018	N/A – outgoing correspondence, no response required.	180522 OMAFRA Notification of project

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
132	7/5/2018	OMAFRA	Teleconference with OMAFRA attended by ERM and Imperial	Teleconference call with OMAFRA following the Project notification. Imperial provided a Project overview and explained Imperial's land matters consultation process. Imperial provided information on the upcoming Community Information Sessions.	7/5/2018	N/A – see attached meeting minutes.	180705 A.1 Meeting Imperial WFP OMAFRA
217	7/12/2018	OMAFRA	Teleconference with OMAFRA attended by ERM and Imperial	Follow-up questions from OMAFRA representative regarding Class EA requirements and permitting requirements.	7/12/2018	N/A – one-time call held, no response required.	No
563	10/23/2018	OMAFRA	Email from ERM to OMAFRA	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
121	5/22/2018	TC	Email from ERM, on behalf of Imperial, to TC	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).	5/23/2018	Imperial acknowledged comment from TC and will self-assess if Project will interact with Transport Canada requirements.	180522 TC Notification of project
563	10/23/2018	TC	Email from ERM to OEB staff	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/23/2018	N/A – outgoing correspondence, no response required.	No
638	10/23/2018	TC	Email from ERM to TC	Email to TC Regional Manager of Navigation Protection Program to provide information on the Project, including a link to the project website, and notification of upcoming Community Information Sessions. Request to schedule a meeting with TC's point person on the file for managing TC requirements.	10/24/2018	TC Regional Manager responded indicated a member of the team would follow up with ERM. Subsequent conference call with TC occurred on Nov. 26, 2018.	No
717	11/26/2018	TC	Teleconference call with TC attended by ERM and Imperial	Teleconference call with TC Inspection Officer for the Navigation Protection Program to introduce the Project and discuss applicability of regulatory requirements.	11/26/2018	N/A – see attached meeting minutes.	181126 B.1 Meeting Notes Imperial_WFP_Transport Canada
94	5/22/2018	TRCA	Email from ERM, on behalf of Imperial, to TRCA	Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email. Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally	5/22/2018	N/A – outgoing correspondence, no response required.	180522 TRCA notification of project

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
				responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).			
110	6/8/2018	TRCA	Email correspondence with TRCA regarding GIS mapping	Request to TRCA for GIS mapping layers to inform the environmental assessment and Project planning.	6/8/2018	N/A – outgoing correspondence, no response required.	No
103	6/14/2018	TRCA	Meeting with TRCA attended by ERM, Imperial and Savanta	Meeting with TRCA to provide a Project overview. Discussion on ongoing and planned bio-physical and cultural studies, concurrent LTC and Conservation Authority/NEC permitting. Confirmed Conservation Authority/NEC permit requirements and requested a data sharing agreement.	6/14/2018	N/A – one-time meeting held, no response required.	180614 A.2 Imperial_WFP_ TRCA_Meeting Notes
78	7/3/2018	TRCA	Teleconference call with ERM, Imperial and TRCA	Teleconference call with TRCA to highlight planned start of geotechnical work on Jul. 23, 2018 and inquired about whether an independent TRCA archaeological assessment would be required. Provided outline of the geotechnical program and confirmed that the approach had been reviewed by MTCS.	7/3/2018	TRCA confirmed that no independent archaeology work is required since no geotechnical investigation is being conducted on TRCA-owned lands; all within HONI corridor. Imperial confirmed and provided TRCA a map of proposed geotechnical access and sites for information sharing. TRCA confirmed that it will review the map and identify if any permitting is required. TRCA asked about access and what type of equipment is being used. Imperial responded that this will be addressed in the Environmental Protection Plan memo to be provided.	No
226	7/18/2018	TRCA	Email from ERM to TRCA	Email to Conservation Authorities and regulatory agencies to share the geotechnical investigation borehole locations and access plans for their review. ERM communicated that the boreholes are planned to start the end of July/early Aug. 2018 and take approximately three months to complete. On Jul. 31, 2018, ERM provided the Environmental Protection Plan for the geotechnical investigation program.	7/25/2018	Responses from Conservation Authorities and regulatory agencies attached. CVC response (Jul. 18, 2018) – Responded that no permit is required from CVC for boreholes since there is no grading or fill placement or expected vegetation removal associated with the boreholes. HCA response (Jul. 25, 2018) – Responded that Imperial is not required to obtain written approval for the completion of the easterly borehole within regulated area and the access is along the cleared portion of the pipeline ROW (no additional disturbance should be required). TRCA response (Aug. 1, 2018) - Responded with a letter with comments on the TRCA regulated boreholes. Further correspondences on Sept. 11, 2018 regarding a contingency plan to manage flowing artesian conditions. NEC response (Aug. 7, 2018) - Provided an exemption letter for borehole - no development permit is required from the NEC. MTCS response (Aug. 1, 2018) - Acknowledged receipt of documents. Indicated no comment at this time.	180718 multiple docs

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
						<p>MNRF Guelph district response (Aug. 2, 2018) - Responded that no drilling is permitted within 300 m of a Jefferson Salamander pond. ERM followed-up with MNRF to discuss whether Borehole #9 is within 300m of a breeding wetland.</p> <p>CH response (Aug. 2, 2018) - Responded that plans have been reviewed, and CH has no concerns at this time.</p> <p>MNRF Aurora district response (Aug. 9, 2018) - Responded with no concerns with borehole drilling outside of the Jefferson Salamander identified area.</p>	
225	7/25/2018	TRCA	Email from TRCA to Imperial and ERM	Email and letter from TRCA describing TRCA's areas of interest and requirements related to the Project.	7/30/2018	<p>Imperial acknowledged receipt of response letter, and indicated that many of the listed concerns will be addressed during detailed engineering phase. Information provided included a copy of the display boards used at the July 2018 Community Information Sessions, which was also uploaded to the Project webpage. Confirmation that the TRCA watershed specialists will be added to the project distribution list.</p> <p>On Jul. 31, 2018, TRCA staff provided additional comments pertaining to source protection.</p>	180725 TRCA response to the project
396	8/14/2018	TRCA	Email from Imperial to TRCA	Imperial provided TRCA with the signed data sharing agreements for Imperial, UPI, ERM, and Savanta.	8/14/2018	N/A – outgoing correspondence, no response required.	180814 TRCA Data Sharing Agreement_ALL
495	10/9/2018	TRCA	Email from ERM to TRCA	Email to TRCA to request information on Species at Risk in TRCA jurisdiction on regulated habitat (provincial SAR), contributing habitat (provincial SAR), and documented fish species to determine distance to Project and timing windows for in-stream works.	10/12/2018	TRCA responded advising Species at Risk (SAR) information request be sent to MNRF. TRCA has fish records available for download on the Open Data and Information webpage.	No
414	9/21/2018	TRCA	Email from Imperial to TRCA	Email invitation to TRCA to attend the planned Emergency Response exercise.	9/21/2018	N/A – outgoing correspondence, no response required.	No
563	10/23/2018	TRCA	Email from ERM to TRCA	Email to regulatory agencies to provide update and share the dates of the upcoming Nov. 2018 Community Information Sessions.	10/29/2018	N/A – outgoing correspondence, no response required.	181029 - TRCA Community Information Session 1 Response
466	10/4/2018	TRCA	Imperial emergency response desktop simulation exercise with stakeholders	<p>Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre.</p> <p>Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.</p>	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
731	12/19/2018	TRCA	Follow-up email on Emergency Response exercise held in Oct. 2018.	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/19/2018	N/A – outgoing correspondence, no response required.	No
729	12/20/2018	TRCA	Follow-up email on Emergency Response exercise held in Oct. 2018	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No
95	5/22/2018	TSSA	Email from ERM, on behalf of Imperial, to TSSA staff	<p>Email of May 22, 2018 to OPCC to provide notification of Imperial's Project. Request to schedule a meeting to discuss the Project, share information and answer questions. Letter and Project brochure attached to Project notification email.</p> <p>Operating safely for many decades, Imperial's SPPL is important infrastructure that provides refined products used by households and businesses across the Greater Toronto and Hamilton Area. To support continued safe, reliable, and environmentally responsible transportation of the products, Imperial is planning to construct and operate a new pipeline that will replace the transportation capabilities of the existing SPPL. The Project is the proposed installation of approximately 63-kilometres of pipeline between the company's pump station in rural Hamilton (Waterdown Station) and its terminal storage facility in Toronto's North York area (Finch Terminal).</p>	6/11/2018	TSSA confirmed receipt of Project notification. Requested that Imperial complete the Service Request for Consultation in order to schedule a meeting to discuss the Project. Imperial completed the Service Request for Consultation form and submitted to the TSSA.	180522 TSSA Notification of project

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
127	6/1/2018	TSSA	Email to TSSA	<p>Previous hardcopy correspondence to the TSSA of the Project notification to undelivered.</p> <p>Email to TSSA providing an electronic version of the Project notification package.</p>	6/1/2018	TSSA confirmed receipt on Project notification package.	No
134	7/13/2018	TSSA	Teleconference call with ERM and TSSA	<p>Teleconference call with TSSA. TSSA provided advice to consult TSSA Safety Legislation Ontario Regulation 210/01: Oil and Gas Pipeline Systems Corresponding Director's Order (revision to section 6 of Ontario Regulation 210/01) FS-238-18 - Oil and Gas Pipelines CAD Amendment (Feb. 15, 2018).</p> <p>CSA Z662-15 (Oil and Gas Pipeline Systems).</p>	7/13/2018	N/A – one-time call held, no response required.	No
464	10/10/2018	TSSA	Meeting with TSSA attended by ERM, Imperial and UPI	<p>Meeting with the TSSA.</p> <ul style="list-style-type: none"> ■ Provided TSSA with a Project overview. ■ Confirmed with TSSA that Imperial's Licence to Operate requirements from existing pipeline to new pipeline is in-place. ■ Sought TSSA guidance on their engineering review requirements. 	10/10/2018	N/A – see attached meeting minutes.	181010 A.1 Meeting Imperial WFP TSSA
466	10/4/2018	TSSA	Imperial emergency response desktop simulation exercise with stakeholders	<p>Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre.</p> <p>Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.</p>	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No
729	12/20/2018	TSSA	Follow-up email on Emergency Response exercise held in Oct. 2018	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No
779	2/1/2019	NEC	Email from ERM to the NEC	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
750	1/16/2019	CH	Email from Imperial to CH	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
779	2/1/2019	CH	Email from ERM, on behalf of Imperial, to the CH	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
779	2/1/2019	Credit Valley Conservation Authority	Email from ERM, on behalf of Imperial, to CVC	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	CVC	Email from Imperial to CVC	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
785	2/1/2019	DFO	Email from ERM, on behalf of Imperial to DFO	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	HCA	Email from Imperial to HCA	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
779	2/1/2019	HCA	Email from ERM, on behalf of Imperial, to HCA	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	IO	Email from Imperial to IO	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	IO	Email from ERM to IO	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
750	1/16/2019	MECP	Email from Imperial to City of MECP	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	MECP	Email from ERM to MECP	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	Follow-up email chain with MECP to ensure the report was received and downloaded, and help trouble-shooting.	No
750	1/16/2019	MED	Email from Imperial to Ministry of Economic Development	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	MED	Email from ERM to Ministry of Economic Development, Job Creation and Trade	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	MENDM	Email from Imperial to MENDM	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	MENDM	Email from ERM to MENDM	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	MMA	Email from Imperial to MMA	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	MMA	Email from ERM to MMA	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	MNRF	Email from Imperial to MNRF	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
799	1/18/2019	MNRF	Email from ERM to MNRF	Email from ERM transmitting the draft Environmental Report.	1/18/2019	N/A - outgoing correspondence, no response required	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
750	1/16/2019	MTCS	Email from Imperial to MTCS	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	MTCS	Email from Imperial to MTCS	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	MTO	Email from Imperial to MTO	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	MTO	Email from ERM to MTO	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	NEC	Email from Imperial to NEC	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	NEC replied indicating that the Environmental Report should incorporate NEC policies to avoid a separate report for NEC development permit. Draft Environmental Report subsequently sent (Internal Rec No. 779).	No
750	1/16/2019	OEB	Email from Imperial to OEB	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
778	2/1/2019	OEB	Email from ERM to OEB	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	OMAFRA	Email from Imperial to OMAFRA	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No
800	2/1/2019	OMAFRA	Email from ERM to OMAFRA	Email to transmit draft Environmental Report and explanation of comment process. Transmitted Feb. 14, 2019 since transmittal to OMAFRA was inadvertently missed during the Feb 1, 2019 transmittal.	2/14/2019	N/A - outgoing correspondence, no response required	No
785	2/1/2019	TC	Email from Imperial to TC	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
779	2/1/2019	TRCA	Email from ERM, on behalf of Imperial, to the TRCA	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
778	2/1/2019	TSSA	Email from ERM to TSSA	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	N/A - outgoing correspondence, no response required	No

Indigenous Consultation Log

Huron-Wendat Nation

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
213	5/30/2018	Huron-Wendat	Project notification Email from ERM to Huron-Wendat	Email sent to Huron-Wendat to share that the Project is currently completing a Stage 1 archaeology assessment and will conduct a Stage 2 assessment this summer and fall. Currently, the draft Stage 1 Archaeological Assessment report is not available for review, however, the report will be available for review and comment prior to submission to the MTCS. A map of the existing pipeline route was provided.	6/13/2018	Phone conversation occurred on Jun. 4, 2018. Email sent on Jun. 13, 2018 as follow-up to the preliminary phone conversation. Huron-Wendat would like to ensure that the Nation has field monitors on site for Stage 2 archaeological field assessments, in Aug. 2018. Consultation with Huron-Wendat could occur in the next few weeks to confirm commitment to work together. Imperial provided GIS shapefiles of the Project. Confirmed meeting with Huron-Wendat to occur in July 2018.	No
113	6/4/2018	Huron-Wendat	Email from ERM, on behalf of Imperial, to Huron-Wendat	Imperial followed-up with Huron-Wendat regarding the Project notification. Huron-Wendat had two requests: a GIS shapefile of the Project to complete an overlay to determine if the Project crosses an area they have previously documented as one of their archaeological sites, and secondly to be involved/ monitor onsite during Stage 2 work (and stage 3 and 4, if required).	6/4/2018	ERM provided to Huron-Wendat the GIS shapefile of the Project centreline. Meeting with Huron--Wendat set for July 2018 to discuss participation of Huron-Wendat field monitors.	No
135	7/5/2018	Huron-Wendat	Email from ERM on behalf of Imperial to Huron-Wendat	Email to Huron-Wendat to set-up a meeting in Toronto with Imperial, ERM and Past Recovery. Meeting confirmed for Jul. 17, 2018.	7/5/2018	Meeting held on Jul. 17, 2018 (Internal Rec No. 136).	No
136	7/17/2018	Huron-Wendat	Establish field monitor participation agreement Meeting with Huron-Wendat attended by Imperial, ERM and Past Recovery	<p>On Jul. 17, 2018, Huron-Wendat and Imperial held a meeting in Toronto with representatives of the Huron-Wendat Nionwentsio office. The purpose of the meeting was to present an overview of the Project and to discuss Huron-Wendat's interest in archaeological assessment planning and field work. Imperial thanked the Huron-Wendat representatives for traveling to Ontario and for sharing the Nation's community profile and historic overview.</p> <p>Imperial explained that the SPPL is important infrastructure that provides petroleum products used by households and businesses across the Greater Toronto and Hamilton Area. Products include a significant portion of jet fuel for Toronto Pearson International Airport, as well as gasoline and diesel fuel that keep people, goods and services moving throughout the region. To support continued safe, reliable, and environmentally responsible transportation of products, Imperial is planning to construct and operate approximately 63 km of pipeline between the company's Waterdown Station and Finch Terminal to replace the transportation capabilities of the existing SPPL. The proposed Project will take place within an existing Imperial ROW and within new easements for the existing HONI ROW utility corridor. The pipeline will continue to operate until the new line is operational.</p> <p>Huron-Wendat shared that while the Huron-Wendat did not sign a treaty with the Crown, the Huron Wendat have rights and interests in Ontario. There are many Huron-Wendat archaeological sites, both known and unknown, to be discovered in Ontario. Huron-Wendat works with other Nations, companies, governments over shared traditional territory related to archaeological assessment.</p>	7/31/2018	On Jul. 31, 2018, Imperial and Huron-Wendat collaborated to enable the participation of Huron-Wendat Indigenous field monitors in the project archaeological assessment and environmental field surveys. Imperial provided capacity funding for this participation.	180717 A.1 Meeting WFP HWN

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
				<p>At the meeting, Imperial introduced Past Recovery. Past Recovery provided an overview of their firm and their archaeological experience in Ontario and with communities. Imperial explained that a draft Stage 1 Archaeological Assessment report is nearly complete and Imperial planned to provide the report to Indigenous communities for their review and comment prior to submitting the document to MTCS. Past Recovery explained that the study corridor contains archaeological potential for both pre-Contact and post-Contact archaeological resources. Imperial noted that the Stage 2 methodology and plan is comprehensive. Assessment of all areas of archaeological potential within the corridor will involve test pit shovel testing at 5 m intervals or field ploughing and surveying.</p> <p>With respect to the Parsons site, an existing archaeological site of interest to Huron-Wendat, Imperial explained that HDD is proposed beneath the site to avoid potential impacts.</p> <p>Huron-Wendat asked how the required list of communities to consult was determined. Imperial responded that the MENDM, as the Ontario Crown, provided the list of communities to consult. In advance of this, Imperial had engaged and consulted broadly based not only on treaty rights but with those who had an interest in the Project on traditional territories. Imperial reiterated its commitment to consulting communities, as directed by the MENDM.</p> <p>Huron-Wendat stated that they have an interest in having their field monitors participate in archaeological field surveys for the Project. Imperial agreed and acknowledged the request.</p>			
444	9/7/2018	Huron-Wendat	Email from ERM to Huron-Wendat	<p>Email coordinating field monitors for archaeology field survey commencing on Sept. 19, 2018.</p> <p>From Sept. to Dec. 2018, Huron-Wendat Indigenous field monitors participated in the Stage 2 archaeological assessment field work. Daily correspondence occurred between Huron-Wendat and ERM to coordinate logistics for the field work. The Indigenous field monitors were involved in all aspects of the Stage 2 archaeological assessment field work. Archaeology field work was conducted over several continuous 10-day programs, depending on the weather and landowner permission access along the corridor study area.</p>	9/7/2018	Call and message correspondence between Imperial and Huron-Wendat coordinator.	No
575	9/10/2018	Huron-Wendat	Email and phone calls from ERM to Huron-Wendat	Daily coordination of field monitors for archaeology field survey from Sept. 10 - 19, 2018.	9/10/2018	<p>Call and message correspondence between Imperial and Huron-Wendat coordinator.</p> <p>Huron-Wendat field monitors attended 10/10 days of field work.</p> <p>Coordination with Huron-Wendat field monitors are detailed in Internal Rec Nos. 575, 578, 582, 586, 590, and 711)</p>	No
578	9/24/2018	Huron-Wendat	Email and phone calls from ERM to Huron-Wendat	Daily coordination of field monitors for archaeology field survey from Sept. 24 – Oct. 2, 2018.	9/24/2018	<p>Call and message correspondence between Imperial and Huron-Wendat coordinator.</p> <p>Huron-Wendat field monitors attended 10/10 days of field activities.</p> <p>Coordination with Huron-Wendat field monitors are detailed in Internal Rec Nos. 575, 578, 582, 586, 590, and 711)</p>	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
488	9/27/2018	Huron-Wendat	Email from Imperial to Huron-Wendat	Email from Imperial to Huron-Wendat indicating that the Ministry of Energy, Northern Development and Mines has delegated the procedural aspects of consultation to Imperial. Imperial requested to meet with Huron-Wendat to discuss the next steps in the consultation, including providing capacity funding.	9/28/2018	Huron-Wendat responded that they will be in the Toronto region around Dec. 10, 2018 and will communicate exact dates for a meeting once schedules are confirmed. Subsequent meeting with Huron-Wendat held on Dec. 10, 2018 (Internal Rec No. 761).	No
483	9/27/2018	Huron-Wendat	Invitation from Imperial to Huron-Wendat	Invitation to Huron-Wendat to attend an observational tour of Imperial's emergency response exercise to be held on Oct. 4, 2018. The desktop exercise would include the company's regional emergency response team as well as officials from the City of Toronto, MECP and others.	9/28/2018	Huron-Wendat responded they are unable to attend. Imperial committed to sharing the results with Indigenous communities once exercise was concluded.	No
475	9/27/2018	Huron-Wendat	Sharing of draft Stage 1 Archaeological Assessment report. Email from Imperial to Huron-Wendat	Imperial shared with Huron-Wendat a copy of the draft Stage 1 Archaeological Assessment report for review and comment. Sought review and comments in order to help inform the Stage 2 archaeological assessment field program. Where possible, requested comments by Nov. 1, 2018, extended to Nov. 22, 2018.	9/27/2018	Huron-Wendat provided their comments on the Stage 1 Archaeological Assessment report on Nov. 11, 2018. (Internal Rec No. 566)	180927 Stage 1 archaeology HWN
420	9/27/2018	Huron-Wendat	Email from MENDM to Huron-Wendat	Email and letter from MENDM to inform Huron-Wendat of the delegation of procedural aspects of consultation to Imperial. MENDM provided a notification letter to the Huron-Wendat that the Ministry has delegated procedural aspects of consultation to Imperial in relation to the Project. The Ministry encouraged representatives from Huron-Wendat to participate in efforts made by Imperial to consult the communities, to receive information on the Project, and to understand if there are any potential impacts on Aboriginal or treaty rights.	9/27/2018	MENDM provided Imperial with a separate letter to informing Imperial of the delegation of procedural aspects of consultation. Imperial acknowledged the Crown's direction and will continue ongoing consultation with the Huron-Wendat.	180927 MENDM Notification Letter HWN
490	10/1/2018	Huron-Wendat	Email from Imperial to Huron-Wendat	Email from Imperial outlining the capacity funding amount included in the monitoring agreement. Request from Huron-Wendat to discuss capacity funding.	10/11/2018	Huron-Wendat responded that based on the length of the draft Stage 1 Archaeological Assessment report, additional funding was being requested. Email from Imperial to Huron-Wendat indicating that the requested additional capacity funding was reasonable and accepted.	No
489	10/1/2018	Huron-Wendat	Email from Imperial to Huron-Wendat	Request to meet with Huron-Wendat in Oct. 2018 to establish capacity funding.	10/1/2018	Huron-Wendat responded indicating that meeting in Oct. 2018 would be difficult to arrange, but they were open to conducting the review without a meeting and stated the capacity funding amount needed.	No
582	10/9/2018	Huron-Wendat	Email and phone calls from ERM to Huron-Wendat	Daily coordination of field monitors for archaeology field survey between Oct 9 - 19, 2018.	10/9/2018	Call and message correspondence between Imperial and Huron-Wendat coordinator. Huron-Wendat field monitors attended 10/10 days of field activities. Coordination with Huron-Wendat field monitors are detailed in Internal Rec Nos. 575, 578, 582, 586, 590, and 711.	No
586	10/24/2018	Huron-Wendat	Email and phone calls from	Daily coordination of Field Monitors for archaeology field survey between Oct 24 - Nov. 2, 2018.	10/24/2018	Call and message correspondence between Imperial and Huron-Wendat coordinator. Huron-Wendat Field Monitors attended 10/10 days of field activities.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
			ERM to Huron-Wendat			Coordination with Huron-Wendat field monitors are detailed in Internal Rec Nos. 575, 578, 582, 586, 590, and 711)	
566	11/1/2018	Huron-Wendat	Email from Imperial to Huron-Wendat	Email correspondence to schedule a meeting on Dec. 10, 2018 (Internal Rec No. 761) to discuss updates on the Project. Imperial asked of if Huron-Wendat had any concerns or comments regarding the ongoing monitoring and archaeology programs that would need to be addressed prior to the scheduled Project update meeting on Dec. 10, 2018 (Internal Rec No. 761).	11/6/2018	Huron-Wendat responded indicating no concerns with the monitoring and archaeology programs at this time. They indicated that formal comments on the draft Stage 1 Archaeology Assessment report will be forthcoming.	No
570	11/6/2018	Huron-Wendat	Email from Imperial to Huron-Wendat	Email inquiring when Huron-Wendat comments will be available on the draft Stage 1 Archaeological Assessment report.	11/8/2018	Huron-Wendat provided their comments on the draft Stage 1 Archaeological Assessment report on Nov. 15, 2018.	No
590	11/7/2018	Huron-Wendat	Email and phone calls from ERM to Huron-Wendat	Daily coordination of field monitors for archaeology field survey between Nov. 7 – 16.	11/7/2018	Call and message correspondence between Imperial and Huron-Wendat coordinator. Huron-Wendat field monitors attended 10/10 days of field activities. Coordination with Huron-Wendat field monitors are detailed in Internal Rec Nos. 575, 578, 582, 586, 590, and 711.	No
679	11/15/2018	Huron-Wendat	Email from Huron-Wendat to Imperial	In response to Imperial's Sept. 27, 2018 (Internal Rec No. 475) outreach, Huron-Wendat provided a review and comments on the Stage 1 Archaeological Assessment report on Nov. 15, 2018 (Internal Rec No. 679). On Nov. 15, 2018, Huron-Wendat provided comments on the draft Stage 1 Archaeological Assessment report. Huron-Wendat thanked Imperial for providing an opportunity to provide comments and feedback. Huron-Wendat noted that a highly important Huron-Wendat recorded archaeological site is located within the study area (i.e., the Parsons site). The reviewer noted that the draft report offered generally complete summaries of the pre and post-contact history of the region. The report regularly referred to the appropriate MTCS's 2011 Standards and Guidelines for Consultant Archaeologists. The report's conclusions were logical. In summary, the draft Stage 1 report was satisfactory for the purposes of the draft Stage 1 archaeological assessment of this study area. The Huron-Wendat Nation requested to be consulted at every stage, especially regarding the Parsons site, and to continue with the Huron-Wendat field monitor program for field work. Huron-Wendat stressed that avoidance and/or mitigation measures must apply for any potential disturbance to their heritage.	11/15/2018	Imperial thanked Huron-Wendat for their review and comments on the Stage 1 report. Further discussion held on Dec 10, 2018 meeting (Internal Rec No. 761).	181115 HWN comments on Stage 1 archaeology
711	11/21/2018	Huron-Wendat	Email and phone calls from ERM to Huron-Wendat	Daily coordination of field monitors for archaeology field survey between Nov. 21 – 30, 2018.	11/21/2018	Call and message correspondence between Imperial and Huron-Wendat coordinator. Coordination with Huron-Wendat field monitors are detailed in Internal Rec Nos. 575, 578, 582, 586, 590, and 711.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
761	12/10/2018	Huron-Wendat	Meeting with Huron-Wendat, attended by ERM and Imperial	<p>Meeting with Huron-Wendat to discuss Huron-Wendat's Stage 1 Archaeological Assessment report comments and to seek feedback on the field monitors program.</p> <p>The purpose of the meeting was to continue ongoing project consultation; discuss feedback on the field monitor program; share information on feedback and input received to date; discuss the LTC regulatory process; and discuss ongoing Huron-Wendat needs and consultation expectations.</p> <p>Huron-Wendat provided comment that in summary the draft Stage 1 report was satisfactory for the purposes of the Stage 1 assessment of this study area. The Huron-Wendat would like to be consulted at every stage, especially regarding the Parsons site. Imperial responded that the Huron-Wendat will be consulted throughout the process, in particular at Parson site.</p> <p>Imperial asked from Huron-Wendat's perspective, feedback on the monitoring program. Huron-Wendat noted that the participation of Huron-Wendat field monitors is going well. Imperial noted that the exchange between the Huron-Wendat field monitors and the project team crews has been collaborative and positive. Huron-Wendat expressed interest in participating in 2019 environmental surveys. Imperial will work with Huron-Wendat to develop the 2019 environmental field monitoring program.</p> <p>Imperial shared information on feedback and input received to date on the Project, as well as the company's response or incorporation into project planning and design. Imperial noted that a series of Community Information Sessions were held in six municipalities along the ROW in July and November 2018. ERM provided an overview of the LTC regulatory process. ERM reiterated that Imperial's consultative approach is to ensure feedback, comments, and concerns can be raised and captured at any time for response and are not dependent on OEB's defined regulatory consultation periods.</p> <p>Imperial restated its willingness to visit the community and share project details with the community, if desired. Huron-Wendat reiterated their interest in continuing involvement in the archaeological assessment and project planning to avoid impacts to the Parsons site. Imperial agreed and committed to ensuring the Huron-Wendat is meaningfully consulted on site-specific mitigation measures. Huron-Wendat raised the potential of establishing a framework protocol to guide consultation. Imperial responded that it is open to discussing further and welcomed the Huron-Wendat's direction on how best to meet its consultation preferences.</p>	12/10/2018	N/A - see attached meeting minutes	181210 A.1 Meeting WFP HWN
755	1/18/2019	Huron-Wendat	Email from Imperial to Huron-Wendat	Email from Imperial to Huron-Wendat providing a copy of Imperial's letter of intent to submit the LTC application for the Project in early 2019 to the OEB. Recipients were notified that the next regulatory milestone included the submission and distribution of the Environmental Report for their early review and comment.	1/18/2019	Imperial provided the draft Environmental Report on Feb. 4, 2019.	No
783	2/4/2019	Huron-Wendat	Email from Imperial to Huron-Wendat	<p>Email from Imperial to Huron-Wendat providing a copy of the draft Environmental Report and explanation of the comment process.</p> <p>A hard-copy of the Draft Environmental Report was also couriered to the Huron-Wendat office.</p>	2/8/2019	<p>Follow-up from Imperial to ensure the draft was received, and to offer capacity funding to support review of the draft Environmental Report.</p> <p>Additional emails shared to finalize capacity funding Huron-Wendat for the draft review.</p>	No

Métis Nation of Ontario

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
394	7/11/2018	MNO	Project notification Email from ERM, on behalf of Imperial to MNO	Email and phone outreach to MNO following Project notification. ERM, on behalf of Imperial notified MNO's Lands, Resources and Consultations Branch of the project commencement and shared project information.	7/11/2018	MNO Consultation Manager on vacation and unavailable until after Jul. 17, 2018.	No
216	7/11/2018	MNO	Email from ERM, on behalf of Imperial to MNO	Email to MNO Manager, Lands, Resources and Consultations to share Project information. Request for meeting, if desired by MNO, to discuss MNO's engagement preferences.	7/11/2018	N/A – outgoing correspondence, no response required.	No
393	7/19/2018	MNO	Email from ERM, on behalf of Imperial to MNO	MNO noted receipt of email regarding the Project notification. Information will be provided to MNO Consultation Committee(s) with a potential interest in this Project. If Consultation Committee(s) indicate an interest in receiving more information or in meeting, Imperial will be contacted.	7/19/2018	Imperial responded that that based on the consultation committee's expectations and direction, Imperial would be happy to engage based on the MNO's preferences.	180719 Email MNO
432	9/18/2018	MNO	Email from ERM, on behalf of Imperial to MNO	Email from MNO's Consultation Assessment Coordinator indicating that MNO Consultation Committee Region #8 includes one regional councillor and one representative from each of the three Chartered Métis Community Councils in Region #8 (Credit River, Toronto region, and Oshawa and Durham region Métis Councils). MNO has reviewed the Project information and may be interested in meeting with Imperial.	10/3/2018	Imperial responded and indicated a willingness to meet. See attached correspondence.	180918 Email MNO meet request
462	10/9/2018	MNO	Email from Imperial to ERM and MNO	Imperial and MNO's Consultation Assessment Coordinator exchanged emails to attempt to coordinate a suitable future meeting date and time in Toronto. Imperial and MNO discussed coordinating a meeting in Toronto (to be confirmed). MNO Consultation Assessment Coordinator noted that there will likely be four members of the Region #8 Regional Consultation Committee, as well as an MNO staff member in attendance. MNO sought reimbursement costs and honoraria for attendance.	10/9/2018	Meeting to be confirmed based on preferences of MNO. Imperial followed-up with MNO in Nov. 2018 and awaiting MNO's preference. (Internal Rec No. 605)	No
605	11/13/2018	MNO	Email from Imperial to MNO	Imperial expressed an open and flexible engagement approach to accommodate the schedule of the MNO Regional Consultation Committee members. In addition to several follow-up attempts in Oct. and November 2018, Imperial provided an email to MNO's Consultation Coordinator sharing project information with the Regional Consultation Committee members. Imperial noted that additional project information and maps are available on the project website page and shared the web page link with MNO. The Imperial Project team noted that it remains open to meet should the Consultation Committee wish to do so.	11/13/2018	Imperial remains open to meeting with MNO. To date, Imperial awaits MNO's direction on its engagement preferences and remains open to meeting, if desired. Imperial will continue to engage by providing periodic updates as the Project progresses.	181113 A.1 WFP Intro

Mississaugas of the Credit First Nation

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
77	5/11/2018	MCFN	Project notification Meeting with MCFN attended by Imperial	<p>Meeting with MCFN to provide notification of the Project.</p> <p>Meeting with MCFN to introduce the Project team and to provide an overview of the Project.</p> <p>Imperial explained that the SPPL is important infrastructure that provides petroleum products used by households and businesses across the Greater Toronto and Hamilton Area. Products include a significant portion of jet fuel for Toronto Pearson International Airport, as well as gasoline and diesel fuel that keep people, goods and services moving throughout the region. To support continued safe, reliable, and environmentally responsible transportation of products, Imperial is planning to construct and operate approximately 63 km of pipeline between the company's Waterdown Station and Finch Terminal to replace the transportation capabilities of the existing SPPL. The Project will take place within an existing Imperial ROW and within new easements for the existing HONI ROW utility corridor. The pipeline will continue to operate until the new line is operational.</p> <p>MCFN asked at the meeting if horizontal directional drilling (HDD) will be used at crossings to avoid impacts to major waterways. Imperial explained that work is being planned to avoid, minimize and mitigate construction impacts as much possible for roadways and water crossings, including the use of HDD and boring (HDB) in these areas.</p> <p>Imperial shared information on the environmental field survey work and explained that the environmental field work is time sensitive and is required to be conducted during the seasonal windows. MCFN requested participation of MCFN's field liaison representatives (i.e., field monitors) for environmental and archaeological field work. MCFN noted that their field liaison representatives are trained and have experience in similar types of projects. Imperial committed to supporting the participation of MCFN field liaison representatives. MCFN shared the MCFN Standards and Guidelines for Archaeology, which was provided to Imperial's archaeological consultant. MCFN suggested and Imperial agreed to attend the MCFN's community proponent open house in June 2018 to introduce the Project to the community members.</p>	6/18/2018	Imperial and MCFN collaborated to enable the participation of MCFN's Indigenous field liaison representatives in the project field surveys. It was agreed that MCFN field liaison representatives would participate in, monitor and provide feedback on the environmental and archaeological field work associated with the Project. Imperial provided capacity funding for this participation.	180511 Meeting WFP MCFN
111	5/30/2018	MCFN	Email from ERM, on behalf of Imperial, to MCFN	Email to share the Project field survey schedule.	5/30/2018	Follow-up from MCFN regarding participation in field work occurred in June 2018.	No
114	6/13/2018	MCFN	Email from MCFN to Imperial	Email from MCFN expressing their desire to have MCFN field liaison representatives involved in archaeological assessment and environmental field survey work.	6/13/2018	Imperial stated that archaeological field survey has not yet begun. MCFN invited to participate in archaeological and environmental field surveys going forward.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
449	6/15/2018	MCFN	Participation by Imperial Project team at MCFN open-house	MCFN hosted a community proponent open house event. The purpose was to introduce community members to the invited companies and local municipalities and their respective projects and initiatives in the region. The Imperial project team attended and brought materials to explain the Project and answered community member questions in a one-on-one setting. An estimate of 100 community members in attendance. An estimate of 30+ people stopped by the Imperial booth and an estimate of 15 community members spoke directly to Project team representatives.	6/15/2018	See attached meeting minutes for discussion on topics raised and questions asked by community members include: accidental spills and operational spill response; deactivation of pipeline; operating conditions and design; engaging MCFN's Indigenous field liaison representatives.	180615 A.1 Open house MCFN
115	6/18/2018	MCFN	Field liaison representative agreement Email from Imperial to MCFN	Imperial and MCFN worked together to provide capacity funding, through Imperial's environmental consultant (ERM), to enable the participation of MCFN's Indigenous field liaison representatives in the project field surveys. It was agreed that MCFN field liaison representatives would participate in, monitor and provide feedback on the environmental and archaeological field work associated with the Project.	6/18/2018	Imperial and MCFN worked together enable participation of MCFN's Indigenous field liaison representatives in the project field surveys.	No
445	6/29/2018	MCFN	Email and phone calls from ERM to MCFN	Multiple daily email/phone contact to coordinate participation of MCFN field liaison representatives on fisheries survey commencing on Jul. 2, 2018 for 7 days.	6/29/2018	Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
210	7/5/2018	MCFN	Email from ERM, on behalf of Imperial, to MCFN	Invitation to MCFN to meet with Past Recovery, licensed archaeologists supporting Imperial and ERM. Purpose of the meeting is to share and discuss archaeological assessment planning.	7/12/2018	Meeting at MCFN Department of Consultation and Accommodation Office scheduled for Jul. 19, 2018.	No
441	7/6/2018	MCFN	Email from ERM to MCFN	Email to coordinate MCFN field liaison representatives for vegetation and wetland survey commencing on Jul. 9, 2018 for 13 days.	7/6/2018	Call and message correspondence between Imperial and MCFN coordinator.	No
120	7/12/2018	MCFN	Email from ERM to MCFN	Email from Imperial to inform MCFN of two upcoming Community Information Sessions to share information on the Project, which will be occurring in Hamilton. The meetings are open to the public.	7/12/2018	N/A – outgoing correspondence, no response required.	No
440	7/16/2018	MCFN	Email from ERM to MCFN	Email to coordinate field liaison representatives for Wildlife W4 survey commencing on Jun. 18, 2018 for 5 days.	7/16/2018	Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
448	7/19/2018	MCFN	Meeting with MCFN attended by ERM, Imperial, and Past Recovery	Meeting with MCFN's Archaeological Operations Supervisor and Field Archaeologist to introduce Past Recovery, Imperial's licensed archaeological consultant supporting ERM. Past Recovery provided an overview of the firm and archaeological experience, including experience working with Ontario communities. The meeting purpose was to discuss archaeological assessment planning. Imperial provided an overview of the archaeological assessment planning and indicated that a draft Stage 1 Archaeological Assessment Report for the study corridor was nearly complete. Imperial noted that it plans to share the Stage 1 results and solicited comments from Indigenous communities prior to providing the draft to the MTCS. Imperial noted that Stage 2 field planning is comprehensive and Indigenous field liaison	7/19/2018	N/A - see attached meeting minutes.	180719 A.1 Meeting WFP MCFN

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
				representatives will have the opportunity to actively participate in the Stage 2 archaeological field work.			
446	7/27/2018	MCFN	Email and Phone calls from ERM to MCFN	Multiple daily email/phone contact to MCFN to coordinate participation of field liaison representatives for Fisheries F2 survey commencing on Jul. 30, 2018 for 5 days.	7/27/2018	Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
254	7/27/2018	MCFN	Meeting with MCFN attended by ERM and Imperial	Meeting to discuss the geotechnical investigation program related to the Project. Requested the participation of MCFN field liaison representatives for the archaeological assessment and geotechnical programs.	7/27/2018	Coordination with MCFN field liaisons are detailed below (Internal Rec Nos. 444, 573, 576, 580, 584, 588, and 712).	No
442	8/3/2018	MCFN	Email from ERM to MCFN	Email to coordinate MCFN field liaison representatives for vegetation and wetland surveys commencing on Aug. 6, 2018 for 4 days.	8/3/2018	Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
444	9/7/2018	MCFN	Email from ERM to MCFN	Email coordinating field liaison representatives for archaeology field survey commencing on Sept. 19, 2018. From Sept. to Dec. 2018, MCFN field liaison representatives participated in the Stage 2 archaeological assessment and environmental field work. Daily correspondence occurred between MCFN and ERM to coordinate logistics for the field work. Archaeology field work was conducted over several continuous 10-day programs, depending on the weather and landowner permission access along the corridor study area. The Indigenous field liaison representatives were involved in all aspects of the Stage 2 archaeological assessment field work to help determine the archaeological potential within the corridor, including participation in test pit shovel testing, field ploughing and pedestrian surveying. In addition to the Stage 2 archaeological field work, proposed areas requiring trenchless construction methods required geotechnical assessment. The MCFN field liaison representatives were involved in the archaeological pre-clearance requirements to support the geotechnical borehole investigation program.	9/7/2018	MCFN field liaison representatives participated in field work. Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
573	9/10/2018	MCFN	Email from ERM to MCFN	Daily coordination of field liaison representatives for archaeology field survey from Sept. 10 - 19, 2018.	9/10/2018	MCFN field liaison representatives participated in all 10 days of field work Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
447	9/14/2018	MCFN	Email and Phone calls from ERM to MCFN	Multiple daily email/phone contact with MCFN to coordinate the participation of field liaison representatives for Fisheries F3 survey commencing on Sept. 17, 2018 for 5 days.	9/14/2018	Call and message correspondence between Imperial and MCFN coordinator. Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
443	9/14/2018	MCFN	Email from ERM to MCFN	Email to coordinate MCFN field liaison representatives for vegetation survey commencing on Sept. 17, 2018 for 15 days.	9/14/2018	Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
576	9/24/2018	MCFN	Email and Phone calls from ERM to MCFN	Daily coordination of field liaison representatives for archaeology field surveys from Sept. 24 – Oct. 2, 2018.	9/24/2018	MCFN field liaison representatives attended all 10 days of field work. Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
421	9/25/2018	MCFN	Email and letter from MENDM to MCFN	Email and letter from MENDM to inform MCFN of the delegation of procedural aspects of consultation to Imperial. MENDM provided a notification letter to MCFN that the Ministry has delegated procedural aspects of consultation to Imperial in relation to the Project. The Ministry encouraged representatives from MCFN to participate in efforts made by Imperial to consult the communities, to receive information on the Project, and to understand if there are any potential impacts on Aboriginal or treaty rights.	9/25/2018	MENDM provided Imperial with a separate letter to informing Imperial of the delegation of procedural aspects of consultation. Imperial acknowledged the Crown's direction and will continue ongoing consultation with the MCFN.	180925 MENDM Notification Letter MCFN
485	9/27/2018	MCFN	Invitation from Imperial to MCFN	Invitation to MCFN to attend an observational tour of Imperial's emergency response exercise to be held on Oct. 4, 2018. The desktop exercise would include the company's regional emergency response team as well as officials from the City of Toronto, MECP and others.	9/27/2018	MCFN responded that unfortunately MCFN was unavailable for the Oct. 4, 2018 observational tour of the emergency response exercise. Imperial committed to sharing the results with Indigenous communities once exercise was concluded.	No
474	9/27/2018	MCFN	Sharing of draft Stage 1 Archaeological Assessment report. Email from Imperial to MCFN	Imperial shared with MCFN a copy of the draft Stage 1 Archaeological Assessment report for review and comment. Sought review and comments in order to help inform the Stage 2 archaeological assessment field program. Where possible, requested comments by Nov. 1, 2018.	9/27/2018	Review comments from MCFN on the draft Stage 1 Archaeological Assessment report received on Oct. 19, 2018 (see Internal Rec No. 562).	180927 Stage 1 WFP archaeology - MCFN
580	10/9/2018	MCFN	Email and Phone calls from ERM to MCFN	Daily coordination of field liaison representatives for archaeology field survey from Oct. 9 – 19, 2018.	10/9/2018	Call and message correspondence between Imperial and MCFN coordinator. Representatives attended 10/10 days of field activities.	No
501	10/12/2018	MCFN	Email from ERM to MCFN	Email to invite MCFN to participate in the Environmental Protection Plan compliance audit on Oct. 17, 2018 for the geotechnical investigation work on the Project.	10/17/2018	Call and message correspondence between Imperial and MCFN coordinator. MCFN responded that they could not attend.	No
481	10/17/2018	MCFN	Email from Imperial to MCFN	Email from Imperial to MCFN to request feedback on the monitoring program for the Project and the draft Stage 1 Archaeology Assessment report. Shared the dates of the Community Information Sessions (Nov. 8, 2018 in Waterdown). Requested a meeting with MCFN and Imperial's Project team to discuss feedback, impacts, and capacity funding to review Project information.	11/13/2018	MCFN provided review comments on the draft Stage 1 Archaeological Assessment report on Nov. 2, 2018. Imperial and MCFN held a teleconference call on Nov. 13, 2018 to discuss feedback from the community on the monitoring program, archaeological assessment, and Imperial shared information on feedback and input received to date, as well as the company's response or incorporation into project planning and design.	No
492	10/18/2018	MCFN	Email from MCFN to Imperial	Email from MCFN to Imperial requesting contact information for ERM and Past Recovery archaeologists.	10/19/2018	Imperial responded with contact information for ERM and Past Recovery.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
682	10/19/2018	MCFN	Email from MCFN to Imperial and Past Recovery	MCFN provided review and comments on the draft Stage 1 Archaeological Assessment report. MCFN's review identified no major concerns regarding the report. Some minor comments and clarifications were noted which were further discussed during a teleconference meeting on Nov. 13, 2018. MCFN noted that the Project is on MCFN's traditional territory. While acknowledging that the Parsons site is an ancestral Huron-Wendat village, it remains imperative that MCFN participate in field work and monitoring required for the site to support the long-term care and protection. MCFN requested clarification on the Stage 2 study scope of work relating to access routes and temporary work spaces. MCFN also requested that the draft Stage 1 Archaeological Assessment report be redacted to protect the identification of mapped archaeological sites if the report is made publicly available.	10/19/2018	A few minor comments raised and discussed at the Nov. 13, 2018 teleconference meeting (see Internal Rec No. 681)	181019 MCFN comments on Stage 1
568	10/19/2018	MCFN	Email from MCFN to Imperial and Past Recovery	MCFN responded that MCFN has reviewed the draft Stage 1 Archaeological Assessment report. MCFN's review identified no major concerns regarding the report. Some minor comments and clarifications were noted and to be discussed at a subsequent teleconference meeting to be held on Nov. 13, 2018. MCFN noted that the Project is on MCFN's traditional territory. MCFN noted that while acknowledging the Parsons site is an ancestral Huron-Wendat village, it remains imperative that MCFN participate in field work and monitoring required for the site to support the long-term care and protection. MCFN requested clarification on the Stage 2 study scope of work relating to access routes and temporary workspaces. MCFN also requested that the draft Stage 1 Archaeological Assessment report be redacted to protect the identification of mapped archaeological sites if the report is made publicly available.	11/8/2018	Imperial held a teleconference call with MCFN Nov. 13, 2018 to respond to clarification questions. See MCFN Nov. 13, 2018 consultation log below for details (Internal Rec No. 681).	No
584	10/24/2018	MCFN	Email and phone calls from ERM to MCFN	Daily coordination of field liaison representatives for archaeology field survey from Oct. 24 - Nov. 2, 2018.	10/24/2018	Call and message correspondence between Imperial and MCFN coordinator. MCFN field liaison representatives attended 10/10 days of field activities. Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
588	11/7/2018	MCFN	Email and phone calls from ERM to MCFN	Daily coordination of field liaison representatives for archaeology field survey from Nov. 7 - 16, 2018.	11/7/2018	Call and message correspondence between Imperial and MCFN coordinator. MCFN field liaison representatives attended 10/10 days of field activities. Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
681	11/13/2018	MCFN	Teleconference with MCFN attended by Imperial	On Nov. 13, 2018, Imperial and MCFN held a teleconference call to discuss MCFN's Stage 1 Archaeological Assessment comments and to seek feedback on the field monitors program. MCFN also had questions on the Stage 2 scope of work. Imperial asked for feedback from MCFN's perspective on the field monitoring program. MCFN noted that overall, the field monitoring program has been a positive experience for monitors. Imperial noted that there has been a positive exchange of knowledge and collaborative between the field monitors and the project team crews. Imperial asked if MCFN had feedback to improve the program. MCFN commented that an area to	11/13/2018	In response to MCFN's comment that the Project is located within MCFN's traditional territory, Imperial reiterated its recognition that the Parsons site is located within shared territory and fully understood that MCFN would participate in field work, monitoring and consulted on mitigation strategies related to the site. Imperial agreed to modify wording in the draft Stage 1 report to more clearly reflect MCFN's assertions on its traditional territory. In response to MCFN's question on the Stage 2 scope of work. Imperial responded that if access routes and temporary workspaces are added/ or altered, the Project study area will be amended as necessary so that the archaeological assessment includes the	181113 A.1 Teleconference WFP MCFN

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
				<p>review/collaborate on is field logistics morning deployment. At any given time, MCFN has 45 potential monitors in the field on various projects, in addition to Imperial's Project. MCFN suggested designating one or a couple of morning meeting muster points and then proceeding as a group to the field start point. MCFN raised the point that it has been challenging at times to have daily coordination notifications with changes in the morning location. This is an area to revisit for the next field season. Imperial thanked the meeting participants for the feedback and noted that it will evaluate its communications approach to improve the field work logistics going forward.</p> <p>Imperial shared information on feedback and input received to date, as well as the company's response or incorporation into project planning and design. Imperial noted that a series of Community Information Sessions were held in six municipalities along the ROW in July and November 2018. Imperial informed MCFN of these sessions and also noted that Imperial is interested in attending future proponent open house events organized by MCFN.</p>		<p>full Project footprint. Project access routes and additional extra temporary workspaces determined to have archaeological potential will be subject to further archaeological assessment surveying. With respect to confidentiality and sensitivity of archaeological sites, Imperial noted it will submit an appropriately redacted version of the Stage 1 Archaeological Assessment report to MTCS to ensure that sensitive information is not made public.</p> <p>Additional response to meeting was provided in Internal Rec No. 644.</p>	
712	11/21/2018	MCFN	Email and Phone calls from ERM to MCFN	Daily coordination of field liaison representatives for archaeology field survey from Nov. 21 - 30, 2018.	11/21/2018	Call and message correspondence between Imperial and MCFN coordinator. Coordination with MCFN field liaisons are detailed in Internal Rec Nos. 440, 441, 442, 443, 444,445, 446, 447,474, 573, 576, 580, 586, 588, and 712.	No
644	11/27/2018	MCFN	Email from ERM and Imperial to MCFN	<p>Follow-up to Nov. 13, 2018 teleconference meeting with MCFN. Imperial provided the requested GIS shapefiles of the Project centreline and location of trenchless construction methods (HDD and HDB).</p> <p>Imperial reiterated that it looks forward to working together on the field monitors program and comments/ concerns can be raised at any time to be addressed.</p>	11/27/2018	Email was provided in response to Internal Rec No 681	No
754	1/18/2019	MCFN	Email from Imperial to MCFN	Email from Imperial to MCFN providing a copy of Imperial's letter of intent to submit the LTC application for the Project in early 2019 to the OEB. Recipients were notified that the next regulatory milestone included the submission and distribution of the Environmental Report for their early review and comment.	1/18/2019	Imperial provided the draft Environmental Report on Feb. 4, 2019.	No
784	2/4/2019	MCFN	Email from Imperial to MCFN	<p>Email of the draft Environmental Report to MCFN and explanation of the comment process.</p> <p>A hard-copy of the draft Environmental Report was also hand-delivered on Feb. 14, 2019.</p>	2/8/2019	<p>Follow-up from Imperial to inquire about receipt of the draft Environmental Report, and to offer capacity funding for report review.</p> <p>The hard-copy of the Draft Environmental Report was received on Feb. 14, 2019.</p>	No

Six Nations of the Grand River

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
76	6/15/2018	Six Nations	Project notification Meeting with Six Nations attended by ERM and Imperial	<p>Following project notification to Six Nations on May 22, 2018, meeting with Six Nations to provide an overview of the Project.</p> <p>Meeting held at Ohsweken, Ontario with Six Nations Lands and Resources and the Wildlife Department staff. The purpose of the meeting was to introduce the project team, provide an overview of the Project and to discuss the planned archaeological assessment field work.</p> <p>Imperial highlighted its involvement with workforce development initiatives and the Science Education Employment Development (SEED) initiative. Six Nations shared information about the community and a traditional territory map.</p> <p>Imperial explained that the SPPL is important infrastructure that provides petroleum products used by households and businesses across the Greater Toronto and Hamilton Area. Products include a significant portion of jet fuel for Toronto Pearson International Airport, as well as gasoline and diesel fuel that keep people, goods and services moving throughout the region. To support continued safe, reliable, and environmentally responsible transportation of products, Imperial is planning to construct and operate approximately 63 km of pipeline between the company's Waterdown Station and Finch Terminal to replace the transportation capabilities of the existing SPPL. The Project will take place within an existing Imperial ROW and within new easements for the existing HONI ROW utility corridor. The pipeline will continue to operate until the new line is operational.</p> <p>The meeting with Six Nations included sharing of information on the pipeline operations, construction methods, environmental surveys and archaeological assessment planning.</p> <p>Six Nations requested a follow-up meeting to meet with Past Recovery.</p> <p>Six Nations requested the participation of Indigenous field monitors for archaeological assessment field surveys.</p>	7/13/2018 7/19/2018	<p>Subsequent to this engagement, follow-up meeting on Jul. 19, 2018 (Internal Rec No. 450) with Six Nations to introduce Past Recovery archaeologists and to discuss archaeology planning.</p> <p>Six Nations field monitor participation agreement executed Jul. 13, 2018 (Internal Rec No. 451). Wildlife and vegetation survey results will be available in the Environment Report.</p>	180615 A.1 Meeting WFP Six Nations
117	6/29/2018	Six Nations	Email from ERM to Six Nations	Email to Six Nations to share the draft field monitors program agreement for the upcoming archaeological field survey work on the Project.	7/13/2018	Six Nations field monitor participation agreement executed Jul. 13, 2018.	No
211	7/5/2018	Six Nations	Invitation from ERM to Six Nations	Invitation to Six Nations to meet with Past Recovery archaeologists and to discuss archaeology planning.	7/11/2018	Meeting at Six Nations Lands and Resources office scheduled for Jul. 19, 2018 (Internal Rec No. 450).	No
119	7/12/2018	Six Nations	Email from Imperial to Six Nations	Email from Imperial to inform Six Nations of two upcoming Community Information Sessions to share information on the Project, which will be occurring in Hamilton. The meetings are open to the public.	7/12/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
451	7/13/2018	Six Nations	Emails between ERM, Imperial and Six Nations	Imperial and Six Nations collaborated to enable the participation of Six Nations Indigenous field monitors in the project archaeological assessment field surveys.	7/13/2018	Imperial provided capacity funding for this participation. Imperial and Six Nations worked together to provide capacity funding, through ERM, to enable the participation of Six Nations Indigenous field monitors in the project archaeological assessment field surveys. It was agreed that Six Nations field monitors would participate in, monitor and provide feedback on the archaeological field work associated with the Project.	No
450	7/19/2018	Six Nations	Meeting with Six Nations attended by ERM, Imperial and Past Recovery	<p>Follow-up meeting with Six Nations, as requested, to introduce Past Recovery.</p> <p>Imperial was accompanied by ERM and Past Recovery. Imperial reviewed the project details. Past Recovery provided an overview of the firm and their archaeological experience in Ontario and with communities. Imperial explained that a draft Stage 1 Archaeological Assessment report was nearly complete and Imperial planned to provide the report to Indigenous communities for review and comment. Past Recovery noted that the archaeological record is from a settler's perspective. Imperial requested Six Nations review of the report to ensure that its comments and traditional knowledge, if required, were adequately reflected.</p> <p>Imperial noted that Stage 2 field planning is comprehensive and Six Nations' field monitors will have the opportunity to participate in all Stage 2 archaeological field work. Six Nations explained that Six Nations field monitors are trained, have prior experience and able to participate in the archaeological assessment field surveys.</p> <p>Six Nations commented that traditional knowledge locations would be kept within the community and not shared. The field monitors would have a role to report back to the Six Nations Lands office in the event of locating traditional knowledge (e.g., medicinal plants) along the areas of interest to Six Nations. Six Nations asked if Imperial would be willing to share the results of the environmental field surveys (e.g., plants that are identified). Imperial confirmed that this can be provided since the information will be part of the Environmental Report and the LTC application. Imperial noted it will notify Six Nations when the draft Environmental Report and the LTC application will be filed, tentatively scheduled for the first quarter of 2019.</p> <p>Imperial noted that it will be holding two Community Information Sessions in July 2018 nearby in the City of Hamilton and extended a courtesy invitation to Six Nations. Imperial reiterated that at the community's wish, the project team would participate in a community open house or similar community-based information sharing sessions.</p>	7/19/2018	N/A - See attached meeting notes.	180719 A.1 Meeting WFP Six Nations
444	9/7/2018	Six Nations	Email from ERM to Six Nations	Email coordinating field monitors for archaeology field survey commencing on Sept. 19, 2018 for 15 days.	9/7/2018	From Sept. to Dec. 2018, Six Nations' field monitors participated in the Stage 2 archaeological assessment field work. Daily correspondence occurred between Six Nations and ERM to coordinate logistics for the field work. Archaeology field work was conducted over several continuous 10-day programs, depending on the weather and landowner permission access along the corridor study area. The Six Nations field monitors were involved in all aspects of the Stage 2 archaeological assessment field work to help determine the archaeological potential within the corridor, including participation in test pit shovel testing, field ploughing and pedestrian surveying. In addition to the Stage 2 archaeological field work, proposed areas requiring trenchless construction methods required geotechnical assessment.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
						The Six Nations field monitors were involved in the archaeological pre-clearance requirements to support the geotechnical borehole investigation program. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	
574	9/10/2018	Six Nations	Email and phone calls from ERM to Six Nations	Daily coordination of field monitors for archaeology field survey from Sept. 10 - 19, 2018.	9/10/2018	Call and message correspondence between Imperial and Six Nations coordinator. Six Nations field monitors participated in all 10 days of field work. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	No
577	9/24/2018	Six Nations	Email and phone calls from ERM to Six Nations	Daily coordination of field monitors for archaeology field survey from Sept. 24 – Oct. 2, 2018.	9/24/2018	Call and message correspondence between Imperial and Six Nations coordinator. Six Nations field monitors attended 9/10 days of field activities. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	No
418	9/25/2018	Six Nations	Email and letter from MENDM to Six Nations	Email and letter from MENDM to inform Six Nations of the delegation of procedural aspects of consultation to Imperial. MENDM provided a notification letter to Six Nations that the Ministry has delegated procedural aspects of consultation to Imperial in relation to the Project. MENDM encouraged representatives from Six Nations to participate in efforts made by Imperial to consult the communities, to receive information on the Project, and to understand if there are any potential impacts on Aboriginal or treaty rights.	9/25/2018	MENDM provided Imperial with a separate letter to informing Imperial of the delegation of procedural aspects of consultation. Imperial acknowledged the Crown's direction and will continue ongoing consultation with the Six Nations.	180925 MENDM Notification Letter Six Nations
484	9/27/2018	Six Nations	Invitation from Imperial to Six Nations	Invitation to Six Nations to attend an observational tour of Imperial's emergency response exercise to be held on Oct. 4, 2018. The desktop exercise would include the company's regional emergency response team as well as officials from the City of Toronto, MECP and others.	9/27/2018	No response received from Six Nations.	No
476	9/27/2018	Six Nations	Sharing of draft Stage 1 Archaeological Assessment report. Email from Imperial to Six Nations	Imperial shared with Six Nations a copy of the draft Stage 1 Archaeological Assessment report for review and comment. Sought review and comments in order to help inform the Stage 2 archaeological assessment field program. Where possible, requested comments by Nov. 22, 2018.	9/27/2018	N/A – Reminders provided but to date, no comments received from Six Nations on the draft Stage 1 Archaeological Assessment report. Imperial remains open to receiving comments anytime in the future.	180927 Stage 1 archaeology - Six Nations
581	10/9/2018	Six Nations	Email and phone calls from ERM to Six Nations	Daily coordination of field monitors for archaeology field survey from Oct. 9 - 19, 2018.	10/9/2018	Call and message correspondence between Imperial and Six Nations coordinator. Six Nations field monitors attended 8/10 days of field activities. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
470	10/15/2018	Six Nations	Email from Imperial to Six Nations	Email to invite Six Nations to participate in the Environmental Protection Plan compliance audit on Oct. 17, 2018 for the geotechnical investigation work on the Project.	10/16/2018	No response received from Six Nations.	No
480	10/17/2018	Six Nations	Email from Imperial to Six Nations	Email from Imperial to Six Nations to request feedback on the monitoring program for the Project and the draft Stage 1 Archaeology Assessment report. Shared the dates of the Community Information Sessions (Nov. 8, 2018 in Waterdown). Requested a meeting with Six Nations and Imperial's Project team to discuss feedback, impacts, and capacity funding to review Project information.	10/17/2018	N/A – outgoing correspondence, no response required.	No
585	10/24/2018	Six Nations	Email and phone calls from ERM to Six Nations	Daily coordination of field monitors for archaeology field survey from Oct. 24 - Nov. 2, 2018.	10/24/2018	Call and message correspondence between Imperial and Six Nations coordinator. Six Nations field monitors attended 5/10 days of field activities. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	No
589	11/7/2018	Six Nations	Email and phone calls from ERM to Six Nations	Daily coordination of field monitors for archaeology field survey from Nov. 7 - 16, 2018.	11/7/2018	Call and message correspondence between Imperial and Six Nations coordinator. Six Nations field monitors attended 10/10 days of field activities. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	No
606	11/13/2018	Six Nations	Email from Imperial to Six Nations	Discussion to coordinate a meeting date and time. Shared a link to the Project webpage and an agenda for the meeting which included discussion topics of: archaeology assessment, environmental planning, construction methods, leave to construct process, and open discussion for other topics.	11/13/2018	Meeting was held on Nov. 15, 2018 (Internal Rec No. 637).	No
637	11/15/2018	Six Nations	Meeting with Six Nations attended by ERM, Imperial and Past Recovery	<p>Imperial and Six Nations held a meeting in Oshweken, Ontario. The purpose of the meeting was to solicit Six Nations' feedback on the draft Stage 1 Archaeological Assessment report; discuss feedback on the field monitor program; share information on what the Project has heard from external stakeholders; discuss the LTC regulatory process and timelines; and discuss ongoing Six Nation needs and consultation expectations.</p> <p>Imperial noted that the draft Stage 1 Archaeological Assessment report was provided to Six Nations and other communities in Sept. 2018 (Internal Rec No. 476). Imperial noted that it is soliciting feedback prior to mid-Dec. 2018 (extended deadline), where possible. Imperial confirmed to Six Nations that its review comments would still be accepted and extended timeline to comment to mid-Dec. 2018.</p> <p>To date, Imperial is awaiting Six Nations' review and comments on the draft Stage 1 Archaeological Assessment report. Should Six Nations wish to provide comments later, Imperial would be willing to receive comments.</p> <p>Imperial noted that the Six Nations' field monitors have been enthusiastic and there has been a positive exchange of knowledge between the field monitors and the project team crews. Imperial asked Six Nation's perspective on the field monitor program. Six Nations replied that the field monitor program is generally going well. A few areas of miscommunication related to field work logistics planning were raised at the meeting.</p>	11/15/2018	<p>Six Nations replied that organizing a community open house is not likely needed at this time.</p> <p>Six Nations wished to receive notification when Imperial files the LTC application to the OEB.</p> <p>Imperial responded that it will maintain regular and frequent communication with Six Nations and will provide project updates as it becomes available. Subsequent to this date, Imperial continued to provide project updates including providing a copy of Imperial's letter of intent of submission to the OEB (Internal Rec No. 756) and Imperial transmitted a draft copy of the Environmental Report to Six Nations (Internal Rec No. 777).</p>	181115 Meeting WFP Six Nations

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
				<p>Imperial thanked the meeting participants for the feedback and noted that it will evaluate its communications approach to improve the field work logistics going forward.</p> <p>Imperial shared information on feedback and input received to date, as well as the company's response or incorporation into project planning and design. Imperial noted that a series of Community Information Sessions were held in six municipalities along the ROW in July and November 2018. Imperial informed Six Nations of these sessions and also noted that Imperial is interested in hosting a Community Information Session or an open house presentation in the community based on Six Nations' preferences. Six Nations replied that organizing a community open house is not likely needed at this time.</p> <p>ERM provided an overview of the LTC regulatory process. ERM reiterated that Imperial's consultative approach is to ensure feedback, comments, and concerns can be raised and captured at any time for response and are not dependent on OEB's defined regulatory consultation periods. The meeting included a discussion on pipeline safety and spill prevention, trenchless and trenched construction methods and wildlife sightings. A follow-up action item was to provide Six Nations with mapping and GIS shapefiles.</p>			
640	11/19/2018	Six Nations	Email from Imperial to Six Nations	Email to Six Nations thanking representatives from the Nations for meeting with the Project team on Nov. 15 (Internal Rec No. 637) and providing feedback on the field monitors program. Imperial welcomed any future comments or concerns.	11/19/2018	N/A – outgoing correspondence, no response required.	No
710	11/21/2018	Six Nations	Email and phone calls from ERM to Six Nations	Daily coordination of field monitors for archaeology field survey from Nov. 21 – 30th, 2018.	11/21/2018	Call and message correspondence between Imperial and Six Nations coordinator. Coordination with Six Nations field monitors liaisons are detailed in Internal Rec Nos. 444, 574, 577, 581, 585, 589, 710.	No
643	11/27/2018	Six Nations	Email from ERM, on behalf of Imperial, to Six Nations	<p>Follow-up to Nov. 15, 2018 meeting at Six Nations (Internal Rec No. 637). Imperial provided the requested GIS shapefiles of the Project centreline and location of trenchless construction methods (HDD and HDB).</p> <p>Follow-up seeking Six Nation's feedback and comments on the draft Stage 1 Archaeological Assessment report. Imperial noted it looks forward to working together on the ongoing field monitors program.</p>	11/27/2018	Reminders provided but to date, no comments received from Six Nations on the draft Stage 1 Archaeological Assessment report. Imperial remains open to receiving comments anytime in the future.	No
756	1/18/2019	Six Nations	Email from Imperial to Six Nations	Email from Imperial to Six Nations providing a copy of Imperial's letter of intent to submit the LTC application for the Project in early 2019 to the OEB. Recipients were notified that the next regulatory milestone included the submission and distribution of the Environmental Report for their early review and comment.	1/18/2019	Imperial provided the draft Environmental Report on Feb. 4, 2019.	No
777	2/4/2019	Six Nations	Email from Imperial to Six Nations	<p>Email from Imperial to Six Nations to transmit the draft Environmental Report and explanation of the comment process.</p> <p>A hard-copy of the draft Environmental Report was also hand-delivered on Feb. 14, 2019.</p>	2/11/2019	<p>Follow-up from Imperial to Six Nations to ensure they have received the file, and to offer capacity funding to review the report. The LTC application process was also explained.</p> <p>It was also noted that archaeological field work would begin in 2019, and that there would be follow-up with Six Nations to discuss logistics.</p> <p>A response was received from Six Nations, confirming that someone would be in the office to review the file.</p> <p>The hard-copy of the Draft Environmental Report was received on Feb. 14, 2019.</p>	No

Six Nations – Haudenosaunee Confederacy Chiefs Council /Haudenosaunee Development Institute

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
116	6/29/2018	HCCC/HDI	Project notification Email from Imperial to HCCC/HDI	Imperial contacted the Haudenosaunee Confederacy Chiefs Council, via their website, to initiate discussions on the Project. Imperial understands that HCCC delegates engagement and consultation responsibilities to HDI (Haudenosaunee Development Institute).	6/29/2018	N/A – outgoing correspondence, no response required.	No
453	7/5/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Imperial exchanged email correspondence with HCCC/HDI through the general inquiries inbox and offered to engage and consult. The HDI website administrator provided Imperial with the HDI development application and requested Imperial to submit the application form to HDI.	7/5/2018	HDI requested that Imperial complete and submit the HDI application for engagement (continued under Internal Rec No. 454).	No
454	7/19/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Imperial thanked the HDI website administrator and indicated that it looked forward to arranging a time to discuss further details at a meeting at HDI's convenience.	7/19/2018	N/A – outgoing correspondence, no response required.	No
221	7/19/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Email from Imperial to share draft field monitor program agreement (blank template) for review and consideration. To begin initial discussions with HCCC/HDI and as a sign of good faith, Imperial provided a draft field monitoring agreement to HCCC/HDI for review. Imperial indicated that it looked forward to arranging a time to discuss further details at a meeting at HCCC/HDI's convenience.	7/19/2018	N/A – outgoing correspondence, no response required.	No
455	8/15/2018	HCCC/HDI	Meeting with HCCC/HDI attended by Imperial and supported by ERM.	The Imperial project team met with HCCC/HDI representatives at Ohsweken, Ontario. The purpose of the meeting was to introduce the project team, to provide an overview of the Project and to discuss HCCC/HDI's interests regarding the Project. Imperial attempted to provide the project overview presentation during the meeting but there was no opportunity to formally present the information during the meeting discussion (see below regarding HDI application process). The project materials were left with HCCC/HDI meeting participants and is available on the Project's website page. The meeting discussion included HDI's description for project engagement (i.e., development application, application fee, engagement agreement, field monitor agreement). HCCC/HDI provided HDI's development application process. HDI stated that the development application process is set by Chiefs Councils for granting consent to projects. Once the HCCC/HDI development application is received, HDI will review the project information and determine if the Project will interfere with HCCC/HDI's interests. The application and application fee can be submitted by the proponent or their consultant.	8/15/2018	Imperial noted that it will review the information and respond to HCCC/HDI. Imperial provided response to HCCC/HDI on Sept. 20, 2018. (Internal Rec No. 459).	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
456	9/17/2018	HCCC/HDI	Email from HCCC/HDI to Imperial	HDI emailed the Imperial project team and expressed concern that Imperial is conducting archaeological assessment on the Haudenosaunee asserted 1701 Nanfan treaty lands near Ontario Highway 5. Furthermore, calls made by HDI to Imperial had not been returned. The HDI representative asked Imperial and field crews to cease work and engage HCCC/HDI.	10/18/2018	Imperial acknowledged that there was a personnel transition at Imperial and the Imperial Community Relations Advisor for the Project is now in-place. Imperial noted that the archaeological assessment field survey work conducted by the Project team in Sept. 2018 included the participation of MCFN, Six Nations and Huron-Wendat Indigenous field monitors. As a follow-up to confirm the conversation, the HCCC/HDI representative exchanged emails with Imperial. Imperial confirmed that it has accommodated HCCC/HDI's request and temporarily suspended the archaeology assessment field work. Imperial reiterated its commitment and noted that the company has made arrangements to delay archaeology work specific to the Project, as requested, until Sept. 26, 2018 to accommodate the request.	180917 Email HCCC HDI
458	9/19/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Imperial corresponded with HCCC/HDI's representative and indicated that a formal letter to engage and consult HCCC/HDI will be sent today. A follow-up will include the draft field monitor agreement between Imperial and HCCC/HDI.	9/19/2018	Imperial and HCCC/HDI collaborated to enable the participation of HCCC/HDI Nations Indigenous field monitors in the project archaeological assessment and environmental field surveys. Imperial provided capacity funding for this participation. Imperial reiterated its commitment to provide a letter of engagement and that Imperial has made arrangements to delay archaeology work specific to the Project, as requested, until Wednesday, Sept. 26, 2018 to accommodate having the agreement in-place.	No
459	9/20/2018	HCCC/HDI	Letter from Imperial to HCCC/HDI	Imperial provided HCCC/HDI with a formal letter to engage, including the requested project information sought in HCCC/HDI's development application and a project location map. Imperial understood that HDI manages the field monitoring program on behalf of HCCC. In the letter, Imperial thanked the representatives of HCCC/HDI for engaging and consulting on the Project at the meeting on Aug. 15, 2018, in Ohsweken, Ontario (Internal Rec No.455). In addition, Imperial indicated that it subsequently received a letter dated Sept. 10, 2018 (Internal Rec No. 468) from the MENDM informing Imperial that the Ministry has formally delegated the procedural aspects of the Crown's duty to consult to Imperial. In accordance with the expectations of the MENDM, Imperial commits to engage and consult meaningfully with HCCC/HDI, including providing capacity funding for the participation of HCCC/HDI Indigenous field monitors.	9/21/2018	Imperial responded to HDI request (Internal Rec No. 455) with Imperial's letter dated Sept. 20, 2018 to engage and consult.	180920 Letter to HCCC HDI
579	9/24/2018	HCCC/HDI	Email and phone calls from ERM to HCCC/HDI	Daily coordination of field monitors for archaeology field survey from Sept. 24 – Oct. 2, 2018.	9/24/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator. HDI field monitors attended 7/10 days of field activities.	No
431	9/25/2018	HCCC/HDI	Establish Indigenous field monitor agreement Email from Imperial to HCCC/HDI	Imperial and HCCC/HDI collaborated to enable the participation of HCCC/HDI Indigenous field monitors in the project archaeological assessment and environmental field surveys. Imperial provided capacity funding, through ERM, to enable the participation of HCCC/HDI Indigenous field monitors in the project archaeological assessment field surveys. HCCC/HDI field monitors will participate in, monitor and provide feedback on the archaeological field work associated with the Project.	9/25/2018	Imperial provided capacity funding for this participation.	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
430	9/26/2018	HCCC/HDI	Email from ERM to HCCC/HDI	Multiple coordination emails sent from ERM to HCCC/HDI archaeology coordinator to plan archaeological assessment field survey work from Sept. 26 - Oct. 5, 2018. Contact information for the field lead was provided, as well as the meeting location, required online training (Imperial), and PPE requirements.	9/26/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator. Coordination with HCCC/HDI field monitors liaisons are detailed in Internal Rec Nos. 430, 487, 500, 579, 583, 587, 591, 685, 713.	No
419	9/27/2018	HCCC/HDI	Email from MENDM to HCCC/HDI	Email and letter from MENDM to inform HCCC/HDI that the Ministry has delegated procedural aspects of consultation to Imperial in relation to the Project. The Ministry encouraged representatives from HCCC/HDI to participate in efforts made by Imperial to consult the communities to receive information on the Project and to understand if there are any potential impacts on Aboriginal or treaty rights.	9/27/2018	MENDM provided Imperial with a separate letter to informing Imperial of the delegation of procedural aspects of consultation. Imperial acknowledged the Crown's direction and will continue ongoing consultation with the HCCC/HDI.	180927 MENDM Notification Letter HCCC HDI
583	10/9/2018	HCCC/HDI	Email and phone calls from ERM to HCCC/HDI	Daily coordination of field monitors for archaeology field survey from Oct. 9 – 19, 2018. From Oct. to Dec. 2018, HCCC/HDI field monitors participated in the Stage 2 archaeological assessment and environmental field work. Daily correspondence occurred between HCCC/HDI and ERM to coordinate logistics for the field work. Archaeology field work was conducted over several continuous 10-day programs, depending on the weather and landowner permission access along the corridor study area. The HCCC/HDI field monitors were involved in all aspects of the Stage 2 archaeological assessment field work to help determine the archaeological potential within the corridor, including participation in test pit shovel testing, field ploughing and pedestrian surveying. In addition to the Stage 2 archaeological field work, proposed areas requiring trenchless construction methods required geotechnical assessment. The HCCC/HDI field monitors were involved in the archaeological pre-clearance requirements to support the geotechnical borehole investigation program.	10/9/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator. HDI field monitors attended 10/10 days of field activities. Coordination with HCCC/HDI field monitors liaisons are detailed in Internal Rec Nos. 430, 487, 500, 579, 583, 587, 591, 685, 713.	No
487	10/9/2018	HCCC/HDI	Email from HCCC/HDI to ERM	Email to ERM to request information on the scheduling of upcoming environmental surveys (fisheries and vegetation surveys).	10/9/2018	ERM provided requested information to HCCC/HDI coordinator.	No
486	10/9/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Email from Imperial to HCCC/HDI welcoming field monitors to the Project for the archaeology program, and fisheries and vegetation environmental surveys. The contact information for coordinating locations and times of surveys was provided.	10/9/2018	HCCC/HDI responded that they are pleased to participate and that they will contact the field coordinator for more information.	No
500	10/12/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Email to invite HCCC/HDI to participate in the Environmental Protection Plan compliance audit on Oct. 17, 2018 for the geotechnical investigation work on the Project.	10/17/2018	HCCC/HDI monitor attended audit on Oct. 17, 2018.	No
482	10/12/2018	HCCC/HDI	Email from HCCC/HDI to Imperial	HDI requested a meeting to discuss consultation, capacity funding and Project information.	10/16/2018	Meeting confirmed for Oct. 19, 2018 by Imperial. On Oct. 17, 2018, meeting rescheduled to Oct. 25, 2018 by HCCC/HDI (Internal Rec No. 685).	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
477	10/16/2018	HCCC/HDI	Sharing of draft Stage 1 Archaeological Assessment report. Email from Imperial to HCCC/HDI	Imperial shared with HCCC/HDI a copy of the draft Stage 1 Archaeological Assessment report for review and comment.	10/16/2018	N/A – To date, no comments received from HCCC/HDI on the draft Stage 1 report. Imperial is open to receiving comments from the community anytime in the future.	181016 Stage 1 archaeology HCCC HDI
685	10/17/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Imperial and HCCC/HDI exchanged correspondence to reschedule the meeting to Oct. 25, 2018.	10/25/2018	Meeting held on Oct. 25, 2018 at Ohseweken, Ontario.	No
493	10/18/2018	HCCC/HDI	Email from HCCC/HDI to Imperial	While working on parcel WTFN1045 to the west of 16 Mile Creek, HDI staff, visited the work site and commented that he was concerned that the height of the vegetation (shoulder height) within the HONI corridor was negatively affecting the shovel testing effectiveness. He suggested that the vegetation be cut prior to continuing the assessment in this area.	-	Imperial responded that the vegetation height has not impeded the careful execution of test pit work. Vegetation was cleared from specific test pit locations and the project field crew was diligent to ensure that the sod was broken up and backdirt screened. Work was completed to the MTCS standards of assessment.	No
587	10/24/2018	HCCC/HDI	Email and phone calls from ERM to HCCC/HDI	Daily coordination of field monitors for archaeology field survey from Oct. 24 - Nov. 2, 2018. HCCC/HDI field monitors attended 10/10 days of field activities.	10/24/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator. Coordination with HCCC/HDI field monitors liaisons are detailed in Internal Rec Nos. 430, 487, 500, 579, 583, 587, 591, 685, 713.	No
685	10/25/2018	HCCC/HDI	Meeting with HCCC/HDI attended by ERM and Imperial	On Oct. 25, 2018, the Imperial Project team members and HCCC/HDI representatives held a meeting at Ohseweken, Ontario. (Internal Rec Nos. 482, 685). HDI's legal counsel noted that he had not seen the MENDM letter delegating procedural aspects of consultation and raised concerns on delegated consultation (Internal Rec No. 419). Imperial's staff noted that questions related to the Crown's duty to consult should be directed to the MENDM for discussion. Imperial shared with HCCC/HDI an electronic copy of the delegation letter from the MENDM at the meeting (Internal. Rec No. 419). HDI's legal counsel stated that he would respond to the MENDM delegation letter. HDI's legal counsel reiterated the request for Imperial to submit HDI's development application and application fee. Imperial responded that it has provided the project information requested in HDI's application form. (Internal Rec No. 459). A subsequent letter dated Nov. 5, 2018 described HDI's concerns. (Internal Rec No. 724).	12/18/2018	In a letter dated Dec. 18, 2018 (Internal Rec No. 734), Imperial responded to HCCC/HDI's letter dated Nov. 5, 2018 (Internal Rec No. 724), regarding the Oct. 25, 2018 meeting (Internal Rec No. 685). As stated in Imperial's letter to HCCC/HDI dated Sept. 20, 2018 (Internal Rec No. 459), Imperial provided the requested project information and respectfully declined completing the HDI development application form and associated fees. Imperial's explicit intention is to follow the provincial regulatory processes and guidelines related to obtaining approval for the Project and completing a thorough LTC application for submission to the OEB. It is Imperial's intention to engage and consult with HCCC/HDI as directed by the MENDM to determine specific impacts of project activities on Aboriginal and treaty rights. As the project proponent, Imperial has and is willing to provide project information to HCCC in care of the HDI to assist in determining these impacts. Once impacts are identified and communicated to Imperial, it invites HCCC/HDI to work collaboratively with the project team on solutions to reduce or mitigate these identified impacts. Imperial encouraged contact with the MENDM concerning the Crown's delegation of procedural aspects of the duty to consult. Imperial noted that it commits to engaging and consulting HCCC/HDI as directed by the MENDM. Imperial appreciated the time and resources required to review project information and participate in meetings. Imperial noted that it is open to continue providing reasonable project capacity funding to HCCC/HDI within a mutually acceptable agreement and	No

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
						prepared to meet with HCCC/HDI to engage in further dialogue related to sharing project information, archaeological assessment and the field monitoring program.	
686	10/29/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Imperial and HCCC/HDI's representative exchanged correspondence requesting an on-site meeting to address concerns about a planned geotechnical borehole (BH10). HCCC/HDI's Archaeology Coordinator was unavailable at the specified time, but could meet subsequently. Imperial's Community Relations Advisor asked if a field monitor could be delegated to meet with the project team field crew to better understand the concerns at the specific borehole.	11/13/2018 1/22, 2019	<p>On Oct. 30, 2018, Imperial paused work at this location to allow time to address HCCC/HDI's concern.</p> <p>On Oct. 31, 2018, Imperial's Community Relations Advisor visited the BH10 site to better understand the concern. Imperial corresponded with HCCC/HDI explaining that an alternate access route will be used to access borehole BH10. No response was received from HCCC/HDI with concerns on the alternative routing.</p> <p>On Nov. 13, 2018, Imperial provided a follow-up email to HCCC/HDI about the alternative access routing to access geotechnical work at borehole BH10. A PDF file showed the new access route to the test area was provided, and feedback was solicited. Information was shared that matting would be placed in the area, and that an archaeologist would be monitoring the geotechnical borehole work. An invitation was extended for HCCC/HDI field monitors to participate in monitoring this location. Subsequent to this correspondence, no comment was received from HCCC/HDI regarding BH10.</p> <p>On Jan. 22, 2019 (Internal Rec No. 792) following requests from First Nations that field monitors be present during the matting and drilling at BH10, Past Recovery provided a Field Director to be present on-site on Jan. 22, 2019 to help ensure that the matting was being placed appropriately. Field monitors from the Huron Wendat and HCCC/HDI were present. Past Recovery also provided the field monitors with background information concerning the archaeological assessment completed at BH10 in the fall of 2018 and, more broadly, the nature of the Lake Medad Site.</p> <p>On Jan. 24, 2019 (Internal Rec No. 792) the field monitors from Huron-Wendat and HCCC/HDI expressed satisfaction with this information and the way the matting was progressing. Consequently, Past Recovery left the site on the afternoon of Jan. 24, 2019 while the field monitors remained to continue monitoring the matting work.</p>	No
684	10/30/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Imperial and HCCC/HDI's Archaeology Coordinator exchanged a message to arrange a future teleconference call to better understand concerns around the archaeological assessment.	10/30/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator.	No
724	11/7/2018	HCCC/HDI	Email from HDI legal counsel to Imperial	HDI's legal counsel emailed a letter of correspondence dated Nov. 5, 2018 (Internal Rec No. 724) responding to Imperial's letter to HDI dated Sept. 20, 2018 (Internal Rec No. 459), sharing information on the Project. A copy of the correspondence was sent to the OEB, IO, NEC, MNRF, MTCS, MECP, Conservation Authorities, DFO and HONI. HCCC/HDI requested all the copied parties to commence a formal engagement process with HDI.	12/12/2018	<p>Imperial responded to HDI's legal counsel confirming receipt of the Nov. 5, 2018 letter of correspondence. (Internal Rec No. 724).</p> <p>Imperial noted that HCCC/HDI's proposed meeting of Nov. 13, 2018 as described in HCCC/HDI's letter is not attainable as it will take time for Imperial to review the content of the HCCC/HDI letter of Nov. 5, 2018. Imperial noted that Imperial's Community Relations Advisor is the contact for all matters relating to the Project and will continue to work with HCCC/HDI. See subsequent correspondence of Dec. 18, 2018 with Imperial's response letter. (Internal Rec No.734).</p>	181107 HCCC HDI letter responding to Project

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
591	11/7/2018	HCCC/HDI	Email and phone calls from ERM to HCCC/HDI	Daily coordination of field monitors for archaeology field survey from Nov. 7 - 16, 2018.	11/7/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator. HDI field monitors attended 10/10 days of field activities. Coordination with HCCC/HDI field monitors liaisons are detailed in Internal Rec Nos. 430, 487, 500, 579, 583, 587, 591, 685, 713.	No
608	11/13/2018	HCCC/HDI	Email from Imperial to HCCC/HDI	Follow-up email from Imperial to HDI about access plans for Borehole BH10. Imperial communicated that it has always been part of the Project plan to utilize HDD to minimize disturbance to the area during construction, hence the necessity of geotechnical borehole testing. Imperial provided a PDF file showing the new access route to the test area and feedback was welcomed. Imperial offered to have a teleconference with the Project team.	11/13/2018	Reply from HDI legal counsel that HDI takes the position that no consultation has occurred. If there has been a delegation of consultation from the Crown, the Crown must advise HDI directly. Imperial's Community Relations Advisor replied on Nov. 15, 2018 clarifying the use of the word "consultation" was in reference to consulting with an archaeologist and was not an interpretation of HDI's assertion. Based on MENDM's delegation of consultation letter (Internal Rec No. 419), Imperial notes that it has been delegated the procedural aspects of consultation.	181113 Figure BH10 alternate route
713	11/21/2018	HCCC/HDI	Email and phone calls from ERM to HCCC/HDI	Daily coordination of field monitors for archaeology field survey from Nov. 21 – 30th, 2018.	11/21/2018	Call and message correspondence between Imperial and HCCC/HDI coordinator. Coordination with HCCC/HDI field monitors liaisons are detailed in Internal Rec Nos. 430, 487, 500, 579, 583, 587, 591, 685, 713.	No
734	12/18/2018	HCCC/HDI	Letter from Imperial to HDI legal counsel	Imperial received correspondence dated Nov. 5, 2018 (Internal Rec No. 724) regarding the Oct. 25, 2018 meeting (Internal Rec No. 685). As stated in Imperial's letter dated Sept. 20, 2018 (Internal Rec No. 459), Imperial provided the requested project information and respectfully declined completing the HDI development application form and associated fees. Imperial's explicit intention is to follow the provincial regulatory processes and guidelines related to obtaining approval for the Project and completing a thorough LTC application for submission to the OEB. It is Imperial's intention to engage and consult with HCCC/HDI as directed by the MENDM to determine specific impacts of project activities on Aboriginal and treaty rights. As the project proponent, Imperial has and is willing to provide project information to HCCC in care of the HDI to assist in determining these impacts. Once impacts are identified and communicated to Imperial, Imperial invites HCCC/HDI to work collaboratively with the project team on solutions to reduce or mitigate these identified impacts. Imperial encouraged contact with the MENDM concerning the Crown's delegation of procedural aspects of the duty to consult. Imperial noted that it commits to engaging and consulting HCCC/HDI as directed by the MENDM. Imperial appreciated the time and resources required to review project information and participate in meetings. Imperial noted that it is open to continue providing reasonable project capacity funding to HCCC/HDI within a mutually acceptable agreement and prepared to meet with HCCC/HDI to engage in further dialogue related to sharing project information, archaeological assessment and the field monitoring program.	12/18/2018	Imperial response letter of Dec. 18, 2018 (Internal Rec No. 734) to HDI's legal counsel's letter of Nov. 5, 2018 (Internal Rec No. 724).	181218 Letter to HCCC HDI

Internal Rec No.	Date	Participants	Activity	Description	Response Date	Response	Supporting Document(s)
776	2/4/2019	HCCC/HDI	Email from Imperial to HCCC/HDI	Email sent to HCCC/HDI to transmit the draft Environmental Report and explanation of the comment process. A hard-copy of the Draft Environmental Report was also delivered to HCCC/HDI on Feb. 14, 2019.	2/11/2019	Follow-up from Imperial to ensure the draft was received, and to offer capacity funding to support review of the draft Environmental Report. The hard-copy of the Draft Environmental Report was received on Feb. 14, 2019.	No

Stakeholder and Other Consultation Log

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
673	11/5/2018	AM900 CHML	Media advisory issued by Imperial to AM900 CHML	Media advisory issued to local/regional media publications to notify them of the Hamilton Community Information Session; Imperial contact and RSVP information was provided.	11/5/2018	N/A - outgoing correspondence - no further response required.	No
645	10/24/2018	Burlington Chamber of Commerce	Invitation sent by NATIONAL, on behalf of Imperial, to the Burlington Chamber of Commerce	Invitation issued to Burlington Chamber of Commerce for the Burlington Community Information Session on Nov. 6.	11/6/2018	The recipient of the invitation attended the Community Information Session	No
201	7/17/2018	Burlington Green	Invitation sent by NATIONAL, on behalf of Imperial, to Burlington Green	Email introduction to Burlington Green and invitation to the Burlington Community Information Session.	7/17/2018	N/A – outgoing correspondence, no response required.	No
719	10/30/2018	Burlington Green	Invitation sent by NATIONAL, on behalf of Imperial, to Burlington Green	Imperial invited Burlington Green to the Burlington Community Information Session on Nov. 6, and provided a brief update on the Project. Imperial informed the organization that it is preparing a LTC application, including an Environmental Report, for review by the OEB in early 2019.	10/30/2018	N/A – outgoing correspondence, no response required.	No
596	11/6/2018	Burlington Green	Discussion between Imperial and Burlington Green at Community Information Session	The program manager of Burlington Green, a local environmental group, attended the Burlington Community Information Session and asked a number of questions. The representative asked if Imperial anticipates concerns from landowners, whether there will be new land acquisition requirements, and how Imperial will protect drinking water. In addition, the participant inquired about field assessments, and asked if they will be made public.	11/6/2018	Imperial noted that it has conducted (and continues to) conduct proactive engagement with landowners, communities and Indigenous groups to receive feedback and address any concerns related to the Project. Imperial explained that it will be working within existing easements, where possible, and requirement for new easements for the Project. In regards to protecting drinking water, Imperial indicated that it is looking at source water protection plans and groundwater monitoring. Imperial provided Burlington Green with an update on vegetation, fish and wildlife assessments. Imperial noted that all assessments including the regulatory application will be available for public comment.	No
146	7/19/2018	Burlington Post	Distribution of a media advisory by NATIONAL	Media advisory issued to local/regional media publications to notify them of the Burlington Community Information Session; Imperial contact and RSVP information was provided.	7/19/2018	N/A - outgoing correspondence - no further response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
705	11/24/2018	Burlington Post	Imperial response to Burlington Post reporter	Response to media request from Burlington Post. A Burlington-area resident contacted the Burlington Post and indicated that Imperial intends to "clear-cut" trees along a stretch of the Greenbelt through Burlington as part of the Project. A reporter from the Burlington Post posed this inquiry to Imperial; asked if Imperial could verify the resident's claim about the purported clear-cutting activities.	11/26/2018	Imperial informed the reporter that within the Burlington area the proposed pipeline will be installed within the existing Imperial easement, parallel to the current operating pipeline. Vegetation on Imperial's easements is currently maintained in to ensure visibility and support safe pipeline operations. The Project will require additional temporary workspace to accommodate construction activities. Tree removal may be required in these areas. Studies have already taken place to identify treed areas along the pipeline route, and planning is ongoing to determine the specific temporary workspace requirements. A tree inventory is planned to be completed through the winter and spring to understand the number and type of trees that may require removal. Imperial will be working closely with landowners and the municipality throughout this process.	No
510	10/5/2018	Canadian National	Meeting with Canadian National (CN) attended by CanACRE, Imperial and UPI.	Imperial provided CN with an overview of the Project. Imperial and CN discussed affected CN railway property requirements and approvals as well as CN-owned property requirements and approvals. CN to confirm their requirements for CN surplus lands and provide a list of existing tenants on existing surplus lands. CN is also going to provide project number that will be assigned for the crossings application.	10/5/2018	N/A – see attached meeting minutes.	181005 WFP CN CanACRE
150	7/12/2018	Christian Farmers Federation of Ontario	Invitation from NATIONAL, on behalf of Imperial, to the Christian Farmers Federation of Ontario	Invitation issued to the Christian Farmers Federation of Ontario for the Hamilton, Burlington and Milton Community Information Sessions.	7/19/2018	The Christian Farmers Federation of Ontario responded that their members received the Hamilton Community Information Session details.	No
231	7/26/2018	Christian Farmers Federation of Ontario	Discussion between Imperial and the Christian Farmers Federation of Ontario	Discussion with Christian Farmers Federation of Ontario at the Hamilton Community Information Session; representative indicated that many farmers have weeping/drain tile installed at depths greater than four (4) ft. Asked if digging a trench would impact their underground water collection systems. The attendee had also heard that treaty rights are only applicable to surface terrain (i.e. not valid below ground); they asked for clarification.	7/26/2018	Imperial representative identified that as the Project proceeds, Imperial will make every effort to limit its construction footprint in local communities. Trenched construction may impact drain tile systems where they are installed below the bottom of the trench. If the drain tiles are required to be removed, Imperial will work with the landowner to replace/fix once installation is complete. Imperial could not comment on legal surface/subsurface rights of First Nations. We are engaging with First Nations in the area to participate in the field archaeological assessments. As many artefacts in the region are related to Indigenous heritage, these First Nations have an interest in the artefacts that may be found and ultimately how they are handled.	No
696	5/15/2018	City of Burlington	Email from NATIONAL, on behalf of Imperial to City of Burlington	Email correspondence with City of Burlington staff to coordinate meeting with Mayor and councillors	5/15/2018	N/A – outgoing correspondence, no follow-up required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
126	6/5/2018	City of Burlington	Meeting with the City of Burlington and two councillors attended by NATIONAL.	Meeting with Mayor of Burlington and two councillors. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes. Provided information on the July Burlington Community Information Session.	6/18/2018	N/A – no follow-up required.	No
262	6/27/2018	City of Burlington	Meeting with City of Burlington attended by Imperial and NATIONAL.	Meeting with representatives from the City of Burlington. Topics included Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	6/27/2018	During the discussion, Imperial's emergency response program and upcoming emergency response preparedness exercise were discussed. The City provided the name of a point of contact for matters related to the Project. The City also requested that Imperial invite the Burlington Agriculture Committee and Halton Environmental Network to the Community Information Session.	No
166	7/9/2018	City of Burlington	Invitation from NATIONAL, on behalf of Imperial to City of Burlington staff	Invitation issued to City of Burlington staff for the Burlington Community Information Session. Requested input on stakeholder invitations.	7/11/2018	Burlington recommended that two local environmental groups should be invited. Imperial thanked the staff for the recommended invitees. The two local environmental groups were invited to attend the Community Information Session.	No
165	7/9/2018	City of Burlington	Invitation from NATIONAL, on behalf of Imperial to the Mayor of Burlington and councillors	Invitation issued to the Mayor of Burlington and two councillors for the Burlington Community Information Session. Requested input on stakeholder invitations. Provided an offer to meet, if unavailable to attend the information session.	7/9/2018	N/A – outgoing correspondence, no response required.	No
181	7/11/2018	City of Burlington	Invitation from NATIONAL, on behalf of Imperial to the Burlington agricultural committee	Invitation issued, via City of Burlington councillor, to a representative from the City's agricultural committee.	7/11/2018	N/A – outgoing correspondence, no response required.	No
182	7/12/2018	City of Burlington	Invitation from NATIONAL, on behalf of Imperial to Burlington councillors	Invitations issued to four City of Burlington councillors for the Burlington Community Information Session. The city councillors were also informed of other invitees, and were encouraged to invite other interested stakeholders. Imperial also attached Project materials.	7/12/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
149	7/12/2018	City of Burlington	Email notification from NATIONAL, on behalf of Imperial to City of Burlington staff	Email issued to City of Burlington staff to inform that Imperial had provided invitations to Burlington Council, Burlington Chamber of Commerce, PERL and Halton Environmental Network. Imperial asked if there were any other groups or stakeholders the Mayor would like to be invited. City staff suggested including Burlington Green to the distribution list.	8/17/2018	Imperial invited Burlington Green to the Community Information Session.	No
229	7/24/2018	City of Burlington	Discussion between City of Burlington staff and Imperial	Discussion with a member of the City of Burlington at information session; they inquired about the waste management, water protection and wildlife in Burlington. An Imperial representative provided information relating to the Project, including the environmental assessment process and subsequent environmental report. Addressed how Imperial will take mitigate actions. See supporting document for more info.	6/24/2018	Response provided by Imperial at the Information Session. See attached document.	180724 Conversation w Burlington official at info session
243	8/3/2018	City of Burlington	Email from Imperial to City of Burlington	Email notification to City of Burlington staff following the Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	City of Burlington staff asked to receive a map to confirm the exact location where the pipeline crosses Bell School Line and Cedar Springs. Imperial provided the requested map.	No
242	8/3/2018	City of Burlington	Email from Imperial to Burlington city councillor	Email notification to Burlington city councillor following the Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
241	8/3/2018	City of Burlington	Email from Imperial to Burlington city councillors	Email notification to Burlington city councillors following the Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
240	8/3/2018	City of Burlington	Email from Imperial to Mayor of Burlington	Email notification to Mayor of Burlington following the Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
427	9/18/2018	City of Burlington	Invitation from Imperial to City of Burlington staff	Imperial reiterated its commitment to safety and invited the City of Burlington staff to attend an observational tour of its emergency response exercise taking place Oct. 2-4, 2018. Imperial provided Burlington background information on the event as well as the location, time, length and date. Imperial requested an RSVP if Burlington would be attending and with the names of individuals who would be representing the municipality.	9/20/2018	The City of Burlington will not be able to attend the observational tour.	No
617	10/12/2018	City of Burlington	Email from Imperial to City of Burlington	Email Project updated to City of Burlington; provided a preliminary overview route map of Project in Burlington area; as well as information about the Community Information Session.	10/12/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
652	10/22/2018	City of Burlington	Invitation from Imperial to City of Burlington representatives	Invitations issued to representatives from the City of Burlington for the Burlington Community Information Session on Nov. 6. Imperial informed the Burlington representatives what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/22/2018	N/A – outgoing correspondence, no response required.	No
698	10/23/2018	City of Burlington	Invitation from NATIONAL on behalf of Imperial to City of Burlington officials	Invitation issued to City of Burlington Mayor-elect and councillors for the Burlington Community Information Session. Requested input on stakeholder invitations.	10/25/2018	N/A – outgoing correspondence, no response required.	No
657	10/23/2018	City of Burlington	Invitation from Imperial to the Burlington Ward 3 councillor-elect	Invitation issued to Burlington Ward 3 councillor-elect for the Burlington Community Information Session on Nov. 6, 2018. Imperial informed the councillor-elect which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	11/6/2018	The Ward 3 councillor-elect attended the Burlington Community Information Session.	No
656	10/23/2018	City of Burlington	Invitation from Imperial to the Burlington Ward 6 councillor	Invitation issued to Burlington Ward 6 councillor-elect for the Burlington Community Information Session in Nov. 2018. Imperial informed the councillor-elect which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	11/6/2018	The Ward 6 councillor-elect attended the Burlington Community Information Session.	No
655	10/23/2018	City of Burlington	Invitation from NATIONAL on behalf of Imperial to the City of Burlington Mayor-elect	Invitation issued to the City of Burlington's Mayor-elect for the Burlington Community Information Session. Imperial informed the Mayor-elect which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	11/6/2018	The Mayor-elect attended the Burlington Community Information Session.	No
594	11/6/2018	City of Burlington	Discussion between City of Burlington councillor and Imperial	The newly elected Burlington City councillor for Ward 4 attended the Burlington Community Information Session and raised several questions about the Project. She wanted to know what had changed since the previous information session in July 2018. She inquired about the archaeological assessment in relation to the Project, and stated her concern regarding tree removal and asked about current vegetation management. She also had a concern about drilling through aquifers.	11/6/2018	An Imperial representative explained that a number of the information poster boards have been updated for the Nov. 2018 series of information sessions and include information about HDD boring, feedback Imperial has received from stakeholders and the public ("what we've heard" poster), as well as additional information on safety and construction. Imperial provided the councillor with an update on known archaeological sites. In addition to conducting cultural, heritage and archaeological assessments, Imperial has engaged licensed archaeologists in the event previously unknown archaeological artefacts are observed during construction. In regards to vegetation and tree removal, Imperial explained that the current ROW is maintained as appropriate for visual inspection. Imperial indicated that studies have already taken place to identify treed areas along the pipeline route, and planning is ongoing to determine the specific temporary workspace requirements. A tree inventory is planned to be completed through the winter and spring to understand the number and type of trees that may require removal. Imperial noted that it will be working closely with landowners and the municipality throughout this process. To address the councillor's concern about drilling through aquifers, Imperial explained that it is working with the MECP to ensure protection of groundwater. The councillor added that she appreciated the level of Project knowledge and sophistication from the Imperial representative.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
593	11/6/2018	City of Burlington	Discussion between City of Burlington councillor and Imperial	The newly-elected Burlington City councillor for Ward 3 attended Imperial's Burlington Community Information Session. Project representatives provided information about the Project, ROW, construction methods, public engagement and Indigenous consultation. The city councillor asked about the source materials for the archaeological resource information.	11/6/2018	Imperial informed the councillor that he could obtain archaeological resource information through the Ministry of Tourism, Culture and Sport; however, Imperial noted that a licensed archaeologist would need to obtain it on his behalf through the Ministry.	No
572	11/6/2018	City of Burlington	Discussion between City of Burlington official and Imperial	Discussion with City of Burlington official at Community Information Session. The official suggested that Imperial look into Halton Region's Agricultural Impact Assessment guidelines and their Official Plan (agricultural land use), and consider them in the context of the OEB Environmental Report. The official asked which agriculture groups were invited to the information sessions.	11/6/2018	The Project representative indicated that the Environmental Report will include a socio-economic effects assessment, as well as an agricultural impact assessment. The Project representative confirmed that Lynn Robichaud, the Christian Farmers association and representatives from Halton Region were invited to the session.	No
739	12/19/2018	City of Burlington	Email from Imperial to City of Burlington	In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise. The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch .	12/19/2018	N/A – outgoing correspondence, no response required.	No
128	6/14/2018	City of Hamilton	Meeting with City of Hamilton Mayor and staff attended by Imperial.	Meeting with City of Hamilton and staff to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes. Imperial provided an update on the upcoming Hamilton Community Information Session.	6/14/2018	The City recommended Imperial to coordinate a follow-up meeting with City staff to review technical details and considerations. The City of Hamilton commented that it may request Imperial to present at Council in 2018/2019.	No
174	7/10/2018	City of Hamilton	Invitation from NATIONAL on behalf of Imperial to City of Hamilton staff	Invitation issued to the City of Hamilton staff regarding the Hamilton Community Information Session. Provided the list of stakeholder invites. Requested input on additional stakeholder invitations.	7/12/2018	Imperial received a suggestion by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) to reach out to municipal agriculture leads or advisory committees. Imperial responded to the request. Imperial provided the City of Hamilton staff responsible for the Agriculture and Rural Affairs Advisory Committee an invitation to the Hamilton Information Session.	No
173	7/10/2018	City of Hamilton	Invitation from NATIONAL on behalf of Imperial to City of Hamilton Mayor and Chief of Staff	Invitation issued to City of Hamilton Mayor and Chief of Staff for the Hamilton Community Information Session. Provided the Mayor's office with the list of various stakeholders invited. Requested input on additional stakeholder invitations.	7/10/2018	The Mayor was also offered a meeting with the Imperial team if he could not make the Community Information Session.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
172	7/10/2018	City of Hamilton	Invitation from NATIONAL on behalf of Imperial to City of Hamilton councillor	Invitation issued to the City of Hamilton councillor to the Hamilton Community Information Session. Provided the list of stakeholder invitees. Requested input on additional stakeholder invitations.	7/10/2018	N/A – outgoing correspondence, no response required.	No
234	7/26/2018	City of Hamilton	Discussion between City of Hamilton staff and Imperial	Discussion with City of Hamilton staff at the Hamilton Community Information Session; Hamilton staff representative indicated issues related to public property should be directed to the Director of Growth Planning. The official also provided the name of the Infrastructure Planning Project Manager, for planning and environment related issues. The City staff recommended to meet with Taskforce and the Fire Chief. Recommended to address landowners' concerns and report to council regularly.	7/26/2018	In response to the recommendation, Imperial and the City of Hamilton booked a meeting with the pipeline taskforce in Oct. 2018.	No
237	8/3/2018	City of Hamilton	Email from Imperial to Hamilton city councillors	Email notification to City of Hamilton councillors following the Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Sessions.	8/3/2018	N/A – outgoing correspondence, no response required.	No
236	8/3/2018	City of Hamilton	Email from Imperial to City of Hamilton staff	Email notification to City of Hamilton staff following the Hamilton Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session. Imperial stated that it will continue engagement efforts with the City of Hamilton to satisfy technical information requests related to the Project; discussed organizing a meeting with the Hamilton Pipeline Taskforce in Sept. 2018.	8/3/2018	N/A – outgoing correspondence, no response required.	No
235	8/3/2018	City of Hamilton	Email from Imperial to Mayor of Hamilton	Email notification to Mayor of Hamilton following the Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Sessions.	8/3/2018	N/A – outgoing correspondence, no response required.	No
699	10/10/2018	City of Hamilton	Meeting with City of Hamilton attended by Imperial	Meeting with City of Hamilton councillors and officials to discuss the councillors' guidance over the duration of the project to help ensure Imperial meet the needs of the City and its residents. The following topics were discussed during the briefing meeting: project location and timeline, minimizing construction impacts, land, regulatory and permitting approvals, environmental planning process, safe pipeline deactivation, proactive protection and preventative maintenance program, engagement and transparency, and Imperial's contributions to Ontario. The Imperial team captured a number of action items. Most importantly, keeping a proactive information flow to the councillors' offices and constituents. An invitation was extended to the Hamilton Information Session to be held in Nov. 2018.	10/10/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
611	10/11/2018	City of Hamilton	Meeting with Waterdown to Finch Hamilton Pipeline Taskforce attended by Imperial	Waterdown to Finch Hamilton Pipeline Taskforce team meeting. The City of Hamilton Special Project Manager responded to ask that the project team attend a meeting at City Hall. Imperial provided the City of Hamilton with the preliminary overview route map of Imperial's Project as well as an invitation to the Community Information Session.	10/11/2018	N/A – outgoing correspondence, no response required.	No
664	10/23/2018	City of Hamilton	Invitation from Imperial to the City of Hamilton's Mayor	Invitation issued to City of Hamilton's Mayor for the Hamilton Community Information Session on Nov. 8, 2018. Imperial informed the Mayor what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/23/2018	N/A – outgoing correspondence, no response required.	No
663	10/23/2018	City of Hamilton	Invitation from Imperial to the City of Hamilton's Ward 15 councillor	Invitation issued to City of Hamilton Ward 15 councillor for the Hamilton Community Information Session on Nov. 8, 2018. Imperial informed the councillor what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/23/2018	N/A – outgoing correspondence, no response required.	No
98	4/5/2018	City of Mississauga	Email from NATIONAL, on behalf of Imperial to City of Mississauga to request introductory meeting	Email to City of Mississauga to request introductory meeting/ Project briefing.	4/13/2018	Meeting with City of Mississauga held on Apr. 13, 2018	No
99	4/13/2018	City of Mississauga	Meeting with Mayor of Mississauga and staff attended by NATIONAL.	Meeting with the Mayor of the City of Mississauga and staff to provide an initial Project briefing.	5/25/2018	Following the meeting, Imperial advised that the July Mississauga Community Information Session will take place at the Living Arts Centre.	No
123	5/22/2018	City of Mississauga	Meeting with City of Mississauga councillors attended by NATIONAL.	Meeting with Mississauga councillors to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes. An invitation was extended to the July Mississauga Community Information Session.	6/18/2018	Imperial provided additional Project maps.	No

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255	5/23/2018	City of Mississauga	Meeting with Mayor of Mississauga attended by NATIONAL	Meeting with the City of Mississauga. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	5/23/2018	Representatives were invited to the Mississauga Community Information Session.	No
163	7/5/2018	City of Mississauga	Email from NATIONAL to City of Mississauga staff	Email issued to a City of Mississauga official to provide an introduction to the Project and schedule a broader Project briefing.	7/5/2018	Meeting took place Jul. 17, 2018.	No
162	7/5/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to City of Mississauga councillor	Invitation issued to City of Mississauga councillor for the Mississauga Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
161	7/5/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to City of Mississauga councillor	Invitation issued to City of Mississauga councillor for the Mississauga Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
160	7/5/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to Mississauga councillor	Invitation issued to City of Mississauga councillor and staff for the Mississauga Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
159	7/5/2018	City of Mississauga	Email from NATIONAL to Mississauga City councillor	Email to City of Mississauga councillor to provide them with an update on invitations to the Mississauga Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
158	7/5/2018	City of Mississauga	Invitation from NATIONAL to Mississauga councillor	Invitation issued to City of Mississauga councillor for the Mississauga Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
195	7/12/2018	City of Mississauga	Telephone conversation with Mississauga councillor and Imperial	Telephone conversation with a Mississauga councillor and their assistant. Imperial confirmed that landowners who back onto the HONI corridor have been invited to the Community Information Session. Imperial confirmed that landowners received postcard invitations via mail, and were informed through public advertising and direct mail. Lastly, Imperial confirmed the contact information and the Project website can be used to direct landowners for future information requests.	7/12/2018	N/A - no follow-up required.	No
152	7/5/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to MPP for Mississauga East-Cooksville	Invitation issued to the MPP for Mississauga East-Cooksville for the Mississauga Community Information Session. Provided a brief Project update and indicated who else had been invited to the information session.	7/17/2018	MPP for Mississauga East-Cooksville provided regrets for the Mississauga Community Information Session but expressed interest in being kept apprised of future sessions.	No
318	7/17/2018	City of Mississauga	Meeting with City of Mississauga attended by Imperial	During the briefing, with Public Works, Imperial provided an overview of the following topics: project location and timeline, minimizing construction impacts, land, regulatory and permitting approvals, environmental planning process, safe pipeline deactivation, proactive protection and preventative maintenance program, engagement and transparency, and Imperial's contributions to Ontario. Imperial also discussed streamline approval process with the city and the need to communicate through a designated point of contact.	7/17/2018	Imperial and the City of Mississauga discussed the need to coordinate on the construction schedule with the Hurontario LRT project, given that 403 overpass construction will be taking place during the Project. Imperial was informed that it will likely need to coordinate with the City of Mississauga and Metrolinx. Imperial and Mississauga agreed that there would need to be coordination with Mississauga's environmental services for the Nov. 2018 Community Information Session. Imperial discussed timelines for design drawings and future coordination with city. Imperial recommended giving Project email/phone to city's 311 services.	No
503	7/26/2018	City of Mississauga	Meeting with the City of Mississauga attended by CanACRE, ERM, Imperial and UPI	Imperial provided the City of Mississauga with an overview of the Project. Imperial and Mississauga discussed affected City lands and requirements of the project. Imperial confirmed the City of Mississauga's road crossing and surplus land requirements and approvals. Each specific city road crossing was discussed. Imperial and Mississauga discussed affected MiWay infrastructure and ongoing projects.	7/26/2018	N/A – see attached meeting minutes.	180726 WFP Mississauga CanACRE
222	7/27/2018	City of Mississauga	Email from City of Mississauga to Imperial	Inquiry from City of Mississauga Heritage Planning Supervisor on the Project's OEB LTC application and the Credit River replacement project that is currently ongoing.	7/30/2018	Imperial responded to inquiry by stating that the Project will a LTC application with the OEB , which will include an Environmental Report. Additionally, since a portion of the Project may require land easement transactions over IO and HONI lands, Imperial will be submitting a Class EA to IO. Clarification that the Credit River project is separate from the Project Shared Project website link.	No
631	8/3/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to Mississauga councillor	Invitation issued to Ward 4 Mississauga councillor for the Community Information Session. Imperial informed the councillor who else has been invited and how the event was promoted in the community.	8/3/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
257	8/3/2018	City of Mississauga	Email from Imperial to City of Mississauga staff	Email notification to City of Mississauga staff following the Mississauga Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/9/2018	The City of Mississauga staff thanked Imperial for their chance to suggest a meeting date and said that they look forward to continue working together in the future.	No
250	8/3/2018	City of Mississauga	Email from Imperial to City of Mississauga councillor	Email notification to City of Mississauga councillor following the Mississauga Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
249	8/3/2018	City of Mississauga	Email from Imperial to Mississauga City councillor	Email notification to City of Mississauga councillor following the Mississauga Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
248	8/3/2018	City of Mississauga	Email from Imperial to Mississauga City councillor	Email notification to City of Mississauga councillor following the Mississauga Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
247	8/3/2018	City of Mississauga	Email from Imperial to Mississauga City councillor	Email notification to City of Mississauga councillor following the Mississauga Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
246	8/3/2018	City of Mississauga	Email from Imperial to Mayor of Mississauga	Email notification to Mayor of Mississauga following the Mississauga Community Information Session in July 2018; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
422	9/18/2018	City of Mississauga	Invitation from Imperial to City of Mississauga staff	Imperial reiterated its commitment to safety and invited the City of Mississauga staff to attend an observational tour of its emergency response exercise taking place Oct. 2-4, 2018. Imperial provided Mississauga background information on the event as well as the location, time, length and date. Imperial requested an RSVP if Mississauga would be attending and the names of individuals who would be representing the municipality.	9/18/2018	Mississauga staff replied saying they were unable to attend and offered their regrets.	No
613	10/12/2018	City of Mississauga	Email from Imperial to City of Mississauga	Email Project update to City of Mississauga. Imperial provided a preliminary overview route map of Project in Mississauga as well as information about the Community Information Session.	10/12/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
668	10/25/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to the City of Mississauga's Ward 3 councillor	Invitation issued to Mississauga's Ward 3 councillor for the Mississauga Community Information Session on Nov. 15, 2018. Imperial informed the councillor what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/25/2018	N/A – outgoing correspondence, no response required.	No
667	10/25/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to the City of Mississauga's Ward 4 councillor	Invitation issued to Mississauga's Ward 4 councillor for the Mississauga Community Information Session on Nov. 15, 2018. Imperial informed the councillor what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/25/2018	N/A – outgoing correspondence, no response required.	No
666	10/25/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to the City of Mississauga's Mayor's office	Invitation issued to Mississauga's Mayor's office for the Mississauga Community Information Session on Nov. 15, 2018.	12/17/2018	Following the session, Imperial provided a follow up email reporting on the Community Information Session. The email included attendance figures, an overview of the information presented at the session and noted the inclusion of the environmental features maps. The email indicated that the majority of comments received at the session related to the direct construction impacts of the Project on the local community and the environment. Imperial indicated that Project land agents continue to work one-on-one with each Burlington landowner and adjacent landowner.	No
665	10/25/2018	City of Mississauga	Invitation from NATIONAL on behalf of Imperial to the City of Mississauga's Ward 6 councillor	Invitation issued an invitation to Mississauga's Ward 6 councillor to attend the Mississauga Community Information Session on Nov. 15, 2018. Imperial informed the councillor what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/25/2018	N/A – outgoing correspondence, no response required.	No
687	11/12/2018	City of Mississauga	Meeting with City of Mississauga attended by CanACRE	Meeting with City of Mississauga to confirm the outstanding requirements for non-intrusive survey agreement execution, City of Mississauga review of intrusive surveys, and to confirm the submission process for City of Mississauga tenant land access.	11/12/2018	N/A – see attached meeting minutes.	181112 WFP Mississauga CanACRE

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736	12/19/2018	City of Mississauga	Email from Imperial to City of Mississauga	<p>In Oct. 2018 Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/19/2018	N/A – outgoing correspondence, no response required.	No
104	5/23/2018	City of Toronto	Meeting with Toronto City councillors attended by Imperial	Meeting with two City of Toronto councillors and staff. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes. Imperial also discussed the pipeline locations and the depth of the line.	5/23/2018	N/A – no follow-up required.	No
391	5/24/2018	City of Toronto	Meeting with the City of Toronto attended by Imperial.	Meeting with City of Toronto councillors. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	5/24/2018	Imperial and the City of Toronto agreed to ongoing communication and a technical review of plans when developed.	No
256	6/13/2018	City of Toronto	Meeting with City of Toronto Mayor's office, attended by NATIONAL.	Meeting with the City of Toronto's Mayor's office to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	6/13/2018	Imperial informed the Mayor's office of the Toronto Community Information Session.	No
261	6/14/2018	City of Toronto	Meeting with Toronto City councillor attended by Imperial	Meeting with City of Toronto councillor to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	6/14/2018	The councillor inquired about an ongoing maintenance program (integrity dig) which required access to a constituent's property; Imperial notified the councillor the work referenced was no longer required.	No
148	7/4/2018	City of Toronto	Invitation from NATIONAL on behalf of Imperial to City of Toronto Deputy Mayor/ city councillor	Invitations issued to the City of Toronto's Deputy Mayor/ city councillor and his assistant for the Toronto Community Information Session.	7/4/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
147	7/4/2018	City of Toronto	Invitation from NATIONAL on behalf of Imperial to City of Toronto Mayor's office staff	Invitation issued to the City of Toronto Mayor's office staff to attend the Toronto Community Information Session.	7/4/2018	N/A – outgoing correspondence, no response required.	No
164	7/6/2018	City of Toronto	Invitation from NATIONAL on behalf of Imperial to City of Toronto councillor	Invitation issued to City of Toronto councillor for the Toronto Community Information Session. Requested input on stakeholder invitations.	8/6/2018	The councillor's constituency assistant thanked Imperial for the invitation and noted the councillor planned on attending the Community Information Session.	No
129	7/24/2018	City of Toronto	Meeting with City of Toronto councillor attended by Imperial	Meeting with City of Toronto councillor to discuss the Project. Topics included Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes. Imperial provided a report-back about the July Community Information Session. The councillor asked if it would be possible to hold the Nov. 2018 Community Information Session at the James Cardinal McGuigan High School.	7/24/2018	Imperial responded to the councillor to indicate that based on availability, the Nov. 2018 Community Information Session will be held at Royal Canadian Legion (same venue as previous session).	No
630	9/21/2018	City of Toronto	Email from National to City of Toronto staff	Meeting with the City of Toronto Major Capital Infrastructure team and Real Estate division to provide an overview of the Project, affected City of Toronto lands and requirements, and establishing points of contact with the city and the TTC.	9/21/2018	N/A – see attached meeting minutes.	180921 WFP Toronto CanACRE
619	10/19/2018	City of Toronto	Invitation from Imperial to the City of Toronto	Invitation issued to the City of Toronto's Deputy City Manager for the Toronto Community Information Session. Imperial also provided a preliminary overview route map.	10/19/2018	N/A – outgoing correspondence, no response required.	No
692	10/30/2018	City of Toronto	Invitation from Imperial to City of Toronto councillor	Imperial emailed Ward 2 councillor to invite them to the Toronto Community Information Session.	10/30/2018	N/A – outgoing correspondence, no response required.	No
691	10/30/2018	City of Toronto	Invitation from Imperial to City of Toronto councillor	Imperial emailed Ward 1 councillor to invite them to the Toronto Community Information Session.	10/30/2018	N/A – outgoing correspondence, no response required.	No
690	10/30/2018	City of Toronto	Invitation from Imperial to City of Toronto councillor	Imperial emailed Ward 8 councillor to invite them to the Toronto Community Information Session.	10/30/2018	N/A – outgoing correspondence, no response required.	No

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688	10/30/2018	City of Toronto	Invitation from Imperial to City of Toronto official for the Toronto Community Information Session	Imperial emailed the Director of Council & Stakeholder Relations and Senior Advisor of Council & Stakeholder Relations to invite them to the Toronto Community Information Session.	10/30/2018	N/A – outgoing correspondence, no response required.	No
599	11/13/2018	City of Toronto	Discussion between CanACRE and Imperial with City of Toronto Transportation Engineer	A transportation engineer/coordinator from the City of Toronto, who participated in the July 2018 Community Information Session, attended the Nov. 2018 Community Information Session in Toronto to get an update on the Project. Imperial representatives explained the areas of progress that had been made on the Project, particularly with City of Toronto, since the previous Information Session in July. Imperial provided information on the types of construction methods shown on the regional maps. The City of Toronto representative was also shown the video explaining how the trenchless horizontal directional drill (HDD) technology works, and where (in relation to the regional maps) this technology will be employed, i.e. municipal road crossings, environmentally sensitive areas, etc. It was explained that the construction access plan is in progress and will be submitted to the City of Toronto for review, which will be circulated to the traffic department.	11/13/2018	The City of Toronto representative expressed appreciation for the status update, and did not pose any follow-up questions.	No
741	12/14/2018	City of Toronto	Meeting with City of Toronto attended by CanACRE, ERM, Past Recovery, and UPI	Meeting with City of Toronto to discuss survey access submissions (archaeology, geotechnical, and vegetation surveys) and any City comments. The process for future access and crossing/ lands submissions and approvals.	12/14/2018	N/A – see attached meeting minutes.	181214 WFP Toronto CanACRE
504	7/25/2018	Canadian Pacific Railway	Meeting with CP Rail attended by CanACRE, Imperial, Stantec and UPI	Imperial provided CP Rail with an overview of the Project. Imperial and CP Rail discussed affected CP Rail lands and requirements. Imperial and CP Rail discussed geotechnical and settlement monitoring requirements. Each specific individual crossing between the Project and CP Rail lands were discussed. Corridor access permit and utility crossing applications were discussed.	7/25/2018	N/A – see attached meeting minutes.	180725 WFP Canadian Pacific CanACRE
651	11/7/2018	Credit Pointe Resident's Association	Invitation from NATIONAL on behalf of Imperial to the Credit Pointe Resident's Association	Invitation issued to the Credit Pointe Resident's Association for the Mississauga Community Information Session. Email invitation also included an update on the Project, as well as an update on the Credit River Valley Project, another subject of engagement with the association.	11/7/2018	N/A – outgoing correspondence, no response required.	No

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141	6/21/2018	Daily Commercial News	Media response issued by Imperial to the Daily Commercial News	A journalist from the Daily Commercial News contacted Imperial and indicated they were developing a story about the Waterdown to Finch Project; requested a quote for attribution, and more information about a list of registered lobbyists associated with the Project.	6/21/2018	An Imperial spokesperson provided an update on the Project; informed the journalist that Imperial is conducting outreach and engagement with municipal stakeholders along the Project's ROW to inform them about the Project. Provided a list of Imperial's registered lobbyists with the City of Hamilton. Imperial stated that it will comply with all applicable laws, regulations and associated permit and approval requirements. Imperial also stated that it will look to work with local contractors and business services, including from Indigenous groups, throughout the life of the project.	No
473	10/4/2018	Enbridge Inc.	Meeting with Enbridge attended by CanACRE, Enbridge, Imperial, Stantec, and UPI	Meeting with Imperial and Enbridge to go through the "Enbridge Monitoring of Intrusive Field Work" document, including the Project overview, scope of work, descriptions of the archaeological and geotechnical surveys, the schedule of the work, and the equipment details. Enbridge noted that they have only received approximately 25 temporary equipment crossings from Imperial and asked when it can expect the balance. CanACRE clarified that all instances where equipment will be crossing Enbridge Gas Distributions' vital mains to access the boreholes have been identified, as well as any boreholes within 5 metres of its vital mains. No more crossings are required to be submitted to Enbridge Gas Distribution for review. Enbridge confirmed that they are fine with Stantec staking the identified Enbridge crossing locations.	10/4/2018	No immediate follow-up actions for Imperial. Stantec to provide Imperial with proposed air bridge design specifications, so Imperial can follow-up with Ann Newman at EPI to obtain approval documents based on an air bridge (versus ramps).	181004 WFP Enbridge CanACRE
694	7/13/2018	Etobicoke Guardian	Media advisory issued by Imperial to the Etobicoke Guardian	Media advisory issued to local/regional media publications to notify them of the Toronto Community Information Session; Imperial contact and RSVP information was provided.	7/13/2018	N/A – outgoing correspondence, no response required.	No
678	11/9/2018	Etobicoke Guardian	Media advisory issued by Imperial to the Etobicoke Guardian	Media advisory issued to local/regional media publications to notify them of the Toronto Community Information Session; Imperial contact and RSVP information was provided.	11/9/2018	N/A – outgoing correspondence, no response required.	No
233	7/26/2018	Flamborough Chamber of Commerce	Discussion between Imperial and the Flamborough Chamber of Commerce	Discussion with contact from Flamborough Chamber of Commerce at the Hamilton Community Information Session; Imperial representative provided information about the environmental mitigation measures.	7/26/2018	N/A – outgoing correspondence, no response required.	No
191	7/23/2018	Flamborough Review	Email from Imperial to the Flamborough Review	Email response to voicemail from the Flamborough Review; requested details about the Hamilton Community Information Session.	7/23/2018	Imperial responded via email to provide details on background information and extended an invitation to the Hamilton Community Information Session.	No

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673	11/5/2018	Flamborough Review	Media advisory issued by Imperial to the Flamborough Review	Media advisory issued to local/regional media publications to notify them of the Hamilton Community Information Session; Imperial contact and RSVP information was provided.	11/5/2018	N/A - outgoing notification - no further response required.	No
203	6/15/2018	General Public	Email from General Public to Imperial.	The individual inquired about Imperial's OEB case file number for the Leave to Construct application, and asked to be informed of future Community Information Sessions.	6/20/2018	Imperial responded that it will not have the LTC filing case number until they file the application with the OEB. Imperial provided information about the July Community Information Session in Burlington.	No
137	6/17/2018	General Public	Email from Imperial to Burlington landowner	Email response to Burlington landowner request for information about easements and the pipeline corridor.	6/17/2018	Imperial indicated that most replacement work will take place within the existing corridor or in close vicinity. All landowners in proximity to the pipeline will be notified by CanACRE, Imperial's dedicated land matters agent, and Imperial will work closely with all easement owners for the Project.	No
138	6/20/2018	General Public	Email response from Imperial to an Etobicoke landowner	Etobicoke landowner received a Project notification letter; requested additional information about construction plans, site work and timelines.	6/20/2018	Imperial's land management team contacted the landowner directly to provide more information via phone.	No
180	6/29/2018	General Public	Email from Imperial to a Mississauga landowner	Email response to a Mississauga landowner about the date of the Mississauga Community Information Session. Provided background information about the Project and noted the availability of maps available on the Project web page.	6/29/2018	N/A – outgoing correspondence, no response required.	No
198	7/9/2018	General Public	Telephone response from Imperial to Mississauga landowner	Telephone response to a request from a Mississauga landowner inquiring if there was space available to attend the Mississauga Community Information Session.	8/9/2018	Imperial confirmed that space was available.	No
139	7/16/2018	General Public	Discussion between Imperial and a member of the public	Discuss with member of the public at the Oakville Community Information Session. Imperial representative provided a general overview of the Project. The community member indicated that he is not directly affected by the Project, but recommended that Imperial look into the following approvals processes on the City's website: <ul style="list-style-type: none"> ■ Tree removal bylaw. ■ Site alteration bylaw (material: soil, asphalt, concrete). He also informed Imperial that there are no local waste management sites available for disposal of construction waste. He suggested Imperial contact Halton Region for Source Water Protection requirements.	7/16/2018	Imperial appreciated the insights provided by the participant, and advised that they will take the recommendations under advisement when they proceed into the construction phase. Imperial also noted that it is engaging directly with municipalities and their permitting and functional departments.	No

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230	7/24/2018	General Public	Discussion between Imperial and a member of general public	Discussion with member of the general public at the Burlington information session; individual asked if the new pipeline will have more advanced monitoring (integrity, leak prevention, etc.) capabilities. They also asked what Imperial forecasts in terms of use/demand on the line over the long-term (65 years).	7/24/2018	An Imperial representative indicated that it conducts routine and frequent aerial and daily ground monitoring of the pipeline path and uses protected steel pipe that is coated to safeguard against external corrosion. Also noted that it uses industry-leading inspection tools to confirm both internal and external characteristics of the steel to identify and prioritize repairs. On depth, indicated that the pipe is buried below ground (at various depths along the route) to protect it from damage. The team was able to answer all of the community member's questions and provide contact information for any further questions or requests.	No
227	7/24/2018	General Public	Discussion between Imperial and a member of the general public	Discussion with a member of the public at the Burlington Community Information Session. The community member requested procurement/tendering updates. Expressed concern that companies from Alberta will be brought in to perform the work.	7/24/2018	The Imperial representative noted that the Project is still in the relatively early stages. They indicated that the current focus is to complete all environmental and cultural assessments, permitting requirements, and well as government, Indigenous and community engagement. More information on the procurement and tendering process will be made available. Updates will be provided on Imperial's website.	No
228	7/24/2018	General Public	Discussion between member of the general public and Imperial	The community member asked Imperial representatives a variety of questions related to the Project, including: <ul style="list-style-type: none"> ■ How do products benefit people? ■ How long will this process be? ■ Are you already doing work? ■ Where do you think you'll get the most resistance (local businesses?) ■ Will there be local traffic impacts, cars, etc. ■ How deep does the pipeline go? ■ Will the pipeline biodegrade? ■ How will this affect roads? ■ How much product goes through? 	7/24/2018	<p>An Imperial representative responded that the SPPL is important infrastructure that provides fuels used by households and businesses across the Greater Toronto and Hamilton Area. The line carries a variety of products, including gasoline, aviation fuel and diesel. These products keep people, goods and services moving throughout our region and beyond. Per Imperial's Project timeline, Imperial anticipate that construction will be in late-Fall 2019, and the line is projected to be in-service by late-2020. These timelines are subject to regulatory and permitting approvals.</p> <p>Imperial has commenced routing, environmental and cultural assessments. Project engineering is anticipated to be complete by the summer 2019. In the interim, Imperial and Project representatives are working along the ROW to conduct assessments and meet with local landowners. Imperial is committed to meaningful community, government and Indigenous engagement throughout the duration of the Project. Imperial is working diligently to engage with all potential stakeholders and landowners to ensure that it has heard and addressed community concerns. Community members can provide feedback in a variety of ways, including at the Community Information Sessions, by phone and email (e.g. questions@imperialon.ca), and by participating in the OEB's Leave to Construct process.</p> <p>Imperial will work closely with municipalities and residents so the impacts on traffic are as limited as possible.</p> <p>Imperial will employ trenchless construction methods (i.e. horizontal directional drilling (HDD) and HDB) to avoid roadways and ecologically sensitive areas.</p> <p>Imperial pipelines are buried to a depth that meets or exceeds applicable standards and regulations. We will be at a minimum 1.2 meters deep (4 feet) and in some instances (trenchless methods like road bores, or rail road crossings) be near 8 meters deep. In case of the HDD crossings however the deepest profile of the pipe could extend below 8 meters depending on the design and bedrock depth.</p> <p>Imperial uses protected steel pipe that is coated to safeguard against external corrosion and degradation. Cathodic protection, a technique that uses low-voltage electric currents to curb corrosion, works with the coating to protect the pipe from external elements. The system is designed for around 70,000 barrels of product per day.</p>	No

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708	10/24/2018	General Public	Invitation to members of the public by Imperial	At the July Community Information Session in Toronto, attendees had the option to provide their contact coordinates and receive future communication about the Project, including upcoming information sessions. Imperial invited the 11 individuals that requested this to the Toronto Community Information Session on Nov. 13, 2019.	10/24/2018	N/A – outgoing correspondence, no response required.	No
707	10/24/2018	General Public	Invitation to members of the public by Imperial	At the July Community Information Session in Mississauga, attendees had the option to provide their contact coordinates and receive future communication about the Project, including upcoming information sessions. Imperial invited the eight (8) individuals that requested this to the Mississauga Community Information Session on Nov. 15, 2018.	11/15/2018	N/A – outgoing correspondence, no response required.	No
706	10/24/2018	General Public	Invitation to members of the public by Imperial	At the July Community Information Session in Hamilton, attendees had the option to provide their contact coordinates and receive future communication about the Project, including upcoming information sessions. Imperial invited the 11 individuals that requested this to the Hamilton Community Information Session on Nov. 8, 2018.	10/24/2018	N/A – outgoing correspondence, no response required.	No
680	10/24/2018	General Public	Invitation to members of the public by Imperial	At the July Community Information Session in Burlington, attendees had the option to provide their contact coordinates and receive future communication about the Project, including upcoming information sessions. Imperial invited individuals that requested this to the Burlington Community Information Session in Nov. 2018.	10/24/2018	N/A – outgoing correspondence, no response required.	No
670	10/30/2018	General Public	Invitation from Imperial to individual	Imperial invited the individual to the Burlington Community Information Session on Nov. 6, 2018.	10/30/2018	Individual attended the Burlington Community Information Session on Nov. 6, 2018	No
720	10/30/2018	General Public	Email response from Imperial to individual (General Public) and copying TSSA	<p>After being invited to the Burlington Community Information Session on Nov. 6, 2018 the individual thanked Imperial for the invite and asked the following questions:</p> <ul style="list-style-type: none"> ■ What will happen at the location, when or if the HDD for the new line leads to detection of petroleum product residue in the surrounding soil? ■ What were the ILI findings for the old line in this area? ■ What is the service history of the old line with respect to ruptures/leaks/spills? ■ Who is responsible for the integrity of the old pipeline? ■ If there is evidence found of a past leak at this location, what will Imperial do with respect to remediation? 	11/6/2018	<p>Imperial responded and explained that it maintains a robust monitoring and maintenance program for all its assets to protect people and the environment. The company is responsible for the operation of its Waterdown to Finch pipeline segment. The existing pipeline is actively monitored, including running in line inspection tools and conducting visual inspection and repair as necessary. Throughout this Project, Imperial continues to complete environmental assessments to identify potential or existing environmental impacts on site. Imperial will work with regulators, the province and affected stakeholders to address any identified impacts.</p> <p>Imperial provided details on all information sessions and encouraged the individual to attend one of them as subject matter experts can speak specifically to environmental, engineering and design, operations, land and stakeholder engagement. Alternatively, Imperial said it would be happy to set up a separate meeting with the individual.</p>	No
604	11/6/2018	General Public	Discussion between Imperial and a member of the public	A member of the public at the Burlington Community Information Session asked about the difference between boring and horizontal directional drilling.	11/6/2018	Imperial explained that the horizontal directional drill (HDD) and horizontal directional bore (HDB) are trenchless construction methods of installing underground pipe using a drilling rig at the surface level. HDB is selected when the designed underground bore path has a relatively shallow arc (i.e. under shorter road crossings). Both HDD and HDB are used at sensitive areas, or in dense residential or commercial areas. It involves drilling a hole along a designed directional path, enlarging the pilot hole to a diameter suitable for installation of the pipeline and pulling the pipeline back into the enlarged hole.	No

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597	11/6/2018	General Public	Discussion between Imperial and a member of the public	A member of the public who attended the Burlington Community Information Session asked about how product (fuel) types are transmitted in the pipeline. The same participant also asked about the age of the old line and the deactivation process.	11/6/2018	Imperial informed the individual that the three fuel products (aviation fuel, diesel, petroleum) are transported through the line. Imperial indicated that the pipeline operator sends different products in "batches". For example, an operator might send gasoline for several hours, and then switch to jet fuels, before switching to diesel fuel. The process of tracking the customer's batch or product through the pipeline is done through scheduling. Imperial explained that the existing line was built in the 1950s. Before deactivating the existing/old line, Imperial will remove the product from the pipeline using specialty cleaning instruments and products, disconnect the existing pipeline, fill the disconnected pipeline with nitrogen and continue to monitor the line. Imperial also explained the two types of construction: HDD and open cut (two drilling, one trenching).	No
595	11/6/2018	General Public	Discussion between Imperial and a member of the public	Discussion with member of general public at Community Information Session. Individual provided a number of suggestions about engaging students (elementary level) about the Project. He expressed that it would be great to teach younger students about project archaeology, Indigenous engagement, engineering and site restoration.	11/6/2018	Imperial agreed it would keep his suggestion for future consideration.	No
725	11/7/2018	General Public	Email from General Public to Imperial.	An individual recommended a number of things to Imperial. He expressed concerns about potential spills or leaks in the Waterdown to Finch Project. He recommends that Imperial incorporates SmartBall into more robust integrity plan. He asked if Imperial has used the SmartBall in the current integrity checks of the SPPP system.	1/4/2019	In terms of pipeline inspections, Imperial will use specialized tools such as SmartBall and Smart Pigs confirm both internal and external characteristics of the pipeline to identify repairs. Imperial explained that the Project is still in its pre-application phase with the OEB. In early 2019, Imperial plans to file its draft Environmental Report and shortly, thereafter, the Leave to Construct application for the Project. The Environmental Report will include an assessment of environmental and socio-economic effects, describe environmental protection, management and contingency plans. Imperial indicated that its monitoring and maintenance program are part of how it keeps the pipeline safe and compliant with TSSA requirements. Imperial looks forward to discussing further with the individual.	No
598	11/13/2018	General Public	Discussion between Imperial and a member of the public	A member of the public at the Toronto Community Information Session asked how the trenchless horizontal directional drill (HDD) technology works and what the depth of the drilling will be. The participant asked what type of device is used to move crude oil, and whether the drilling techniques will disrupt neighbours or the local area. The respondent also raised questions about other lines in the area (Enbridge line 9).	11/13/2018	The Imperial representative showed the member of the public the HDD video to help illustrate their response. Imperial explained that HDD pipeline installation uses a drilling rig at the surface level, which is best used in sensitive areas and crossings or dense residential/commercial areas. It involves drilling a pilot hole along a designed directional path. Once established, the pilot hole is enlarged to a diameter suitable for installation of the pipeline. The pipeline is then pulled back into the enlarged hole. The Imperial representatives noted that pumps are used to move crude oil. The Imperial representative explained that the team could not speak to Enbridge's infrastructure or projects, but explained how Imperial is working to mitigate construction impacts for the Waterdown to Finch Project. A link to the HDD video is on the Project website at	No

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642	11/14/2018	General Public	Discussion between Imperial and a member of the public	<p>A member of the general public asked the following questions:</p> <ul style="list-style-type: none"> ■ Will the Project use stainless steel for the pipe? ■ How does Imperial plan to re-vegetate or reclaim the natural environment? ■ How does Imperial inspect the pipeline internally? ■ Is field survey data given to public? 	11/14/2018	<p>In response to the questions, a Project team representative indicated that Imperial does not use stainless steel; the installed pipe will use carbon steel, as it is appropriate material for transporting these types of fuel products. For re-vegetation and reclaiming the environment, Imperial is working with landowners and a third-party consultant who specializes in this field of work.</p> <p>In terms of pipeline inspections, Imperial will use specialized tools such as SmartBall and Smart Pigs confirm both internal and external characteristics of the pipeline to identify repairs.</p> <p>Field survey data was provided to the Ministry of Natural Resources and Forestry and used to inform construction. This data is not part of the public disclosure of materials.</p> <p>However, Imperial's ER will be made public as part of the LTC application process. Imperial has conducted a comprehensive planning process to evaluate and assess potential environmental impacts and proposed mitigation measures. The findings and mitigation actions will be included in Imperial's LTC application.</p>	No
196	7/12/2018	Government Federal	Invitation from Imperial to Oakville North—Burlington MP	Invitation issued to the MP for Oakville North—Burlington for the Burlington Community Information Session. Imperial also provided an update on who else had been invited to the session. Requested input on additional stakeholder invitations. Provided an offer to meet, if unavailable to attend the information session.	7/12/2018	N/A – outgoing correspondence, no response required.	No
193	7/5/2018	Government of Ontario	Invitation from Imperial to Mississauga-Malton MPP and staff	Invitation issued to the MPP for Mississauga-Malton for the Mississauga Community Information Session. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No
192	7/5/2018	Government of Ontario	Invitation from Imperial to Mississauga Centre MPP and staff	Invitation issued to the MPP for Mississauga Centre for the Mississauga Community Information Session. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No
190	7/5/2018	Government of Ontario	Invitation from Imperial to York Centre MPP and staff	Invitation issued to the MPP for York Centre for the Toronto Community Information Session. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No
189	7/5/2018	Government of Ontario	Invitation from Imperial to the MPP Humber River–Black Creek and staff	Invitation issued to the MPP for Humber River–Black Creek for the Toronto Community Information Session. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
188	7/5/2018	Government of Ontario	Invitation from Imperial to the Oakville North-Burlington MPP and staff	Invitation issued to the MPP for Oakville North-Burlington for the Oakville or Burlington Community Information Session on Jul. 16 and 24, 2018, respectively. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No
185	7/5/2018	Government of Ontario	Invitation from Imperial to the Mississauga-Erin Mills MPP and staff	Invitation issued to the MPP for Mississauga-Erin Mills for the Mississauga Community Information Session. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No
184	7/5/2018	Government of Ontario	Invitation from Imperial to the Flamborough—Glanbrook MPP and staff	Invitation issued to the MPP for Flamborough—Glanbrook to the Hamilton Community Information Session. Provided a brief Project update and indicated who else had been invited. Provided an offer to meet, if unavailable to attend the information session.	7/5/2018	N/A – outgoing correspondence, no response required.	No
629	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Humber River—Black Creek	Invitation issued to the MPP for Humber River—Black Creek for the Toronto Community Information Session on Nov. 13, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	10/22/2018	N/A – outgoing correspondence, no response required.	No
628	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for York Centre	Invitation issued to the MPP for York Centre for the Toronto Community Information Session on Nov. 13, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	10/15/2018	N/A – outgoing correspondence, no response required.	No
627	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Oakville North—Burlington	Invitation issued to the MPP for Oakville North—Burlington for the Oakville Community Information Session on Nov. 14, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	10/22/2018	N/A – outgoing correspondence, no response required.	No
626	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Mississauga East—Cooksville	Invitation issued to the MPP for Mississauga East—Cooksville for the Mississauga Community Information Session on Nov. 15, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	10/22/2018	N/A – outgoing correspondence, no response required.	No
625	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Mississauga Centre	Invitation issued to the MPP for Mississauga Centre for the Mississauga Community Information Session on Nov. 15, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	10/22/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
624	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Mississauga—Malton	Invitation issued to the MPP for Mississauga—Malton for the Mississauga Community Information Session on Nov. 15, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	10/22/2018	N/A – outgoing correspondence, no response required.	No
623	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Mississauga—Erin Mills	Invitation issued to the MPP for Mississauga—Erin Mills for the Hamilton Community Information Session on Nov. 15, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	11/1/2018	N/A – outgoing correspondence, no response required.	No
621	10/22/2018	Government of Ontario	Invitation from Imperial to the MPP for Flamborough—Glanbrook	Invitation issued to the MPP for Flamborough—Glanbrook for the Hamilton Community Information Session on Nov. 8, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.	11/1/2018	N/A – outgoing correspondence, no response required.	No
406	8/9/2018	GTAA	Project briefing with the Greater Toronto Airports Authority	Project briefing with Greater Toronto Airports Authority to give an overview of Imperial's Sarnia Products Pipeline and the Waterdown to Finch Project. The following topics were discussed: the ROW, continued safety and reliability for the GTHA, project timeline, land, regulatory and permitting approvals, construction impacts, community engagement, the Credit River Valley Project and Imperial's operational and economic overview.	8/9/2018	<p>The GTAA participants asked when Imperial's construction will be closest to the GTAA. Imperial responded that it cannot confirm a specific date at this time; however, construction is scheduled for the winter of 2019, pending regulatory approval.</p> <p>The GTAA participants explained the summer is a peak period for fuel demand in the GTAA. The GTAA wants to ensure the construction will not impact fuel supply. Imperial reiterated it plans to ensure an adequate fuel supply is available for customers, including the GTAA.</p> <p>The GTAA participants asked to be kept informed of construction plans. Imperial responded by saying they will provide an update once more information is available regarding construction in the airport vicinity.</p>	No
702	10/19/2018	GTAA	Invitation from Imperial to the GTAA	Invitation issued to the Greater Toronto Airports Authority for the Toronto and Mississauga Community Information Session on Nov. 13 and Nov. 15, 2018. Imperial thanked the GTAA for the meeting in Aug. 2018, and identified opportunities for interested stakeholders to participate in the regulatory process.	10/19/2018	N/A – outgoing correspondence, no response required.	No
202	7/17/2018	Halton Environment Network	Invitation from Imperial to Halton Environment Network	Invitation and overview email issued to Halton Environmental Network; provided an overview of the Project; invited Halton Environment Network to the Burlington and Milton Community Information Sessions.	7/17/2018	N/A – outgoing correspondence, no response required.	No
703	10/30/2018	Halton Environment Network	Invitation from Imperial to the Halton Environmental Network	Imperial invited the Halton Environmental Network to the Burlington and Milton Community Information Session(s) on Nov. 6 and 7, 2018.	10/30/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
647	10/24/2018	Hamilton Chamber of Commerce	Invitation from Imperial to the Hamilton Chamber of Commerce	Invitation issued to the Hamilton Chamber of Commerce to the Hamilton Community Information Session on Nov. 8, 2018.	11/9/2018	A representative from the Chamber's Membership Engagement team sent their personal regrets for not attending. The representative indicated they would welcome an opportunity to meet with Imperial's Stakeholder Engagement Regional Lead.	No
673	11/5/2018	Hamilton Spectator	Media advisory issued by Imperial to Hamilton Spectator	Media advisory issued to local/regional media publications to notify them of the Hamilton Community Information Session; Imperial contact and RSVP information was provided.	11/5/2018	N/A – outgoing correspondence, no response required.	No
693	7/12/2018	Insauga	Media advisory issued by Imperial to Insauga	Media advisory issued to local/regional media publications to notify them of the Mississauga Community Information Session; Imperial contact and RSVP information was provided.	7/12/2018	N/A – outgoing correspondence, no response required.	No
676	11/2/2018	Inside Halton	Media advisory issued by Imperial to Inside Halton	Media advisory issued to local/regional media publications to notify them of the Milton Community Information Session; Imperial contact and RSVP information was provided.	11/2/2018	N/A – outgoing correspondence, no response required.	No
674	11/2/2018	Inside Halton	Media advisory issued by Imperial to Inside Halton	Media advisory issued to local/regional media publications to notify them of the Burlington Community Information Session; Imperial contact and RSVP information was provided.	11/2/2018	N/A – outgoing correspondence, no response required.	No
673	11/5/2018	Inside Halton	Media advisory issued by Imperial to Inside Halton	Media advisory issued to local/regional media publications to notify them of the Hamilton Community Information Session; Imperial contact and RSVP information was provided.	11/5/2018	N/A – outgoing correspondence, no response required.	No
675	11/9/2018	Inside Halton	Media advisory issued by Imperial to Inside Halton	Media advisory issued to local/regional media publications to notify them of the Oakville Community Information Session; Imperial contact and RSVP information was provided.	11/9/2018	N/A – outgoing correspondence, no response required.	No
609	11/7/2018	Local 793 of the International Union of Operating Engineers	Discussion between Imperial with a Local 793 IUOE representative	A representative from Local 793 of the International Union of Operating Engineers attended the Milton Community Information Session. The representative asked about the Project's procurement process.	11/7/2018	The Imperial representative noted that the Project is still in the relatively early stages. They indicated that the current focus is to complete all environmental and cultural assessments, permitting requirements, and well as government, Indigenous and community engagement. The Imperial procurement team will follow up with Local 793 of the International Union of Operating Engineers about the procurement process.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
505	8/10/2018	Metrolinx	Meeting with Metrolinx and AECOM, attended by CanACRE, Imperial, Stantec, and UPI.	Imperial provided Metrolinx and AECOM with an overview of the Project. Imperial and Metrolinx discussed affected Metrolinx lands and requirements. Imperial and Metrolinx discussed ongoing and future Metrolinx projects. Each specific individual crossing between the Waterdown to Finch Project and Metrolinx projects were discussed (Highway 407/403 & Ridgeway Drive – Proposed Transitway, Mississauga MiWay Stations, Hurontario LRT, Finch West LRT).	8/10/2018	N/A – see attached meeting minutes.	180810 WFP Metrolinx Aecom CanACRE
194	7/20/2018	Milton Canadian Champion	Media advisory issued by Imperial to Milton Canadian Champion	Media advisory issued to local/regional media publications to notify them of the Milton Community Information Session; Imperial contact and RSVP information was provided.	7/20/2018	N/A – outgoing correspondence, no response required.	No
646	10/24/2018	Milton Chamber of Commerce	Invitation from Imperial to the Milton Chamber of Commerce	Imperial invited the Milton Chamber of Commerce to the Milton Community Information Session on Nov. 7, 2018.	10/24/2018	N/A – outgoing correspondence, no response required.	No
610	11/7/2018	Milton Fire Department	Discussion between Imperial and the Milton Fire Department	A member of the Milton Fire Department attended the Community Information Session and inquired about the pre-construction plan, and possibility of incorporating community feedback. The official asked whether Imperial will hold another information session before construction commences.	11/7/2018	Imperial acknowledged that the notion of a pre-construction information sessions has been raised in other interactions. Imperial indicated that it will take the idea under advisement, but also stated it may be difficult to incorporate community feedback at that stage of the development process. The Imperial representative reiterated that there has been early and ongoing engagement with residents, businesses, and landowners about construction activities, environmental planning, safety, permitting and regulatory requirements and other Project requirements.	No
650	11/5/2018	Mississauga Board of Trade	Invitation from Imperial to the Mississauga Board of Trade	Imperial invited the Mississauga Board of Trade to the Mississauga Community Information Session on Nov. 15, 2018.	11/5/2018	N/A – outgoing correspondence, no response required.	No
179	7/12/2018	Mississauga News	Media advisory issued by Imperial to Mississauga News	Media advisory issued to local/regional media publications to notify them of the Mississauga Community Information Session; Imperial contact and RSVP information was provided.	7/12/2018	N/A – outgoing correspondence, no response required.	No
676	11/2/2018	Mississauga News	Media advisory issued by Imperial to Mississauga News	Media advisory issued to local/regional media publications to notify them of the Milton Community Information Session; Imperial contact and RSVP information was provided.	11/2/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
674	11/2/2018	Mississauga News	Media advisory issued by Imperial to Mississauga News	Media advisory issued to local/regional media publications to notify them of the Burlington Community Information Session; Imperial contact and RSVP information was provided.	11/2/2018	N/A – outgoing correspondence, no response required.	No
673	11/5/2018	Mississauga News	Media advisory issued by Imperial to Mississauga News	Media advisory issued to local/regional media publications to notify them of the Hamilton Community Information Session; Imperial contact and RSVP information was provided.	11/5/2018	N/A – outgoing correspondence, no response required.	No
675	11/9/2018	Mississauga News	Media advisory issued by Imperial to Mississauga News	Media advisory issued to local/regional media publications to notify them of the Oakville Community Information Session; Imperial contact and RSVP information was provided.	11/9/2018	N/A – outgoing correspondence, no response required.	No
677	11/12/2018	Mississauga News	Media advisory issued by Imperial to Mississauga News	Media advisory issued to local/regional media publications to notify them of the Mississauga Community Information Session; Imperial contact and RSVP information was provided.	11/12/2018	N/A – outgoing correspondence, no response required.	No
678	11/9/2018	North York Mirror	Media advisory issued by Imperial to North York Mirror	Media advisory issued to local/regional media publications to notify them of the Toronto Community Information Session; Imperial contact and RSVP information was provided.	11/9/2018	N/A – outgoing correspondence, no response required.	No
649	11/5/2018	Oakville Chamber of Commerce	Invitation from Imperial to the Oakville Chamber of Commerce	Imperial invited the Oakville Chamber of Commerce to the Oakville Community Information Session on Nov. 14, 2018.	11/14/2018	The President of the Oakville Chamber of Commerce attended the Oakville Community Information Session.	No
600	11/14/2018	Oakville Chamber of Commerce	Discussion with Imperial and the Oakville Chamber of Commerce	The President of the Oakville Chamber of Commerce attended the Oakville Community Information Session. The chamber president asked about the project schedule and whether there was a sense of urgency in terms of replacing the line. The chamber representative also asked how long the Project (new line) will take to build.	11/14/2018	The Imperial representative provided information on the key milestones from an environmental review, permitting and regulatory perspective. Imperial noted that their focus on early engagement is to address concerns early in the process and take mitigate actions. The Imperial representative noted that while the existing pipeline could continue operating safely for a number of years, this Project is part of a proactive maintenance program with the goal of continued safe operations of the line. Imperial informed the chamber representative that the Project should take one year to construct.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
197	7/12/2018	Ontario Federation of Agriculture	Invitation from Imperial to the Ontario Federation of Agriculture	Based on a recommendation from the Ontario MAFRA, invitation issued to the Ontario Federation of Agriculture for the Burlington, Milton and Hamilton Community Information Sessions. Imperial also provided links to available Project information.	7/12/2018	N/A – outgoing correspondence, no response required.	No
224	7/17/2018	PERL	Invitation from Imperial to the PERL	Invitation issued to Protecting Escarpment Rural Land (PERL) for the Burlington Community Information Session. Imperial also attached relevant materials and background information about the Project.	7/17/2018	N/A – outgoing correspondence, no response required.	No
721	10/30/2018	PERL	Invitation from Imperial to the PERL	Imperial invited PERL to participate in the Burlington Community Information Session on Nov. 6, 2018. When the invitation email bounced-back, Imperial emailed the Mayor's office in Burlington to ask if they could forward the invitation. The PERL representative received the invitation via the Mayor's office.	11/5/2018	Imperial apologized for the technical issue - and not being able to notify PERL directly - and provided them with another official invitation.	No
592	11/6/2018	PERL	Discussion between Imperial and PERL	<p>The Executive Director of Protecting Escarpment Rural Land (PERL) attended the Burlington Community Information Session and was given a tour of the information poster boards, Project videos and maps (environmental and ROW).</p> <p>The PERL representative asked several questions, which included:</p> <ul style="list-style-type: none"> ■ What happens to the old line? ■ Why isn't Imperial replacing the Sarnia Products Pipeline? ■ Why does Imperial need to replace the line? ■ The project is going through sensitive lands; what safeguards are in place? ■ What level of government are you working with? 	11/6/2018	<p>Imperial representatives provided a detailed explanation of the various regional and environmental maps, and identified areas where the different construction techniques will be employed (i.e. HDD best used in sensitive areas and crossings or dense residential/commercial areas). Imperial noted that the old line will be safely cleaned, disconnected, filled with nitrogen to maintain pressure, and monitored for pressure and condition.</p> <p>The purpose of replacing the Waterdown to Finch component of the SPPL is to support continued safe and reliable pipeline operations. This is a proactive project so Imperial can safely supply products for another 50 years. Imperial is working with the provincial government through the Ontario Energy Board. Imperial is also working with municipal and regional governments, permitting bodies and regulated entities. The Imperial representative took the PERL representative through the list of federal, provincial entities, conservation authorities, municipalities and regions and TSSA. Imperial will be using non-disruptive technology including trenchless construction methods to avoid sensitive habitat areas. PERL inquired about the Jefferson Salamander of Grindstone Creek, to which Imperial informed them that trenchless horizontal directional drilling will occur at all provincially significant wetlands. Imperial will also schedule construction outside of sensitive Species at Risk timing windows, where feasible.</p> <p>Imperial indicated that it will organize a follow-up meeting with PERL to discuss maps of area constraints. Imperial issued an invitation to meet with PERL.</p>	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
722	11/11/2018	PERL	Email from Imperial to PERL	Following the Burlington Community Information Session, a representative from PERL followed up for a copy of the higher resolution route map that was available for public review at the Burlington Community Information Session. The PERL representative expressed appreciation for the information they received at the session from Imperial's Project team.	11/13/2018	Imperial indicated where the representative could find/download the environmental features maps that were shared at the Community Information Session. The Imperial representative noted that the maps included publicly available environmental data from regulatory agencies (Ministry of Natural Resources & Forestry and Conservation Authorities) and the Ontario Open Data Catalogue. Imperial overlaid additional species at risk data from the Ministry of Natural Resources and Forestry, Conservation Authorities and its own field survey work to inform routing and construction method decisions. Imperial informed PERL that, based on their recommendation, it has reviewed the Halton Region Official Plan natural heritage system mapping and the MNRF's publicly-available wetland data (https://www.ontario.ca/data/wetlands). The key features area identified on the Halton Region map aligns with Imperial's Project mapping and the publicly-available provincially significant wetlands data and Imperial can confirm that all pipeline crossings of provincially significant wetlands are planned to be installed using trenchless construction methods.	No
143	6/11/2018	Region of Halton	Telephone call from NATIONAL with Region of Halton staff	Telephone call with a Senior Policy Analyst for Halton Region (Infrastructure Planning & Policy) in order to set up an introductory meeting in the future.	6/11/2018	N/A – outgoing correspondence, no response required.	No
131	6/13/2018	Region of Halton	Telephone call from NATIONAL with Region of Halton staff	Telephone call with Region of Halton staff to coordinate a meeting.	6/13/2018	N/A – outgoing correspondence, no response required.	No
157	7/5/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Invitation issued to Region of Halton staff with information regarding the three planned Community Information Sessions in the Halton Region. Encouraged the distribution of the invitation to other Region of Halton staff.	7/5/2018	N/A – outgoing correspondence, no response required.	No
167	7/9/2018	Region of Halton	Email from Imperial to Region of Halton staff	Email Invitation to Region of Halton staff regarding the Oakville Community Information Session. Requested input on stakeholder invitations. Provided an offer to meet, if unavailable to attend the information session.	7/9/2018	N/A – outgoing correspondence, no response required.	No
215	7/10/2018	Region of Halton	Email from Imperial to Region of Halton staff	Follow-up email from meeting with Halton Region requesting information on the assessment and additional information that supports pipeline deactivation of the existing pipeline. Additionally, Halton Region commented on the long-term impact to groundwater resources for rural residents as well as on source water protection for lake-based water supply and the long-term impact on regional infrastructure and maintenance. Requested an assessment of risk to ground and surface water through pipeline deactivation as opposed to removal.	8/1/2018	Imperial shared information to address concerns of pipeline deactivation. Informed Halton Region that Imperial is working with the Conservation Authorities to ensure all geomorphology concerns related to the deactivated line are addressed. The Environmental Report, a component of the LTC application will assess the effects on groundwater and surface water.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
223	7/12/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Invitation issued to a senior planner for the Region of Halton to attend the Burlington, Milton and Hamilton Community Information Sessions.	7/16/2018	The Region of Halton staff thanked Imperial for the invitation and forwarded the email to their colleague.	No
200	7/12/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Based on a recommendation from OMAFRA, Imperial issued invitations to regional and municipal agriculture leads in Halton Region for the Burlington, Milton and Hamilton Community Information Sessions. Imperial also provided links to available Project information.	7/12/2018	N/A – outgoing correspondence, no response required.	No
244	8/3/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Email notification to Region of Halton staff following the Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
508	9/14/2018	Region of Halton	Meeting with Region of Halton staff attended by CanACRE, ERM, Imperial, and UPI	Imperial provided the Region of Halton with an overview of the Project. Imperial and the Region of Halton discussed affected Halton lands and requirements. Imperial and Town of Milton discussed and confirmed Halton road and land crossings. Each specific individual crossing between the Waterdown to Finch Project and Halton roads/lands were identified and discussed. Halton Region requirements for water source and water disposal permitting were also discussed. Points of contact for Halton Region were confirmed.	9/14/2018	N/A – see attached meeting minutes.	180914 WFP Halton Region CanACRE
429	9/18/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Imperial reiterated its commitment to safety and invited the Region of Halton staff to attend an observational tour of its emergency response exercise taking place Oct. 2-4, 2018. Imperial provided Halton background information on the event as well as the location, time, length and date. Imperial requested an RSVP if Halton would be attending and with the names of individuals who would be representing the municipality.	9/20/2018	Halton staff will not be able to attend the workshop.	No
615	10/12/2018	Region of Halton	Email from Imperial to Region of Halton staff	Email Project update to Region of Halton. Imperial provided a preliminary overview route map of Project in the region as well as information about the Community Information Session.	10/12/2018	Archaeologist representative from the Region of Halton requested a KML and/or shapefile of the current route through Halton to include in their planning and operational systems. Imperial provided the requested GIS shapefiles.	No
654	10/22/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Invitations issued to representatives from the Region of Halton for the Burlington, Milton and Oakville Community Information Sessions on Nov. 6, 7 and 14, 2018. Imperial informed the Halton representatives what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/22/2018	N/A – outgoing correspondence, no response required.	No
659	10/23/2018	Town of Milton	Invitation from Imperial to Region to Milton regional councillors staff	Invitations issued to Milton regional councillors for Wards 1, 6, 7, and 8 to the Milton Community Information Session on Nov. 7, 2018. Imperial informed the councillors what other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.	10/23/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
716	10/24/2018	Region of Halton	Invitation from Imperial to Region of Halton staff	Invitations issued to representatives of the Region of Halton's agriculture committee to the Burlington, Milton and Oakville Community Information Session.	10/24/2018	N/A – outgoing correspondence, no response required.	No
735	12/19/2018	Region of Halton	Email from Imperial to Region of Halton staff	<p>In Oct., 2018 Imperial held a three day large-scale emergency response exercise that included internal and external participants. The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/19/2018	N/A – outgoing correspondence, no response required.	No
170	7/9/2018	Region of Peel	Email from Imperial to Region of Peel staff	Email to the Commissioner of Public Works for the Region of Peel to request a meeting to provide a Project overview briefing in July.	7/9/2018	N/A – outgoing correspondence, no response required.	No
177	7/10/2018	Region of Peel	Invitation from Imperial to Region of Peel staff	Invitation issued to the Region of Peel staff to attend the Mississauga Community Information Session. Requested input on stakeholder invitations.	7/10/2018	N/A – outgoing correspondence, no response required.	No
175	7/11/2018	Region of Peel	Invitation from Imperial to Region of Peel staff	Imperial invited the Region of Peel staff to the Mississauga Community Information Session.	7/11/2018	N/A – outgoing correspondence, no response required.	No
245	8/3/2018	Region of Peel	Email from Imperial to Region of Peel staff	<p>Following the Mississauga Community Information Session in July, Imperial provided a Region of Peel official with a recap of how it went and how many people showed up. Imperial also provided an update on the upcoming Nov. 2018 Community Information Session.</p> <p>Following the meeting, an Imperial representative shared a shapefile and kmz file of the draft centreline of the proposed pipeline replacement to aid the Peel Regional team in visualizing the proposed footprint.</p>	8/3/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
423	9/18/2018	Region of Peel	Invitation from Imperial to Region of Peel staff	Imperial reiterated its commitment to safety and invited the Region of Peel staff to attend an observational tour of its emergency response exercise taking place Oct. 2-4, 2018. Imperial provided Peel background information on the event as well as the location, time, length and date. Imperial requested an RSVP if Peel would be attending and with the names of individuals who would be representing the municipality.	10/18/2018	The Region of Peel will not be able to attend the observational tour.	No
612	10/12/2018	Region of Peel	Email from Imperial to Region of Peel staff	Email Project update to Region of Peel. Imperial provided a preliminary overview route map of Project as well as information about the Community Information Session.	10/12/2018	N/A – outgoing correspondence, no response required.	No
689	11/21/2018	Region of Peel	Meeting with Peel Region staff attended by CanACRE and Imperial	Meeting with the Region of Peel to provide an overview of the Project, and affected lands (crossings at Erin Mills Parkway and at Dixie Road). Water sourcing for hydrostatic testing was discussed, and the Project was informed that the City of Mississauga operates the stormwater drains.	11/21/2018	N/A – see attached meeting minutes.	181112 WFP Mississauga CanACRE
738	12/19/2018	Region of Peel	Email from Imperial to Region of Peel staff	In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants (Internal Rec No. 466). The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise. The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch .	12/19/2018	N/A – outgoing correspondence, no response required.	No
509	10/1/2018	Sun-Canadian Pipe Line Ltd.	Meeting with Sun-Canadian Pipe Line Ltd. and Trans-Northern Pipelines Inc. attended by CanACRE, Imperial, and UPI	Imperial provided Sun-Canadian Pipe Line Ltd. (SCPL) and Trans-Northern Pipelines Inc. (TNPI) with an overview of the Project. Imperial, SCPL and TNPI discussed their facilities affected by the project. Each specific affected SCPL facility was discussed and then TNPI's facilities were. Corridor access permit and utility crossing applications were discussed. A point of contact was established between Imperial and both companies respectively.	10/1/2018	N/A – see attached meeting minutes.	181001_WFP Sun Cdn TNPI CanACRE

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
178	7/11/2018	The Oakville Beaver	Media advisory issued by Imperial to the Oakville Beaver	Media advisory issued to local/regional media publications to notify them of the Oakville Community Information Session; Imperial contact and RSVP information was provided.	7/11/2018	N/A – outgoing correspondence, no response required.	No
676	11/2/2018	The Oakville Beaver	Media advisory issued by Imperial to the Oakville Beaver	Media advisory issued to local/regional media publications to notify them of the Milton Community Information Session; Imperial contact and RSVP information was provided.	11/2/2018	N/A – outgoing correspondence, no response required.	No
674	11/2/2018	The Oakville Beaver	Media advisory issued by Imperial to the Oakville Beaver	Media advisory issued to local/regional media publications to notify them of the Burlington Community Information Session; Imperial contact and RSVP information was provided.	11/2/2018	N/A – outgoing correspondence, no response required.	No
675	11/9/2018	The Oakville Beaver	Media advisory issued by Imperial to the Oakville Beaver	Media advisory issued to local/regional media publications to notify them of the Oakville Community Information Session; Imperial contact and RSVP information was provided.	11/9/2018	N/A – outgoing correspondence, no response required.	No
648	10/31/2018	Toronto Region Board of Trade	Invitation from Imperial to the Toronto Region Board of Trade	Imperial invited the Toronto Region Board of Trade to the Toronto Community Information Session on Nov. 13.	10/31/2018	N/A – outgoing correspondence, no response required.	No
743	12/6/2018	TTC	Meeting with TTC attended by CanACRE, Imperial and UPI	Meeting with TTC to discuss the Project; discuss the TTC Toronto-York Spadina Crossing requirements; TTC permitting and approvals requirements.	12/6/2018	N/A – see attached meeting minutes.	181206 WFP TTC CanACRE
125	6/5/2018	Town of Milton	Meeting with the Town of Milton attended by Imperial	Meeting with the Town of Milton to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	6/5/2018	Imperial provided information about the upcoming July Community Information Session. The Town of Milton recommended that Imperial invite environmental groups to the Community Information Session.	No
100	6/5/2018	Town of Milton	Meeting with Town of Milton Mayor attended by Imperial	Meeting with the Town of Milton Mayor to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	6/5/2018	During the meeting it was noted that most crossings are regional but a few roads will need to be coordinated with the Town of Milton. Imperial provided information on the upcoming July Community Information Session.	No
130	6/18/2018	Town of Milton	Meeting with Town of Milton Mayor, Commissioner and members of council attended by Imperial	Meeting with Town of Milton Mayor, Commissioner and members of council. Imperial provided a Project overview; invited Town of Milton to the Milton Community Information Session. Imperial indicated that it will be providing formal notification to landowners individually. Also noted that Imperial will be meeting with Conservation Authorities to discuss their regulatory requirements.	6/18/2018	Imperial has ongoing discussions with Conservation Authorities and NEC. Imperial has ongoing discussions with landowners that may be potentially affected by the Project routing.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
183	7/5/2018	Town of Milton	Invitation from Imperial to Milton MPP and staff	Invitation issued to the MPP for Milton for the Milton Community Information Session. Provided an offer to meet, if unavailable to attend the Community Information Session.	8/13/2018	The MPP's assistant provided their regrets.	No
169	7/9/2018	Town of Milton	Invitation from Imperial to the Milton Commissioner	Invitation issued to the Town of Milton's Commissioner of Engineering Services for the Oakville Community Information Session. Requested input on stakeholder invitations.	7/10/2018	The Commissioner suggested that the Community Information Session should be advertised in Milton Champion in addition to the Burlington Post. Imperial confirmed that it had already advertised in the Milton Champion.	No
168	7/9/2018	Town of Milton	Invitation from Imperial to the Mayor of Milton and councillors	Invitation issued to the Mayor of Milton and two councillors for the Milton Community Information Session. Requested input on stakeholder invitations.	7/9/2018	N/A – outgoing correspondence, no response required.	No
156	7/13/2018	Town of Milton	Invitation from Imperial to Milton MPP	Invitation issued to Milton MP to attend the Milton Community Information Session.	7/13/2018	N/A – outgoing correspondence, no response required.	No
239	8/3/2018	Town of Milton	Email from Imperial to Milton councillors	Email notification to Town of Milton councillors following the Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	One of the councillors apologized for not attending and thanked Imperial for all the community engagement they were doing.	No
238	8/3/2018	Town of Milton	Email from Imperial to Mayor of Milton	Email notification to Mayor of Milton following the Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
507	8/22/2018	Town of Milton	Meeting with Town of Milton and Region of Halton, attended by CanACRE, ERM, Imperial, and UPI	Imperial provided the Town of Milton with an overview of the Project. Imperial and the Town of Milton discussed affected Milton lands and requirements. Imperial and Milton discussed and confirmed Milton road crossings. Identified specific individual crossing between the Project and Milton lands. Discussed Halton Region requirements for water source and water disposal permitting. Identified points of contact for Milton and Halton Region.	8/22/2018	N/A – see attached meeting minutes.	180822 WFP Milton CanACRE
428	9/18/2018	Town of Milton	Invitation from Imperial to Town of Milton staff	Imperial reiterated its commitment to safety and invited the Town of Milton staff to attend an observational tour of its emergency response exercise taking place Oct. 2-4, 2018. Imperial provided Milton background information on the event as well as the location, time, length and date. Imperial requested an RSVP if Milton would be attending and with the names of individuals who would be representing the municipality.	9/20/2018	A member of the Milton Fire Department will attend the session.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
466	10/4/2018	Town of Milton	Imperial emergency response desktop simulation exercise with stakeholders	<p>Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre.</p> <p>Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.</p>	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No
614	10/12/2018	Town of Milton	Email from Imperial to Town of Milton staff	<p>Email Project update to Town of Milton.</p> <p>Imperial provided a preliminary overview route map of Project in Milton as well as information about the Community Information Session.</p>	10/12/2018	N/A – outgoing correspondence, no response required.	No
653	10/22/2018	Town of Milton	Invitation from Imperial to the Town of Milton staff	<p>Invitation issued to the Town of Milton's commissioner of engineering services to the Milton Community Information Session on Nov. 7, 2018.</p> <p>Imperial informed the Milton commissioner which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.</p>	10/22/2018	The commissioner confirmed that Imperial has invited all appropriate and necessary stakeholders.	No
622	10/22/2018	Town of Milton	Invitation from Imperial to the MPP for Milton	<p>Invitation issued to the MPP for Milton for the Milton Community Information Session on Nov. 7, 2018. Imperial informed the MPP who else has been invited and how the event was promoted in the community. Imperial encouraged the MPP to reach out if they had any questions.</p>	10/22/2018	N/A – outgoing correspondence, no response required.	No
662	10/23/2018	Town of Milton	Invitation from Imperial to the Town of Milton's Ward 4 councillor	<p>Invitation issued to Milton Ward 4 councillor for the Milton Community Information Session on Nov. 7, 2018.</p> <p>Imperial informed the councillor which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.</p>	10/23/2018	N/A – outgoing correspondence, no response required.	No
661	10/23/2018	Town of Milton	Invitation from Imperial to the Town of Milton's Ward 7 councillor	<p>Invitation issued to the Ward 7 Milton councillor for the Milton community Information Session on Nov. 7, 2018.</p> <p>Imperial informed the councillor which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.</p>	10/23/2018	N/A – outgoing correspondence, no response required.	No
660	10/23/2018	Town of Milton	Invitation from Imperial to the Town of Milton's regional councillor	<p>Invitation issued to Milton regional councillor for the Milton Community Information Session on Nov. 7, 2018.</p> <p>Imperial informed the councillor which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.</p>	10/23/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
658	10/23/2018	Town of Milton	Invitation from Imperial to the Town of Milton Mayor	<p>Invitation issued to the Town of Milton's Mayor for the Milton Community Information Session on Nov. 7, 2018.</p> <p>Imperial informed the Mayor which other stakeholders were invited and asked if there was anyone else Imperial should invite to the session.</p>	10/23/2018	N/A – outgoing correspondence, no response required.	No
733	12/19/2018	Town of Milton	Email from Imperial to Town of Milton staff	<p>In Oct., 2018 Imperial held a three day large-scale emergency response exercise that included internal and external participants (Internal Rec No. 466). The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/19/2018	N/A – outgoing correspondence, no response required.	No
729	12/20/2018	Town of Milton	Email from Imperial to Town of Milton staff	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants (Internal Rec No. 466). The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No
101	5/22/2018	Town of Oakville	Meeting with Mayor of Oakville attended by Imperial	<p>Meeting with Oakville councillors and Mayor to provide a Project briefing. Topics included: Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.</p>	5/22/2018	N/A – no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
392	6/27/2018	Town of Oakville	Telephone call with Town of Oakville and Imperial.	Telephone meeting with the Town of Oakville. Topics included Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes.	6/27/2018	Imperial informed the Town of Oakville that a letter was sent to CAO and Mayor's offices. Imperial and the Town agreed to identify a point of contact to coordinate outreach to the Town of Oakville.	No
145	6/28/2018	Town of Oakville	Invitation from Imperial to Town of Oakville Mayor	Invitations issued to the Mayor of the Town of Oakville, councillors and key staff for the Oakville Community Information Session.	6/28/2018	N/A – outgoing correspondence, no response required.	No
155	7/5/2018	Town of Oakville	Email from Imperial to Town of Oakville councillors	Email to Town of Oakville councillors to provide an update on the Oakville Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
154	7/5/2018	Town of Oakville	Email from Imperial to Town of Oakville Commissioner	Email to Town of Oakville Commissioner to provide an update on the Oakville Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
153	7/5/2018	Town of Oakville	Email from Imperial to Town of Oakville Councillor	Email to Town of Oakville councillors to provide an update on the Oakville Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
151	7/5/2018	Town of Oakville	Email from Imperial to Town of Oakville Mayor	Email to Town of Oakville Mayor and staff to provide an update on the Oakville Community Information Session. Requested input on stakeholder invitations.	7/5/2018	N/A – outgoing correspondence, no response required.	No
253	8/3/2018	Town of Oakville	Email from Imperial to Town of Oakville staff	Email notification to Town of Oakville staff following the Oakville Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
252	8/3/2018	Town of Oakville	Email from Imperial to Town of Oakville Councillors	Email notification to Town of Oakville councillors following the Oakville Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No
251	8/3/2018	Town of Oakville	Email from Imperial to Town of Oakville staff	Email notification to Town of Oakville staff following the Oakville Community Information Session in July; Imperial provided a recap of the session, including attendance statistics. Imperial also provided the staff with an update on the upcoming Nov. 2018 Community Information Session.	8/3/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
395	8/20/2018	Town of Oakville	Email from Imperial to Town of Oakville staff	Email response to Town of Oakville staff; indicated several questions related to the Project maps and right-of-way, the approval process, the deactivated pipeline and protective measures for the current pipeline.	9/5/2018	Imperial provided responses based on each of the Oakville staff's questions. These responses can be found in the attached email. Imperial also committed to provide: <ul style="list-style-type: none"> ■ a more detailed map of the right-of-way; ■ information from CanACRE on the affected parcel in Oakville; and ■ offer for a more detailed briefing if required. 	180820 Town of Oakville Response to questions Oakville Info Session
426	9/18/2018	Town of Oakville	Invitation from Imperial to Town of Oakville staff	Imperial reiterated its commitment to safety and invited the Town of Oakville staff to attend an observational tour of its emergency response exercise taking place Oct. 2-4, 2018. Imperial provided Oakville with background information on the event as well as the location, time, length and date. Imperial requested an RSVP if Oakville would be attending and with the names of individuals who would be representing the municipality.	9/27/2018	A Town of Oakville staff responded and registered to attend the tour. Imperial added the name and information to the RSVP list.	No
466	10/4/2018	Town of Oakville	Imperial emergency response desktop simulation exercise with Town of Oakville	Participants were led on a tour of Imperial's emergency response desktop exercise related to a simulated release from Imperial's Sarnia Products Pipeline in the Humber River. Participants were led by members of the Imperial Americas Regional Response Team (ARRT) through the Command Centre. Imperial shared how the company is prepared at any point to respond with a fully equipped, trained and resourced team. Imperial demonstrated how they would put their emergency response plan into action, prioritizing the protection of people and the environment. Imperial demonstrated how partnership with the regulatory agencies, governments, emergency services, contractors, Indigenous groups and the community is critical to emergency response training and response.	10/12/2018	Imperial sent a follow-up email to all attendees in Dec. 2018 thanking them for their participation in the exercise.	No
697	10/11/2018	Town of Oakville	Meeting with Town of Oakville attended by Imperial	Meeting with Town of Oakville policy staff to discuss the Project to help ensure Imperial meet the needs of the Town and its residents. Topics included Project location and timeline, land, regulatory and permitting approvals, environmental planning process, engagement process and other key themes. The Imperial team captured a number of action items. Most importantly, keeping a proactive information flow to the Town's representatives.	10/12/2018	Imperial provided additional project maps via email as well as an invitation to the Oakville Community Information Session.	No
616	10/12/2018	Town of Oakville	Email from Imperial to Town of Oakville	Email Project update to Town of Oakville. Imperial provided a notification letter and preliminary overview route map of Project in Oakville as well as information about the Community Information Session.	10/12/2018	N/A – outgoing correspondence, no response required.	No
671	10/30/2018	Town of Oakville	Invitation from Imperial to the Town of Oakville's Mayor	Imperial invited the Mayor of Oakville to the Oakville Community Information Session on Nov. 14, 2018. Imperial informed the Mayor what other stakeholders were invited and asked if there was anyone else Imperial should include in its session invitations.	10/30/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
669	10/30/2018	Town of Oakville	Invitation from Imperial to the Town of Oakville's Ward 7 councillors	Imperial invited the Oakville Ward 7 councillors to the Oakville Community Information Session on Nov. 14, 2018. Imperial informed the councillors about the stakeholders that were invited and asked if there was anyone else Imperial should include in its session invitations.	10/30/2018	N/A – outgoing correspondence, no response required.	No
602	11/14/2018	Town of Oakville	Discussion between Imperial, CanACRE and Town of Oakville representatives	Two representatives from the Town of Oakville - one from the Park Operations department and one from the environmental department attended the Oakville Community Information Session. The parks department official asked how many integrity digs were performed last year. They also raised the notion of compensation; which Imperial explained is a process that is addressed directly with tenants. An Imperial representative reviewed the ROW and environmental maps with the parks representative. They asked if Imperial has provided the environmental survey data to Halton. The Town of Oakville's environmental official also noted that Imperial needs to work with the Region of Halton (and thus the Town of Milton) collaboratively. In addition, the representatives from Oakville requested the following: <ul style="list-style-type: none"> ■ a summary of its Indigenous engagement. ■ inclusion of the Horizontal Directional Drilling (HDD) and pipeline deactivation video on the Imperial website. ■ provide a follow-up report on integrity dig findings. 	11/16/2018	Imperial informed the parks department official that it performed 30-40 digs last year. Imperial identified park land locations on the environmental map. Imperial informed the official that it has given Halton Region officials the HDD/bore scope, and will continue to work collaboratively with department staff.	No
601	11/14/2018	Town of Oakville	Discussion between CanACRE and Oakville Ward 7 Regional councillor	Discussion with Oakville Ward 7 regional councillor at Community Information Session. The Oakville councillor viewed the municipal map and outlined the 15-20 constituents in her riding. An Imperial representative provided information on the types of fuel products that will be carried in the line, the proactive pipeline inspection processes that are used (technologies that analyze the internal and external characteristics of the pipeline to identify repairs), and how field survey data will be used. In addition, the Imperial representative provided an overview of the deactivation process, and how it is conducted in accordance with industry best practices	11/14/2018	The councillor was happy with the overview she received, and did not request/require any follow up information. The councillor tweeted that she was also happy with Imperial's public engagement efforts to date.	No
737	12/19/2018	Town of Oakville	Email from Imperial to Town of Oakville	In Oct., 2018 Imperial held a three day large-scale response emergency exercise that included internal and external participants (Internal Rec No. 466). The first day of the event comprised of training rotations for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise. The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation. A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch .	12/19/2018	N/A – outgoing correspondence, no response required.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
729	12/20/2018	Town of Oakville	Email from Imperial to Town of Oakville	<p>In Oct. 2018, Imperial held a three day large-scale emergency response exercise that included internal and external participants (Internal Rec No. 466). The first day of the event comprised of training for participants, which included demonstrations on decontamination, wildlife response, air monitoring systems, resource management technology, field response simulation and a GIS virtual tour of the Humber River. This provided the foundation for the execution of the exercise.</p> <p>The exercise included a simulated diesel release into the Humber River in the Etobicoke area and was followed by two days of mock response. The response included an incident command setup, staffed by Imperial's local operations team, Imperial and ExxonMobil's Americas Regional Response Team, as well as municipal, provincial and federal agencies. Many local government representatives were involved in both scenario planning and execution, as well as participation as actors in the simulation.</p> <p>A highlights video of the exercise can be found on our Waterdown to Finch Project webpage under focused on safety: www.imperialoil.ca/waterdowntofinch.</p>	12/20/2018	N/A – outgoing correspondence, no response required.	No
509	10/1/2018	Trans-Northern Pipelines Inc.	Meeting with Sun-Canadian Pipe Line Ltd. and Trans-Northern Pipelines Inc. attended by CanACRE, Imperial, and UPI	<p>Imperial provided Sun-Canadian Pipe Line Ltd. (SCPL) and Trans-Northern Pipelines Inc. (TNPI) with an overview of the Project.</p> <p>Imperial, SCPL and TNPI discussed their facilities affected by the project. Each specific affected SCPL facility was discussed and then TNPI's facilities were. Corridor access permit and utility crossing applications were discussed. A point of contact was established between Imperial and both companies respectively.</p>	10/1/2018	N/A – See attached meeting minutes.	181001_WFP Sun Cdn TNPI CanACRE
775	2/1/2019	City of Burlington	Email from ERM to City of Burlington	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
775	2/1/2019	City of Hamilton	Email from ERM to City of Hamilton	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
786	2/8/2019	City of Hamilton	Email from CanACRE to City of Hamilton	Email of draft Environmental Report to an additional person at the City of Hamilton.	2/8/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	City of Toronto	Email from Imperial to City of Toronto	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No

Internal Rec No.	Date	Participant	Activity	Description	Response Date	Response	Supporting Document(s)
778	2/1/2019	City of Toronto	Email from ERM to City of Toronto	Email to transmit draft Environmental Report and explanation of comment process.	2/11/2019	Correspondence with City of Toronto to trouble-shoot download of report.	No
781	2/1/2019	City of Toronto	Email from CanACRE to City of Toronto	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	Confirmation that draft was received.	No
775	2/1/2019	IO	Email from ERM to City of Mississauga	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
752	1/17/2019	PERL	Email from Imperial to PERL	Email correspondence with Protecting Escarpment Rural Land (PERL). The PERL representative requested a copy of the pre-application draft Environmental Report, and responses to 14 questions about the Project in advance of receiving the report.	2/14/2019	Imperial provided the draft Environmental Report on Feb. 14, 2019. See attached responses to PERL's 14 questions.	190214 PERL Q&A
775	2/1/2019	Region of Halton	Email from ERM to Region of Halton	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
794	2/8/2019	Region of Halton	Email from CanACRE to City of Hamilton	Email from CanAcre transmitting the draft Environmental Report to another person at City of Halton and explanation of comment process.	2/8/2019	N/A - outgoing correspondence, no response required	No
775	2/1/2019	Region of Peel	Email from ERM to Region of Peel	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
775	2/1/2019	Town of Milton	Email from ERM to Town of Milton	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
775	2/1/2019	Town of Oakville	Email from ERM to Town of Oakville	Email to transmit draft Environmental Report and explanation of comment process.	2/1/2019	N/A - outgoing correspondence, no response required	No
750	1/16/2019	TSSA	Email from Imperial to TSSA	Email from Imperial to OPCC members providing a copy of Imperial's letter of intent notifying the OEB of Imperial's intention to submit the LTC application for the Project in early 2019. Recipients were notified that the next regulatory milestone included the submission and distribution of the draft Environmental Report for their early review and comment.	1/16/2019	Imperial provided the draft Environmental Report on Feb. 1, 2019.	No